Meeting Minutes

I. Welcome and Call To Order at 2:09 p.m. by Mitch Vigil

II. Establish Quorum
   A. Council members present: Lisa Brown, Leslie Widger, Brenda Wilson, Dodie Day, Patti Ortiz and Mitch Vigil. Jeff Cook was absent.

III. Approval of Agenda
   A. Add Barbara and Gary Jones as d. under new business. A motion was made to approve the agenda with addition by Dodie Day, it was seconded by Leslie Widger, and the motion passed.

IV. Approval of Previous Minutes
   A. A motion was made to approve the 12-9-2013 informal minutes by Dodie Day, was seconded by Patti, and the motion passed.

V. Treasurer’s Report
   A. Skip until next month

VI. Old Business
   A. Bylaws
      1. Dodie said we need to approve it on shared drive, and get back to her by 1/31/14. She can then send them on for approval.

VII. New Business
   A. Valentine Luncheon
      1. Lisa will check with Sodexo for spaghetti and salad price. 75 people.
      2. Patti will check with Domino’s for breadsticks price.
      3. Luncheon will be Fri. Feb. 14, 2013 at 12PM.
      4. If it is too expensive the CEC council will cook.
      5. Ask for donations for desserts.—Dodie will send e-mail.
   B. Representatives for Presidential Search
      1. We need 2 categories: 1 for Technical/Maintenance, and 1 for clerical.
      2. Dodie will send out campus mail for nominees by 1/28/2014. Then ballots will follow due 2/5/14.
      3. Mitch will bring this up at the custodial meeting.
      4. Patti Ortiz and Cheryl Ravens have shown an interest.
   C. Vendor List from Craft Fair
      1. Someone asked for a vendor list from the Craft Fair, but we cannot give out because there are no signed release forms.
   D. Barb and Gary Jones
1. Dodie left cards at locations and will pick up 1/31/14.
2. Lisa is checking on donating some of her sister’s nice clothes.
3. Fundraiser Taco Tuesday on 2/28/14.
4. Dodie already delivered things to them, and they really appreciated it.

VIII. Reports
A. Cabinet
   1. Mitch will go for Jeff.
B. Statewide Liaison Council
   1. Need another rep. for Jeff.
   2. Patti will check into contact information.
C. Scholarship
   1. Leslie mentioned that the scholarships have not been awarded for Spring Semester.
   2. Leslie will send e-mail to committee.
   3. CEC mailbox is 16, Suite 2150. The combination will be placed on the shared drive.

IX. Set next meeting
A. Meeting set for Wednesday February 5, 2014 @ 2PM.

X. Adjourn
A. Brenda Wilson made a motion to adjourn @ 2:59 PM, Lisa Brown seconded, and motion passed.

Respectfully submitted by Brenda Wilson