Meeting Minutes

I. Welcome and Call To Order at 3:09 p.m. by Jeff Cook

II. Establish Quorum
   A. Council members present: Mitch Vigil, Lisa Brown(late), Jeff Cook, Brenda Wilson, Patti Ortiz, Dodie Day, and Elaine Went(late).

III. Approval of Agenda
   A. A motion was made to approve the agenda as written by Dodie Day. It was seconded by Patti Ortiz, and the motion passed.

IV. Approval of Previous Minutes
   A. Going to next month. Will approve March and June at next meeting

V. Treasurer’s Report
   A. Skip. Lisa has not gotten materials from Kristin.

VI. New Business
   A. Social July 17, 2013 @11:30-1:00 PM.
      1. Dodie has contacted most offices on campus for door prizes.
      2. Jeff will talk to Kevin about donations and door prizes.
      3. Lisa will check on venue and usage agreement.
      4. Dodie will rotate flyer and send out e-mails.
      5. Lisa will ask James Trujillo about meat, and Jeff will grocery shop and get ice chests ready.
      6. Need a veggie option.

   B. Scholarships
      1. Elaine reported that there was a mix-up of where the scholarships were sent. Council member should be the only one to pick them up. There were 5 applications total.
      3. Survey copy was e-mailed to all CEC officers. Jeff asked if we can print it out and give to employees when final copy is made. Due date for the Survey is 9-1-13.
      4. Jeff was excused at 3:50 PM.

   C. Updates-Pay
      1. Skip

   D. Bylaws
1. Dodie made all changes and will go to the next general meeting for vote. Then it will go onto Tracey and Bill.

VII. Old Business
A. Website-Patti reported officer changes, ASU logo on the nomination form and minutes from the last meeting will be added to website.

VIII. Set Next Meeting Date
A. Meeting set for July 3, 2013 at 3 PM.

IX. Adjourn
A. Patti Ortiz made a motion to adjourn @ 3:55 PM, Elaine Wentz seconded, and motion passed.

Respectfully submitted by Brenda Wilson