Meeting Minutes

I. Call To Order at 3:12 pm, by Jeff Cook.
   Council members present: Jeff Cook, Lisa Brown, Sally Kelly, Patti Ortiz,
   Dodie Day, Elaine Wenta.
   Kristin Young-Jaramillo, absent.

II. Quorum Established

III. Approval of Agenda
   Dodie Day moved to approve agenda, Lisa Brown seconded.
   Approved.

IV. Approval of Previous Meeting Minutes, November 9, 2011.
   A motion to accept the previous minutes was made by Elaine, seconded by
   Dodie. Minutes approved.

V. Treasurer’s Report
   Holding

VI. Old Business

VII. New Business
   a. Scholarships - Bylaws.
      i.
   b. Web Site
      Need to take Karen off the web-site and add Elaine.
      Also need to add Elaine to ceclist and s drive access.
   c. Banner
      i. Jeff is still working on.
   d. Craft Fair
   e. Holiday Fund Drive.
      i. Lisa will call Brenda for list of names
   f. Board of Trustees Luncheon
      i. December 16, Noon Room A313 SUB
   g. Transfer Money to Scholarship Account
      i. Tabled pending treasurer’s report
New Business, continued.

h. Valentine’s Day Luncheon
   i. Jeff will get the room
   ii. Elaine will check on possible caterer
   iii. Ed Crowther for Auctioneer

VIII. Set Next Meeting Date
     January 11, 2012, 3:00 pm, Facilities Break Room.

IX. Adjourn
     Motion made by Dodie, seconded by Patti. Motion passed. Meeting adjourned at 3:00 pm.

Minutes respectfully submitted by Sally A. Kelly, Secretary.