Meeting Minutes

I. Welcome and Call To Order at 3:05 p.m. by Jeff Cook.

II. Establish Quorum

III. Approval of Agenda
   A. A motion was made to approve the agenda as written by Dodie Day. It was seconded by Lisa Brown, and the motion passed.

IV. Approval of Previous Minutes
   A. A motion was made to approve the agenda as written with 2 corrections of the name “Patti” by Lisa Brown. It was seconded by Patti Ortiz, and the motion passed.

V. Treasurer’s Report
   A. Kristin reported that $591.00 was added for Care Packages by Dodie. Then there will be expenses coming out for the travel to SLC.
   B. 3 Holiday Crafts Fair entries were turned in.
   C. Annual fund check and Holiday Fund can was turned in from Facilities.

VI. New Business
   A. AIM Task Force (Assess, Investigate, Make it Happen).
      1. Jeff reported that Walter Roybal requested a member from CEC. This is one meeting a month for Healthy Lifestyle and Eating. Jeff Cook volunteered to be the representative.
   B. Craft Fair
      1. Jeff offered posters. Jeff’s sister will do some advertising. He will re-do the ad for the paper with Lisa.
      2. Portal announcement will be requested.—Linda Relyea.

VII. Old Business
   A. Scholarships-Tabled Elaine is absent.
   B. Website-Patti reported nothing new. Bylaws still need updated.
   C. SLC-Jeff recapped highlights.
      1. 1.5% pay increase by governor, but employees have to absorb insurance increases.
      2. Two emergency bi-laws were approved.
         a. Presidents have to have served at least 12 consecutive months to serve as presidents.
         b. Election process will be more consistent with others.
   D. Other:-Jeff also commented on the Executive Council Meeting.
1. Step 1 of Budget Cuts - Travel
2. Work on mission statement
3. Counselor Ed. Dr. Program may start.

VIII. Set Next Meeting Date - Wednesday Dec. 5, 2012 @3PM.

IX. Adjourn — A motion to adjourn was made by Dodie Day and Lisa Brown seconded. The motion passed. The meeting was adjourned at 3:45PM.

Respectfully submitted by Brenda Wilson