The Trustees for Adams State College convened in regular session on Friday, February 11th, 2005 in the Student Union Building at Adams State College. The meeting was called to order at 10:32am.

I. Roll Call

Board of Trustees

Trustee Cavanaugh
Trustee Eck
Chairperson Lamm
Faculty Trustee Nehring
Trustee Reeser (excused)

Student Trustee Ward (excused)
Trustee Salazar
Trustee Saltzman
Trustee Scoggin
Trustee Walters

ASC Staff, Students and Others

President Wueste
Provost Svaldi
Vice President Sanchez – Student Affairs
Julie Waechter - Communications
Vice President Mansheim – Finance
Jennifer Nettlesheim – CCHE (on the phone)
Deborah Blake – Teacher Education
Guy Farish – Faculty Senate
Paul Newman – Theatre
John Taylor - Theatre
Rafe Weston – Business

Frank Novotny – Asst Provost
Gary Jones – Purchasing
Roger Stubenrouch – Extended Studies
Wayne McGinn – Athletics
Heather Heersink – Business Office
Bill Schlaufman – Business Office
Tracy Rogers – Human Resources
Rodney Martinez – CEC
Phil Lopez – Finance Office
James Trujillo – President’s Office

II. Approval of Agenda

The agenda was approved by consent as modified to remove the Creative Writing action item.

III. Action Items

A. Approval by Consent

1. Approval of Minutes

The meeting minutes for December 17th, 2004 were approved by consent.

2. Tuition and Fees – President Wueste

The Tuition and Fees proposal was affirmed by consent based on the Board of Trustees vote on January 31, 2005.
B. **Performance Contracts – President Wueste**

The Board of Trustees approved the Performance Contract between ASC and CCHE and authorized the President to sign said agreement on behalf of ASC.

C. **UAE Program – President Wueste**

President Wueste asked that the Board authorize him (on behalf of ASC) to enter into negotiations with representatives of the United Arab Emirates with the intent of developing a proposal for review and approval by the BOT. Final approval by the Board of Trustees will be contingent on a clear showing of benefits to ASC, plus approval by the Higher Learning Commission and appropriate units of the US government.

At the President’s suggestion, Trustee Cavanaugh will join the working group for the UAE program and provide updates to the Board.

Trustee Cavanaugh moved to approve the UAE program as presented, Trustee Walters 2nd. The motion was approved unanimously.

D. **Enterprise Status – Vice President Mansheim**

Vice President Mansheim proposed that Adams State College Board of Trustees designate Adams State College as an enterprise for the purposes of TABOR, effective for the fiscal year ending June 30, 2006 and subsequent fiscal years, subject to review and certification by the Office of the State Auditor and review by the Legislative Audit Committee, as required by SB 04-189. Vice President Mansheim noted that, by this action, the Board of Trustees does not intend to rescind existing enterprise designations for College auxiliary facilities or activities or groups of auxiliary facilities or activities.

Trustee Cavanaugh moved to approve Enterprise Status as presented, Trustee Salazar 2nd. The motion was approved unanimously.

E. **Trustee Emeritus – President Wueste**

President Wueste asked the Board to approve the creation of the position of Trustee Emeritus is a means of honoring extraordinary performance by a retired trustee and maintaining a continuing relationship with that person. A Trustee Emeritus would participate in BOT meetings as a non-voting member. A Trustee Emeritus could also serve on BOT committees as appointed by the chair.

President Wueste presented a second motion, contingent on the approval of the creation of a Trustee Emeritus position, to elect Vickie Ford to hold the position of Trustee Emeritus on the Board of Trustees for Adams State College.

Vice Chairman Walters moved to approve the creation of a Trustee Emeritus position as presented, Trustee Eck 2nd. The motion was approved unanimously.

Vice Chairman Walters moved to approve the election of Vickie Ford as Trustee Emeritus on the Board of Trustees for Adams State College, Trustee Eck 2nd. The motion was approved unanimously.

F. **Operating Budget – Extended Studies and Federal Grants – Vice President Mansheim**
Vice President Mansheim asked for the Board’s approval to increase the FY05 ASC Operating budget to accommodate changes in revenue and expense associated with the ASC Extended Studies program and the Federal Grants and Contracts line.

Trustee Saltzman moved to approve the budget modification as presented, Trustee Scoggins 2nd. The motion was approved unanimously.

G. Operating Budget Amendment – Vice President Mansheim

Vice President Mansheim asked for the Board’s approval for a $558,000 expenditure of surplus cash for projects and to cover a projected year-end budgetary shortfall of $150,000. To account for expenditure of these funds, the ASC income statement and balance sheet will be adjusted.

Trustee Saltzman moved to approve the budget increase as presented, Trustee Scoggins 2nd. The motion was approved unanimously.

IV. Information

A. Continuing Accreditation by HLC – Provost Svaldi

Provost Svaldi stated that ASC is starting preparation for a site visit by peer reviewers for the Higher Learning Commission sometime during the 2006 school year. Dr. Svaldi informed the Board that regional institutional accreditation is a prerequisite for ASC to be eligible to disburse state and federal financial aid as well as for its degrees and courses to be recognized by other post-secondary institutions. Provost Svaldi stated that the process includes a year-long planning process and self-examination involving the entire campus; students, faculty, staff, trustees and community members. ASC is currently about 2 months into the process and will be asking the Board of Trustees to actively participate in the process, both in terms of the self study and in the actual site visit.

B. Recruitment Report – Vice President Sanchez

Dr. Sanchez reported that the numbers for enrolled students for spring 2005 are up 77 over last spring. Admissions is currently in their “crunch phase” in their recruitment efforts for Fall 2005. He stated that the college is showing a 22% increase in the number of admitted students over last year. Dr. Sanchez informed the Board of the selection of the new Director for Admissions, Eric Carpio, who will be starting on March 7, 2005. Dr. Sanchez also informed the Board that ASC had just won the “Collegiate World Series” at the National Hispanic Institute Competition. The competition included 120 top Latino students. Eight schools were in attendance. Amanda Martinez, ASC Freshman, was selected as the “Student of the Year” by the Latin American Education Foundation.

C. Bylaws Update – Trustee Eck

Trustee Eck updated the Board on the revisions of the Board of Trustees Bylaws. The Bylaws Committee will be recommending to the Board at the March BOT meeting that the Bylaws be a stand-alone document as well as presenting a recommendation for the approval of the revisions of the Bylaws.

D. Tenure - President Wueste

President Wueste explained the process for review and approval of tenure, promotion and sabbaticals. At the March BOT meeting President Wueste will offer a package of approved promotions, grants of tenure and sabbaticals to the BOT. The BOT will be asked to approve or
reject the total package as presented. In doing so, the BOT affirms the President’s and Provost’s responsibility for institutional personnel decisions, while preserving its ability to receive and adjudicate appeals of those decisions.

E. Formation of a BOT Academic Committee – President Wueste

President Wueste stated in the wake of COF legislation, it is necessary that the BOT develop a mechanism for review and approval of academic courses, programs, minors and majors. President Wueste stated that he will be asking the Board to develop and endorse a process for reviewing and approving academic issues.

F. Plachy Hall/Biomass – President Wueste

President Wueste spoke to a report that had been presented to ASC that investigates the feasibility of using forest by-products in the heating of Plachy Hall as well as looking into solar energy for the heating of the Student Union Building. ASC staff will be looking at the estimates to ensure that the college’s investment and savings are exactly what are being proposed. The board will be advised as things progress.

G. Presidential Evaluation Committee (PEC) – Chairman Lamm

Chairman Lamm stated that the PEC committee has been selected. Completion of the evaluation process is set for the end of March which will complete President Wueste’s year anniversary date.

V. Public Comment

Theatre – John Taylor announced that the production of “A Christmas Carol” was the most ambitious production ever held in ASC Theatre’s 78 years of history. It was the largest cast, 33 people and 1 dog. Over 2000 people attended the nine performances. Paul Newman informed the Board of ASC’s recent awards at the Rocky Mountain Theatre Association Competition (a 5-state organization). In the last six years, four of ASC’s students have won the Best Actor award. At this year’s competition ASC again won Best Actor (Dain Lewis, sophomore) and Best Designer (Anthony Buckley). Dr. Newman also informed the Board that Derek Garza, Senior, made it to the final eight for auditions at Yale School of Drama. Derek was the Director of "Indian Radio Days" which was the first play to be staged at ASC that was written by Native American playwrights. Athletics – Wayne McGinn announced that at the Colorado Chapter of the National Football Foundation & College Hall of Fame banquet, five ASC football players received “First Team” Awards which was the most number of awards given to any one college. First Team awards went to - Charles Allgood (defense), Michael Drinkwater (defense), Chris Lundin (offense), Adam McGurk (defense) and Jeff Williams (punter). An additional award for Defensive Player of the Year Award was won by Adam McGurk. ASC was also recognized by the College Sports Report as having the best Division II defense in the country.

VI. Adjournment

The meeting was adjourned at 12n