The Trustees for Adams State College convened a regular meeting on February 11, 2011 on the Adams State College campus, Student Union Building, room A131.

I. **Call To Order**  The meeting was called to order by Chairman Walters at 10:07 a.m.

II. **Roll Call**

**Board of Trustees**

Chairman Tim Walters – Present  
Vice Chair Valdez – Present  
Trustee Darricades – Present  
Trustee Griffin – Present  
Trustee McFadyen – Present  
Trustee Rice – Present  
Trustee Arnold Salazar – Present  
Trustee LeRoy Salazar – Excused  
Trustee Scoggin – Present  
Faculty Trustee Guerrero-Murphy – Present  
Student Trustee Scally – Present  

**ASC Staff, Students and Others**

Heather Heersink – Finance Office  
Don Johnston – Graduate School  
Bill Mansheim – Finance and Admin.  
Ken Marquez – Asst. VP for Student Affairs  
Teri McCartney – Faculty Member  
Michael Mumper – Enrollment Management  
Frank Novotny - Academic Affairs  
Tracy Rogers – Human Resources  
Walter Roybal – Extended Campus  
Bill Schlaufman – Business Office  
David Svaldi – Office of the President  
Jessica Salazar – Attorney General’s Office  
James Trujillo – Office of the President  
Erik van de Boogaard - Facilities  
Julia Wilson – Valley Courier  
Julie Waechter – Office of the President  

III. **Approval of Agenda**

Chairman Walters called for a motion to approve the agenda as submitted. Trustee Arnold Salazar moved the motion. Trustee Rice seconded. The motion passed unanimously.

IV. **Public Comment**

No one signed up for public comment.
V. Presentation – Online Class Demonstration

Dr. Teri McCartney, Professor of Counselor Education, gave a brief demonstration regarding online course delivery including actual methods of communication and interaction between students and the instructor.

**Due to unforeseen time constraints, the Board agreed to move agenda item “VIII – Campus Building Tour” to the end of the meeting, and renumbered the remaining agenda items accordingly. If time does not permit, the item would be rescheduled for a later date.**

Chairman Walters publicly thanked Julie Waechter, Assistant to the President for Communications, for her timely development of the Shriver/Wright Agricultural Endowment brochure that will be used to promote an endowment that was established to support the Agribusiness Program at Adams State and was featured at a recent potato and grain conference in Monte Vista, CO.

VI. Consent Agenda Items

Chairman Walters called for a motion to approve the consent agenda items as submitted which included the following:

– December 17, 2010 Board of Trustees regular meeting minutes

Trustee Darricades moved the motion. Trustee Valdez seconded. The motion passed unanimously.

**Adams State staff and Board members briefly introduced themselves to the new board members prior to continuing with the remainder of the meeting.**

VII. Action Items

A. Approval of the 2011-12 Board of Trustees Meeting Schedule

The Board reviewed the proposed 2011-12 Board of Trustees meeting schedule. It was suggested that the February 2012 meeting be conducted via video conference/telephonically.

Chairman Walters called for a motion to approve the proposed 2011-12 Board of Trustee Meeting Schedule as submitted. Trustee Scoggin moved the motion. Trustee Arnold Salazar seconded. The motion passed unanimously.
B. Swearing in of new/reappointed Trustees

Liane “Buffie” McFadyen of Pueblo, Colorado was sworn in as a new Trustee for Adams State College. Trustee McFadyen’s term expires December 31, 2014.

Carol Guerrero-Murphy of Alamosa, Colorado was elected as Faculty Trustee for Adams State College filling the vacancy occasioned by the resignation of Tim Armstrong of Monte Vista, CO. Faculty Trustee Guerrero-Murphy’s term expires June 30, 2013.

Kenneth Scally of Golden, CO was sworn in as the new Student Trustee for Adams State College. Student Trustee Scally’s term expires June 30, 2011.

VIII. Information

A. 2009-10 ASC Financial Compliance Audit

Bill Mansheim, Vice President for Finance and Governmental Relations, and Bill Schlaufman, Controller, reviewed the 2009-10 Adams State College Financial Compliance Audit. They were pleased to inform the Board that the Legislative Audit Committee did not find any significant deficiencies during the audit and found no need for a review.

B. Title V/Nielsen Library Improvement Update

Bill Mansheim, Vice President for Finance and Governmental Relations, reminded the Board of the receipt of a $3,250,000 grant to that will assist with the improvement of student achievement and expand the institution’s retention rates. The grant identified the need to consolidate various programs and provide for a newly renovated space which will be in the Nielsen Library. The grant allows for approximately $217,000 to be used towards renovation which will require an estimated expenditure of cash reserves of $375,450 based on the initial conceptual design provided.

A final design is in development which will have a more detailed cost estimate and will be submitted to the Board for approval at a future meeting.

C. Hispanic Serving Activities and Assessment Update

Faculty Trustee Guerrero-Murphy presented an overview of the recent and future (May 2010 – 2011) activities that the Center for Excellence in Learning and Teaching (CELT) group has accomplished and planned. She explained to the Board that the CELT group is a cross-campus, volunteer committee made up of faculty, staff and administrators that are dedicated to building alliances for equity and increasing inclusive practices throughout campus. Additionally she invited members of the Board to attend an All Campus Equity Symposium event on March 25, 2011 with guest speaker Dr. Brenda Allen, author of “Difference Matters in Higher Education”.

Trustee Darricades asked for clarification on student involvement within CELT. Faculty Trustee Guerrero-Murphy explained that the fundamental theory behind CELT is that if the members of the group, (faculty, staff and administrators), learn the inclusive processes, those teachings and strategies can then be passed on and taught to the students.
D. Program Productivity Report

Dr. Frank Novotny, Vice President for Academic Affairs, presented a Program Productivity report with comparative data gathered from AY2008-09 undergraduate programs. He explained that determining faculty or program productivity is very complex and needs to include measures of teaching, service and scholarship. Additionally, factors in the cost profile of each program need to be addressed which include enrollment caps on courses, seniority of faculty, use of adjuncts, the number of general education and service courses, the number of tracks in a program and specialized equipment and classes.

The Board then reviewed the comparative data provided and also discussed the importance of proper space utilization and community usage of campus facilities.

E. Campus Construction Update

Erik van de Boogard, Associate Vice President for Facilities Planning, Design & Construction, updated the Board on the ongoing capital construction projects on campus.

He was pleased to inform the Board that the Leon Memorial Concert Hall project is completed with impressive results.

The Rex Stadium project encountered a setback with the bursting of a water pipe which caused extensive damage on the south side of the building to the floors, carpeting, doors, lighting fixtures, sheetrock, insulation, and the stage area and will further delay the completion of the already behind scheduled project. Estimated time for replacement of damaged materials is at a minimum of 45 days.

The McDaniel Hall addition/renovation project is progressing with the framing of walls beginning on the third floor and asbestos abatement completed on the 2nd floor and the framing of walls to begin soon. The first floor is currently undergoing asbestos abatement.

The bid for the Music Building addition/renovation came in within $2,000 of the established budget and will be issued a notice to proceed in early March 2011.

The final design for the Title V Project at the Nielsen Library is under development and review. The final cost estimates for the project will be calculated and will be presented at a future Board of Trustees meeting for consideration.

Additionally, Mr. van de Boogaard informed the Board that the Capital Renewal and Planning committee (CRaP) is currently prioritizing 43 campus projects that range from controlled maintenance to capital construction projects.

Trustee Griffin asked for clarification as to who holds the liability for the damage done to the stadium as a result of the water damage. Mr. van de Boogaard explained that the general contractor ultimately is responsible for any damage to the building while under construction.

Chairman Walters, on behalf of the entire Board, thanked Mr. van de Boogaard and President Svaldi for their efforts and diligence throughout the construction delays.
F. Enrollment Update

Michael Mumper, Senior Vice President for Enrollment Management and Program Development, updated the Board on current enrollment figures. This year’s spring enrollment represent the 7th consecutive semester of enrollment growth with a total degree seeking enrollment of 3,505, which is an increase of 7% from last year’s spring enrollment. Of that number, 2,042 are undergraduate enrollments which represents an increase of 16% from two years ago, 733 are graduate enrollments which represents a 53% increase from two years ago, and 750 are on-line undergraduate enrollments, representing a 25% increase. Fall to spring retention of first year students stands at 83%, representing a 5 point increase, and Hispanic enrollment increased to 33.4%, representing a 5 point increase.

G. President’s Report

Dr. David Svaldi gave a brief President’s Report to the Board. Some items reported included: the Counselor Education program’s successful accreditation through the Council for Accreditation of Counseling and Related Educational Programs (CACREP) making the program one of only two Counselor Education Programs in the country with accredited on-line programs; the visit of the Commission on Collegiate Nursing Education (CCNE) for possible accreditation of the new BSN in Nursing Program which will be announced in October 2011; the holding of a “Campus Town Hall Meeting” for faculty and staff, and a student meeting called “Dinner with the President” to discuss campus issues/concerns and to give updates on campus matters; the decision of the Rocky Mountain Athletic Conference (RMAC) to expand membership as a result of Kearney’s decision to opt out of the Conference; the attending of a recent potato and grain conference in Monte Vista, CO and meeting with 20 agricultural leaders from across the Valley to discuss ASC’s Ag-Business Program and to get their assistance in raising funds for the Wright/Shriver endowment; and the announcement of the “North Campus Transformation Grand Opening Celebration” scheduled for May 13, 2011.

H. Faculty Trustee Update

Faculty Trustee Guerrero-Murphy informed the Board that the faculty and staff that were relocated for the McDaniel Hall renovation project have settled in their temporary offices and although not “ideal”, there is a certain sense of relief that the move is finally over and they can focus on their classes and eagerly await the day when McDaniel Hall is ready for occupancy. She also was pleased to report that many faculty have commented on the nice “change of pace” in teaching in different parts of the campus and being able to interact with faculty from other disciplines. Additionally, summer and fall teaching schedules have been developed and the General Education Committee is working on a cross-campus, cross-discipline, general education assessment at the Senior level.

I. Student Trustee Update

Student Trustee Scally informed the Board that recently AS&F Senate held a retreat and discussed various governmental processes and procedures which all found very beneficial. Recruitment for new student Senate members is ongoing with one new student athlete joining the Senate. Nominations are being gathered for this year’s Students Faculty and Staff Recognition Awards. The purpose of these awards is to give students the opportunity to acknowledge inspiring and exceptional educators, mentors, and friends who go beyond the call of duty.
Student Trustee Scally also informed the Board of the formation of a “Graduation Speaker Committee” that will be charged with developing a process to help with the selection of a student speaker for commencement; the creation of a new AS&F logo; the continuing student concern over the “game day parking” policy in the Residence @ Rex parking lot; and ideas for the Senior Campus Improvement gift.

VIII. Executive Session

Chairman Walters called for a motion to convene an executive session pursuant to §24-6-402(3)(a)(I), C.R.S. for the purpose of discussing the purchase or sale of property for public purpose on the basis that early disclosure of the information will give an unfair advantage to a person whose own interest is adverse to the general public interest.

IX. Discussion and Possible Action

None.

X. Adjournment

The meeting was adjourned at 12:28 p.m. by acquiesce.