The Trustees for Adams State College convened a meeting on Friday, February 12, 2010 on the campus of Adams State College, Richardson Hall, room 210.

I. Call To Order  The meeting was called to order by Chairman Walters at 10:12 a.m.

II. Roll Call

Board of Trustees

Chairman Tim Walters – Present
Vice Chair Rice – Present (via phone)
Trustee Darricades – Present
Trustee Griffin – Present (via phone)
Trustee Montoya – Present (via phone)
Trustee Salazar – Present
Trustee Scoggin – Present (via phone)
Trustee Valdez – Present
Faculty Trustee Armstrong – Present
Student Trustee Pryor – Excused

ASC Staff, Students and Others

Eric Carpio – Office of Admission
Bill Mansheim – Finance and Administration
David Svaldi – Office of the President
James Trujillo – Office of the President
Jessica Salazar – Attorney General’s Office (via phone)
Julie Waechter – Office of the President

III. Approval of Agenda

Chairman Walters called for a motion to approve the agenda as presented. Trustee Darricades moved the motion. Trustee Valdez seconded. The motion passed unanimously.

IV. Public Comment

There was no public comment.
V. Approval of Consent Agenda

Chairman Walters called for a motion to approve the consent agenda item as submitted which included the following:

- December 19, 2009 Board of Trustees regular meeting minutes

Trustee Valdez moved the motion. Trustee Darricades seconded. The motion passed unanimously. Trustees Scoggin and Salazar abstained noting they were not present at that particular meeting.

VI. Action

A. Approval of the 2010-11 Board of Trustees Meeting Schedule

The Board reviewed the proposed 2010-11 Board of Trustee meeting schedule and foresaw no conflicts with the dates and times of the scheduled meetings. A board retreat/planning session was discussed and possible dates and locations suggested but no firm date and time was chosen. James Trujillo will check the availability of possible venues and e-mail the Board for feedback.

Chairman Walters called for a motion for the approval of the proposed 2010-11 Adams State College Board of Trustees Meeting Schedule with a retreat/planning session date and location to be determined. Trustee Darricades moved the motion. Trustee Valdez seconded. The motion passed unanimously.

B. Swearing in of new/reappointed Trustees

Arnold Salazar of Alamosa, Colorado was sworn in as a new Trustee for Adams State College. Trustee Salazar’s term expires December 31, 2013.

Steve Valdez of Alamosa, Colorado was reappointed as a Trustee for Adams State College. Trustee Valdez’s term expires December 31, 2013.

Charles Scoggin of Boulder, Colorado was reappointed as a Trustee for Adams State College. Trustee Scoggin’s term expires December 31, 2013.

C. Approval of Time Capsule and Cornerstone

Bill Mansheim, Vice President for Finance and Administration, presented a proposal for a time capsule plaque and cornerstone for the new Rex Field Residence Hall and Community Building. Mr. Mansheim explained that the plaque will have the college’s official seal and current logo, the date the capsule was placed, and the date the capsule is to be opened in 50 years (See agenda item VI-C). The plaque will be affixed above a small vault that will hold a historic cache of goods and information intended as a method of communication for the future.

The cornerstone will be placed on the southeast corner of the facility near the main stadium entrance. Proposed verbiage was provided the Board for review and approval
(See agenda item VI-C). It was suggested that the Board’s name should read “Trustees for Adams State College...” to be consistent with the way the Board’s name is shown on the college’s official seal.

After a brief discussion, Chairman Walters called for a motion to approve the time capsule and cornerstone proposal with the noted change. Trustee Rice moved the motion. Trustee Darricades seconded. The motion passed unanimously.

VII. Information

A. FY09-10 Period 7 Financials

Mr. Mansheim, Vice President of Finance and Administration, summarized the financials for the institution and presented year-to-year comparison summaries to the Board. He reported that the increase in cash is due to the bond issuance for current and upcoming construction projects. He also noted that net income has increased over last year partially due to increased enrollment and policy changes which resulted in increased occupancy in the residence halls.

B. President’s Report

Dr. David Svaldi gave a brief President’s Report to the Board. He reported that two community/neighborhood information meetings were held during the first week of February and were well attended. Topics discussed were the results of the traffic study, proposed street closures and plans for additional parking. He informed the Board that the same information was presented to City Council with favorable feedback. A public hearing will be scheduled for purposes of passing an ordinance to vacate various streets. Additionally, a parking task force has been created to develop a comprehensive parking plan that will balance the campus needs and the surrounding neighborhood needs.

President Svaldi also gave a brief update on the state-wide Strategic Planning Task Force. He informed the Board that he was appointed to the Accessibility Subcommittee and will be participating in the meetings twice a month. He also informed the Board that the cast of the Adams State College theatre production of “Children of a Lesser God” has been invited to compete at the Rocky Mountain Theatre Association conference and that the ASC Women’s Basketball team is currently ranked 3rd in the region and will be invited to attend the national tournament.

C. Enrollment Update

Eric Carpio, Director of Admission, presented a brief enrollment report. He reported that spring headcount in undergraduate enrollment as of census reporting is up 10% year to date noting an increase in new freshman and transfer students. Enrollment in spring headcount for graduate students as of census reporting is up 50% year to date with notable increases in the Counselor Education, Masters in Business, HGP, HPPE and Special Education programs. Overall, total undergraduate and graduate headcount combined is up 19% year to date.

Director Carpio also cited other possible attributing factors for increases in enrollment such as the implementation of new programs, a change in marketing philosophy, the
implementation of a new customer relations software system, the doubling of the purchase of names of Colorado high school residence, and the strength of the admissions department. Chairman Walters added that the capital improvements to the campus have added to a different and more appealing campus environment than in the past.

Applications for fall semester are up 36% over last year. Of those who have applied, admissions are up 38% year to date. It is anticipated by the end of March the number of applications received will surpass the number of applications received by the end of August of the previous year.

D. Faculty Trustee Report

Faculty Trustee Armstrong reported that faculty is working on a parental leave policy for the Faculty Handbook to ensure that the institution is compliant with the Federal Family and Medical Leave Act and to accommodate some concerns that have been raised.

VIII. Discussion

A. President Evaluation

The Board discussed the process and logistics for the evaluation of President Svaldi. The proposed survey would be administered via the web, be anonymous, and would be housed in the Office of the Associate Provost. It was suggested that a section be added to the survey to indicate if the employee is “classified” or “exempt” to help better group the responses.

Trustee Salazar expressed his concern regarding the effectiveness of anonymous surveys. He would be in favor of an evaluation that has measurable results with the input received relevant and focused to the questions rather than general anonymous feedback.

It was then suggested by Chairman Walters that a subcommittee comprised of Trustees Scoggin, Griffin, Salazar, Rice and Armstrong be formed to develop an appropriate evaluation and present it to the Board for review and possible approval at the next meeting. Trustee Griffin will chair the committee.

Faculty Trustee Armstrong thanked the members of the Board for their willingness to seek the input from the campus community in the evaluation.

IX. Executive Session

There was no Executive Session held.

X. Discussion and Possible Action

None.
IX. **Adjournment**

Chairman Walters called for a motion to adjourn. Trustee Salazar moved the motion. Vice Chairman Rice seconded. The motion passed unanimously. The meeting was adjourned at 11:38 a.m.