The Trustees for Adams State College convened a meeting on Friday, February 13, 2009 on the campus of Adams State College, Student Union Building, rooms A131/126.

I. Call To Order  The meeting was called to order by Chairman Walters at 9:05 a.m.

II. Roll Call

Board of Trustees

Chairman Tim Walters – Present  Trustee Oreck – Excused
Vice Chair Rice – Present  Trustee Scoggin – Present
Trustee Bachicha – Present  Trustee Valdez – Present
Trustee Darricades – Excused  Faculty Trustee Armstrong – Present
Trustee Griffin – Present  Student Trustee Pryor – Excused
Trustee Montoya – Present

ASC Staff, Students and Others

Heather Heersink – Budget Office  Tracy Rogers – Department of Human Resources
Don Johnston – Graduate School  Bill Schlafman – ASC Business Office
Kurt Keiser – School of Business  Katie Silva – Finance Office
Bill Mansheim – Finance and Administration  David Svaldi – Office of the President
Ken Marquez – Student Affairs  Liz Thomas – School of Business
Larry Mortensen - Athletics  James Trujillo – Office of the President
Michael Mumper – Provost’s Office  Rebecca van Dyke – Valley Courier
Frank Novotny – APAA  Nancy Wahl – Attorney General’s Office
Craig Salmon – AS&F  Diana Wenzel – Extended Campus

III. Approval of Agenda

Chairman Walters called for a motion to approve the agenda as presented. Trustee Montoya moved to approve the agenda. Trustee Rice seconded. The motion passed unanimously.
IV. Public Comment

None.

V. Approval of Consent Agenda

Chairman Walters called for a motion to approve the consent agenda as submitted. Trustee Griffin moved the motion. Trustee Rice seconded the motion. The motion passed with Trustee Bachicha noting an abstention for the December 19, 2008 minutes as he was not in attendance.

***The meeting recessed at 9:15 a.m. to allow members of the Board to attend various committee meetings which were held concurrently.***

Open Session Resumes

VI. Call To Order: The meeting was reconvened by Chairman Walter at 1:08 p.m.

VII. Roll Call – Roll call was not taken at the boards acquiescence.

VIII. Action Items

A. Approval of the 2009-10 Board of Trustees Meeting Schedule

The Board reviewed the proposed 2009-10 Board of Trustee meeting schedule and foresaw no conflicts with the dates and times of the scheduled meetings. A board retreat was discussed but a firm date and time was not chosen and will be discussed at a future meeting. Also discussed was the possibility of extending the length of the meetings from one to two days and holding board meetings via video conferencing. Chairman Walters called for a motion for the approval of the proposed 2009-10 Adams State College Board of Trustees Meeting Schedule with a retreat to be decided at a future meeting. The schedule was approved by consent.

B. Approval of the Early Separation Resolution/Plan

Trustee Bachicha, Chair of the Finance and Audit Committee, and Tracy Rogers, Director of Human Resources, asked the Board for approval of the Early Separation Resolution/Plan. Ms. Rogers informed the Board that due to recent economic downturns and mandated rescissions, Adams State College has been forced to develop a budget reduction plan that is responsive, strategic and have minimum impact on the core mission of the college. A integral part of this plan is a proposed voluntary separation incentive plan. In the past, the implementation of such a plan has proven to be very effective and provided the opportunity for the institution to realize substantial savings in salaries. The plan would only apply to Tenured faculty and classified employees. Exempt staff are “at will” employees and have no retention rights, thus precluded from participation in the plan. Incentives for eligible employees will be governed by State fiscal and personnel
rules and will be calculated based upon current weekly salaries multiplied by the number of years of service to the institution. A health insurance stipend will also be offered.

Chairman Walters called for a motion to approve the Early Separation Resolution/Plan as presented. Trustee Bachicha moved the motion to approve. Trustee Scoggin seconded. The motion passed unanimously.

IX. Information Items

A. President’s Report

Dr. David Svaldi gave a President’s Report to the Board. In addition to the showing of an online video designed to recruit new students, some items reported were: approved budget reductions/adjustments and the implementation of a “Virtual Suggestion Box” to allow employees an opportunity to provide suggestions and feedback; the purchase of a record number of high school student’s names in Colorado and California for recruitment purposes and the implementation of the “Experience Colorado Scholarship” designed to target potential students in California; the increase in enrollments directly related to the recent approval of the new sports programs; a 5% improvement in fall to spring student retention; ASC becoming a charter member of the newly developed Alamosa County Economic Development Group; the receipt of $25,000 from the USDA to fund equipment in the new HPPE lab; an update on an initiative by college presidents to implement tuition flexibility which would allow Boards to control tuition pricing at their respective institutions; and the addition of ASC to be included in HB1272 which may result in additional revenues in coming years.

B. Academic and Student Affairs Committee Update

Trustee Rice, Co-chair of the Academic and Student Affairs Committee, gave a brief report on the topics discussed during the Committee meeting including an increase in spring enrollment; the discussion of the 2009-10 objectives including growth, enrollment, retention, revenue, and the increase of students profiles and occupancy in residence halls; the establishment of written enrollment targets that can be used to gauge recruitment/retention numbers; various recruitment initiatives including the inception of the “Grizzly Partnerships Scholarship” which is designed to target potential students in the counties surrounding the Valley in addition to initiatives to target potential students in California and Pakistan.

Also discussed was the possibility of hiring an outside marketing or consulting firm to help identify the best markets to recruit students, an update regarding the progress of the recently approved Masters in Business program, a review of the Extended Campus Program, and the need for the Board to set more defined goals and objectives charged to the Administration regarding recruitment and retention.

Trustee Bachicha asked about the possibility of adding an accounting track to the Masters in Business program that would help address the 150 credit hour requirement that will be necessary to obtain an accounting license in the state of Colorado. He noted that if this was not addressed soon the institution stands to lose potential accounting students because they will not be able to get their post accounting certification. Dr. Mumper, Provost, informed the Board that this matter is being strongly considered.
C. Finance and Audit Committee Update

No additional update was given.

D. Faculty Trustee Report

Tim Armstrong, Faculty Trustee, updated the Board on various issues the faculty is discussing. He noted that the faculty understands the fiscal situation the institution is facing and are willing to work with the administration to help with the circumstances.

Trustee Armstrong inquired about a discussion at a prior board meeting regarding a partnership with the San Luis Valley Regional Medical Center and the status of the “Center of Nursing Excellence” proposal. Bill Mansheim, Vice President of Finance and Administration, informed the Board that due to Federal budget cuts, the proposal is on hold pending funding. A grant will be submitted for the construction of a simulation lab.

E. Student Trustee Update

Craig Salmon, President of AS&F, designee for Trustee Pryor, informed the Board that AS&F approved a campus improvement project called the “Terminal Project”. The project is designed to improve the area between the Mall Court and the Student Life Center in the Student Union Building. The intent of the project is to attract more students to the Student Life Center by providing a place where students can watch television with the addition of a 40” flat panel television, utilize new computers, and provide a work area for student. Additionally, AS&F is preparing for their annual Faculty Awards Banquet and their first annual Student Leadership Awards which will recognize three student leaders for their dedication and leadership.

X. Executive Session

Chairman Walters called for a motion to convene an executive session pursuant to §24-6-402(3)(b), C.R.S. for the purpose of discussing certain employment matters personal to particular employees and/or pursuant to §24-6-402(3)(a)(II) C.R.S. to meet with the Board’s attorney to receive legal advice on specific legal questions. Trustee Montoya moved the motion. Trustee Rice seconded. The motion passed unanimously and the public was excused.

Open Session Reconvenes

XI. Discussion and Possible Action

There was no discussion or action taken.

XII. Adjournment

Chairman Walters called for a motion to adjourn. The meeting adjourned by consent at 4:23 p.m.