The Trustees for Adams State College convened a regular meeting on Friday, February 15, 2008 on the campus of Adams State College, Student Union Building, rooms 131/126.

I. The meeting was called to order by Chairman Walters at 1:23 p.m.

II. Roll Call

Board of Trustees

Chairman Walters – Present  
Trustee Lamm – Present  
Trustee Bachicha – Present  
Trustee Darricades – Present  
Trustee Oreck – Excused

Trustee Montoya – Present  
Trustee Scoggin – Excused  
Trustee Valdez – Present  
Faculty Trustee Armstrong – Present  
Student Trustee Martin – Present

ASC Staff, Students and Others

Bruce Landis - VP of Institutional Advancement  
Ruth Heidi – Valley Courier  
Bill Mansheim – Finance & Administration  
Ken Marquez – Student Affairs  
Teri McCartney – Graduate Studies  
Erin Minks – Congressman Salazar’s Office  
Michael Mumper – Provost Office

Frank Novotny – APAA Office  
Bill Schlaufman – Finance and Administration  
Linda Relyea – Communications  
Tracy Rogers – Human Resources  
David Svaldi – Office of the President  
James Trujillo – Office of the President  
Nancy Wahl – Attorney General’s Office

III. Approval of Agenda

Chairman Walters called for a motion to amend and approve the agenda with the following changes: Agenda Items V-E, V-F and V-G will be moved to Agenda Item VIII “Discussion and Possible Action” and renumber “VIII-A”, “VIII-B” and “VIII-C”, with the remaining items reordered accordingly. Trustee Bachicha moved to approve the agenda as amended. Trustee Montoya seconded. The motion passed unanimously.

IV. Public Comment

There was no public comment.
V. Action Items

A. Approval of the December 14, 2008 Board of Trustees Regular Meeting Minutes.

Chairman Walters called for a motion to approve the December 14, 2008 Board of Trustees regular meeting minutes. Trustee Lamm noted that her vote on the establishment of a separate Academic and Student Affairs Committee, Agenda Item V-G was incorrectly noted as an abstention and should reflect that her vote was against formation. The motion to approve the minutes as amended passed unanimously.

B. Approval of the Proposed 2008-09 Board of Trustees Meeting Schedule

The Board briefly discussed the proposed schedule and foresaw no conflicts with the dates and times of the scheduled meetings. Chairman Walters called for a motion for the approval of the proposed 2008-09 Adams State College Board of Trustees Meeting Schedule as submitted. Trustee Darricades moved the motion. Trustee Valdez seconded. The motion passed unanimously.

C. Facilities Master Plan

Bill Mansheim, Vice President of Finance and Administration, on behalf of the Adams State College administration requested Board approval of the Facilities Master Plan, (see Agenda Item V-C), which was updated December 2007 and prepared by Anderson Mason Dale Architects, with facilities data inventory analysis by Paulien and Associates. In general, the plan indicates that Adams State College academic and auxiliary facilities have adequate capacity for growth. The issue is not shortage of space but rather the primary focus over the next decade will be to update and reconfigure this space to meet programmatic and technological requirements such as Resident Housing remodeling, Computing Services Building expansion, Stadium Facilities renovations, Education and Social Sciences Building renovation, Music Building renovation, Porter Hall 3rd floor addition and the Nursing Building. After brief discussion by the Board, Chairman Walters called for a motion to approve the Adams State College Facilities Master Plan Update dated December 2007. Trustee Montoya moved the motion with Trustee Bachicha seconding. The motion passed unanimously.

D. Approval of the naming of the Jack K. Cooper room

Former Adjunct Instructor of Biology and the only Adjunct Instructor at Adams State College to have been awarded the honorary rank of Emeritus, Dr. Jack K. Cooper, upon his passing bequeathed his entire collection of priceless western monographs to the Adams State College Nielsen Library. It is the wish of the Director of the library, Dianne Machado, as well as the entire staff of the library, that a room be named in Dr. Cooper’s honor and that the collection be housed in said room. Dr. Cooper’s wife, Ms. Jenny Cooper has donated funds and furnishings toward the remodeling of the room. It is recommended that the Board approve the naming of the ‘Jack Kyle Cooper Room’. Chairman Walters called for a motion to approve the naming for the “Jack Kyle Cooper Room”. Trustee Lamm moved the motion with Trustee Darricades seconding. The motion passed unanimously.

E. Approval of the 4-year BSN

Frank Novotny, Associate Provost for Academic Affairs, informed the Board that the Adams State College administration and the Department of Nursing is seeking a positive
recommendation from the committee to move forward with Phase 1 State Board of Nursing approval for a four-year baccalaureate program. Currently, ASC has an RN to BSN completion program. After several discussions with San Luis Valley community health care facilities, and the tremendous amount of support from community and local prospective students who have expressed their excitement about the possibility of attaining a BSN degree without having to relocate, there is believed to be a need for a Four Year Baccalaureate BSN program. The Board briefly discussed the costs associated with the proposal, the possibility of cost-specific fees, collaborations with for-profit agencies, and continued exploration of additional grant funds. Chairman Walters called for a motion to approve the proposal to proceed with Phase 1 State Board of Nursing approval for a four-year baccalaureate program. Trustee Montoya moved the motion. Trustee Valdez seconded. The motion passed unanimously.

VI. Information

**Please note:** Action item VI-B and VI-C were taken out of sequence on the agenda, with Board acquiescence.

B. Law Library Update

President Svaldi updated the Board regarding a concern that was voiced at the December 2007 Board of Trustees meeting by a community member. Many of the hard-bound legal materials in the law room of the Neilson Library were being removed in favor of electronic versions accessible online. The concern was that there are various limitations associated with online access only and a request of the Board was to retain at least some of the basic legal materials in hard-bound form for public access. After researching the needs of law materials for campus academic courses and reviewing the role and mission of the Nielsen Library which is “to serve the needs of the students first, then the community”, it was concluded that the electronic versions accessible online would sufficiently satisfy the required needs of Adams State students and still provide accessibility to the public.

C. President’s Report

Dr. David Svaldi gave a brief President’s Report to the Board. Some items reported were the recently implemented “Grizzly Alert” emergency notification system which allows for near instant notifications to students, faculty and staff about an emergency situation via e-mail and text messaging to cell phones; the retirement of Dr. Starnaman, Associate Provost of Extended Campus and of Gary Jones, Director of Facilities Services and Procurement; the decision of Dr. Teri McCartney, current Director of the Graduate School, to return to a faculty position as Full Professor of Counseling; the resignation of Todd Wright from Facilities Services; the agreement reached by the CEO’s regarding the funding for 2008-09; his appointment by the Governor to the new Jobs Cabinet; the appointment of Bill Mansheim by other CFO’s to serve as their representative on the CCHE Advisory Board; the recognition of Trustee Montoya as one of “25 Champions of Education” by the Public Education and Business Coalition; and of various Capital Projects underway on campus.

**Please note:** Action item VI-A was taken out of sequence on the agenda, with Board acquiescence.
A. Conference Call with Congressman John Salazar/Washington D.C. Update

Congressman John T. Salazar participated in the Board meeting telephonically to give a brief update on legislative issues. He informed the Board that the *College Opportunity and Affordability Act, H.R. 4137* was passed by the House and is being sent to the Senate for possible approval. The Congressman briefly explained what impact the Act would have on higher education. He also mentioned that the Department of Education will fund $100 million dollars in competitive grants for institutions with STEM programs (Science, Technology, Engineering and Mathematics programs).

**Agenda Resumes**

D. Enrollment Update

Dr. Michael Mumper, Provost, gave a brief Enrollment Management update. Comparative figures indicate very little change in undergraduate enrollment reported at the December 2007 meeting. Full-time enrolled student figures for the Spring semester indicated a drop of nine students over last year which may be as a result of several football coaches leaving and some players opting to transfer to other institutions. Overall, all class sizes are greater than last years numbers, however the Senior class headcount remains lower possibly due to poor recruitment efforts during that recruitment year. Spring resident student enrollment is down slightly with non-resident enrollment showing in increase. Resident undergraduate applications for the 2008-09 year are up 13% and non-resident applications are up 17% over the previous year.

Graduate headcount is down significantly, mainly in Teacher Education programs. The recent graduating class of Graduate Student resulted in the lower headcount. The rebuilding of Graduate programs is in progress and new cohorts are being added. Additionally, the Masters in Business program should attract new students and help increase Graduate headcount numbers. Provost Mumper also discussed some ideas to improve enrollment including improved customer service, improvements to residence housing and reviewing the admissions policies.

E. Extended Campus Update

Dr. Michael Mumper, Provost, provided the Board with a printed *Comparative Enrollment Report for the Extended Campus*. Comparative figures indicate that enrollment in Extended Studies has continued to increased over the summer and fall of 2007, and in the spring of 2008. Provost Mumper also explained that projected targets have been established for future Extended Campus enrollment through the AY2010-11.

F. Graduate School Update

Dr. Teri McCartney, Director of the Graduate School, reported to the Board that the Graduate headcount is down significantly primarily due to the completion of several cohorts, the lack of Federal grant funding for tuition and the enrollment target shortfall in the Teacher Education Department. She noted that it will be beneficial to the Teacher Education program that a permanent Chair be hired and that a search is in progress.

In an attempt to diversify graduate offerings, new programs have been added such as a Master’s in Humanities, a new track in the Counseling program, an endorsement in Teacher Education for
the Gifted and Talented, as well as a Masters in Business. These new programs should lessen the
dependence on just one department and help make up some of the enrollment numbers.

G. Student Fee Process Overview

Nancy Wahl from the States Attorney General Office presented an overview on the Student Fee
process. She explained that Student fees are separated into several separate categories and briefly
explained each. She further explained the process and criteria needed to adopt a proposed fee in
their related category.

VII. Executive Session

Chairman Walters called for a motion to convene in an executive session pursuant to §24-6-
402(3)(b), C.R.S. for the purpose of discussing certain employment matters personal to particular
employees and/or pursuant to §24-6-402(3)(a)(II), C.R.S. to meet with the Board’s attorney to
discuss pending or imminent court action and to receive legal advice on specific legal questions.
Trustee Bachicha moved the motion. Trustee Lamm seconded. The motion passed unanimously
and the public was excused.

Open Session Reconvenes

VIII. Discussion and Possible Action

A. Approval of Tenure Recommendations

Chairman Walters called for a motion to approve the Tenure Recommendations as follows:

Dr. Stephen Aldrich, Assistant Professor of Mathematics
Dr. Barbara Andrews, Associate Professor of Counselor Education
Dr. Joyce Centofanti, Assistant Professor of Art
Mr. Roger Eriksen, Assistant Professor of Art
Dr. Richard Goddard, Assistant Professor of Social Studies
Dr. Stephanie Gonzales, Assistant Professor of Sociology
Mr. Dana Provence, Assistant Professor of Art

Trustee Valdez moved the motion. Trustee Darricades seconded. The motion passed
unanimously.

B. Approval of Sabbatical Recommendations

Chairman Walters called for a motion to approve the Sabbatical recommendations as follows:

Ms. Margaret Doell, Professor of Art
Dr. Kim Kelso, Professor of Psychology

Dr. William Lipke, Professor of Music

Dr. Richard Loosbrock, Associate Professor of History

Trustee Valdez moved the motion. Trustee Darricades seconded. The motion passed unanimously.

C. Approval of Emeritus Recommendations

Chairman Walters called for a motion to approve the Emeritus recommendations as follows:

Ms. Julie Campbell, Assistant Professor of Management

Mr. Carl Coolbaugh, Assistant Professor of Accounting

Dr. Randall Newell, Professor of Accounting

Dr. R. Neil Rudolph, Professor of Chemistry

Trustee Valdez moved the motion. Trustee Darricades seconded. The motion passed unanimously.

Please note: The following information was added to the agenda with Board acquiescence.

D. AS&F Update

Tanya Martin, Student Trustee and Vice President of External Affairs, gave a brief update on current AS&F projects and activities. In process is the preparation for the annual Faculty Awards Banquet where student-nominated faculty are to be honored; the updating of the orientation handbooks which will include a listing of all campus clubs and information on student government; a ASC Club Handbook is being developed to inform club presidents of the process for requesting and processing various club-related requests; the updating and revision of AS&F’s constitution; and the search for a project on campus that AS&F could fund as an improvement or beautification project.

IX. Adjournment

Chairman Walters called for a motion to adjourn. Trustee Montoya moved the motion. Trustee Lamm seconded. The motion passed unanimously. The meeting adjourned at 4:38 p.m.