Minutes
Board of Trustees for Adams State College
Friday, March 4th, 2005
Adams State College
Alamosa, CO

The Trustees for Adams State College convened in regular session on Friday, March 4th, 2005 in the Student Union Building at Adams State College. The meeting was called to order at 10:30am.

I. Roll Call

Board of Trustees

Trustee Bachicha
Trustee Cavanaugh
Trustee Eck (excused)
Trustee Ford
Chairperson Lamm
Faculty Trustee Nehring

Trustee Reeser
Student Trustee Ward
Trustee Salazar
Trustee Saltzman
Trustee Scoggin

ASC Staff, Students and Others

President Richard Wueste
Provost David Svaldi
Assistant Provost Georgia Grantham – Extended Studies
Vice President Sanchez – Student Affairs
Vice President Mansheim – Finance
Julie Waechter - Communications
Matt Gianneschi - CCHE (on the phone)
Guy Farish – Faculty Senate
Ken Marquez – Housing
Dustin Richardson – AS&F
Doug Camp – Music
William Lipke – Music
Rafe Weston – Business
Gary Jones – Purchasing
Rebecca Calhoun – AS&F/ Phi Beta Lambda
Jonathan Baer – AS&F
Margaret Selke – AS&F

Matt Potter – AS&F
Heather Heersink – Business Office
Gail Voris – AS&F
Carol Guerrero-Murphy - ETCFL
Tracy Rogers – Human Resources
Mike Nicholson – Computing Services
James Nason – Phi Beta Lambda
Heath Soderstrom – Phi Beta Lambda
Rodney Martinez – CEC
Phil Lopez – Business Office
Pam Cantonwine- ETCFL
Jordan Jiron – AS&F
Jesse Russell – AS&F
Shiran Nathaniel - SODEXHO
Cedric Lindsay - Music Major
Virginia Carty – Music Major
Mark Schoenecker – Audio Recorder

II. Approval of Agenda

The agenda was approved by consent.

III. Action Items

A. Approval by Consent
1. Approval of Minutes

The meeting minutes for February 11th, 2005 were approved by consent with the modification to remove Vickie Ford’s name from the BOT Roll Call from Feb 11th 2005 and to add John Taylor to the list of attendees.

B. President’s Report

President Wueste reported on the college’s recent outbreak of meningitis. He stated that the college’s response included getting the student properly diagnosed and getting critical information out to the campus while respecting the student’s privacy. Announcements went to the papers as well as having postings in the dormitories. The affected student was also a reporter on the school newspaper; he described his own experience in an article in the South Coloradan.

As an update to the Presidential Evaluation process President Wueste reaffirmed his goal for initiating this process. In President Wueste’s discussions with the Board he had expressed his interest in involving the campus and extended community in the evaluation process. The Board felt that the Evaluation Committee should be made up of the original Presidential Search group. The evaluation process would help to determine if the campus and the extended community got what it said it needed. The President had suggested to the Board that the evaluation include the input of the community so that their decision would be an informed one.

President Wueste reported that the college is moving forward with the tuition increase as advertised. In discussions with legislators ASC is looking for three things - legislators to fund the college opportunity fund, that it would not be reduced from the $2400 that had been advertised and that we would have not have to go back and get money out of the fee-for-service area. Second, ASC wants the floor-funding that we are entitled to. The legislators agreed on $7.4 million. Third item in the discussions with legislators is just honest discussion. The state has real needs, higher education isn’t the only need. ASC needs to be at the table and treat the subject properly.

President Wueste updated the Board on the National Agenda which opposes the elimination of the Perkins Loan Program, Gear-Up Program, Upward Bound, Talent Search, Perkins Vocational Loan program and LEAP. The PELL program proposes a $100 increase in the maximum PELL grant each year for the next 5 years. The Education Department would change the formula for eligibility which would eliminate another 100-200,000 students each year and reduce the benefits to upwards of a million students each year. President Wueste stated that he has meetings scheduled with Senator Allard and Salazar and Representative Salazar and will be in DC on April 2-5 to discuss these and other issues.

C. Tenure/Sabbatical/Promotions - Provost Svaldi

The faculty seeking tenure are: Assistant Professor Dr. Stuart Helwig, Associate Professor Dr. Joel Judd, Associate Professor Dr. William Lipke and Associate Professor Dr. Mark Manzanares.

The faculty seeking sabbaticals are: Dr. Mike Martin, Associate Professor of English, fall semester 2005 at full pay, to continue with ongoing research in the area of sociobiology and
evolutionary sociology. Mr. Eugene Schilling, Associate Professor of Art, spring semester 2006 at full pay, to pursue a visiting artist exchange program to China and for the development and exhibition of a new body of work.

Faculty seeking promotions: Dr. Richard Baker, FROM Associate Professor of English TO Full Professor of English. Dr. Alberta Coolbaugh, FROM Assistant Professor of Business TO Associate Professor of Business. Dr. Margery Herrington, FROM Associate Professor of Biology TO Full Professor of Biology. Dr. Stuart Hilwig, FROM Assistant Professor of History TO Associate Professor of History. Dr. Kim Kelso, FROM Associate Professor of Psychology, TO Full Professor of Psychology. Dr. William Lipke, FROM Associate Professor of Music, TO Full Professor of Music. Dr. Teri McCartney, FROM Associate Professor of Psychology TO Full Professor of Psychology. Dr. Theresa O’Halloran, FROM Associate Professor of Psychology, TO Full Professor of Psychology.

Trustee Saltzman moved to approve the Tenure proposal as presented. Trustee Salazar 2nd. The motion was approved unanimously.

Trustee Ford moved to approve the Sabbatical and Promotion proposal as presented. Trustee Cavanaugh 2nd. The motion was approved unanimously.

D. New Emphasis - Creative Writing – Provost Svaldi

Trustee Salazar asked if there would be the need to add additional courses for this emphasis. Dr. Guerrero-Murphy stated that this would not add any additional courses; this is part of the regular liberal arts degree except for the Capstone course which will be taught as an independent study.

Trustee Scoggin moved to approve the Creative Writing program as presented. Trustee Salazar 2nd. The motion was approved unanimously.

E. Major Program Changes, MA in Special Education – Provost Svaldi

Provost Svaldi stated that the Special Education program has been one of ASC’s five graduate degrees. This year because of changes in the thinking within Colorado, ASC is making changes to two courses within the curriculum to reflect the new preferred approach to special education as a generalist approach as opposed to a specialized approach. Provost Svaldi recommended the changes to reflect the new state license requirements.

Trustee Bachicha moved to approve the Major program as presented. Trustee Saltzman 2nd. The motion was approved unanimously.

F. New BA Emphasis in Special Education Generalist for Interdisciplinary Studies Degree - Provost Svaldi

Provost Svaldi reported that the program has in the past been licensed at the master’s level but now needs to occur at the undergraduate level. We are proposing a emphasis in special education that will be a part of our interdisciplinary studies degree. Students that complete this emphasis will be recommended for licensure in elementary education as well as generalist in special education. Provost Svaldi stated that this is ASC’s first licensed special education emphasis.

Trustee Cavanaugh moved to approve the program as presented. Trustee Reeser 2nd. The motion was approved unanimously.
IV. Information

A. Update on Budget Process and Critical Dates – Vice President Mansheim

Vice President Mansheim reported on the Joint Budget Committee (JBC) Hearing held on March 2nd. The stipend was changed by $5 over 30 credit hours. The fee-for-service contract reimbursement and the state financial aid appropriations were set in addition to the spending authority on tuition. Merit-based aid was not funded, which is about 10% of our appropriation, about $80,000. The monies were moved into need-based aid which is more beneficial to ASC now that commission policy has changed on merit-aid to where very few students qualify.

The JBC approved the salary survey at an average of 3% for classified staff. Performance-based pay for classified staff was not funded for next fiscal year.

For the faculty and exempt side, CHEIBA does its rate setting in January. We will assume a 10% mid-year increase and we will budget an additional 5% for faculty and exempt.

ZBB update - Athletics is finished. Teacher Education is partially completed.

Trustee Saltzman provided an update on the budget based on the Jan statement. We are in line with what was reported to the board last month. Additionally, the bond covenants have been met as of January 31st.

B. Enrollment Update – Vice President Sanchez

Vice President Sanchez reported that they are looking at ways to improve undergraduate experience, improve the quality of engagement, increase the number of students doing research with faculty, and increase the number of students doing exchange programs and to create more opportunities for interns and leadership opportunities. In looking at the student’s first-year experience at ASC, they will be piloting a 1st year experience program with students with two or more deficiencies in math, reading or English. Approximately 100 students will be involved, for every 25 students there will be a graduate student whose role will be to provide academic advisement and act as a coach, mentor and advocate through the student’s first year. Dr. Sanchez and Eric Carpio will be attending the NSC International conference in Denver with the hope to bring back ideas and plans for further enhancing the college experience and retention for ASC students.

Chairperson Lamm asked what ASC can do to host events on campus to keep students’ interests in continuing their college career here at ASC. Dr. Sanchez indicated that the Grizzly Activities Program (formerly the Program Council) is looking into that area.

C. Accreditation Report – Provost Svaldi

Provost Svaldi informed the board that a team of faculty will be going to the National HLC meeting in Chicago. The campus HCL Committee organized a contest on campus to pick a name/theme for the accreditation effort. A website is in progress. The college’s visitation date is set for February 2007. The Board will, during this process, be asked for their participation. The committee’s mission and goals are in progress with the steering committee. On March 10th there will be a campus-wide forum for the campus to solicit comment and suggestions on the Goals document. On September 14th and 15th the campus will have a visit by a Dr. Mary Breslin from the Higher Learning Commission. ZBB will also be an important part of the process.
D. BOT Bylaws Update – Trustee Eck

Trustee Cavanaugh provided an update in lieu of Trustee Eck’s absence. The bulk of the redraft has been handled by Trustee Eck, as provided with the Trustees agenda packet. The committee is recommending three primary changes: moving the bylaws section out of the policy manual so it is a stand-alone document, reorganizing the structure of the bylaws, where required by Colorado statutes the citation has been added. Trustee Cavanaugh has asked that the Board review the draft and the bolded items. Once the Bylaws committee has the comments from the Board they will have the Attorney General’s Office do a review of the document.

F. Presidential Evaluation Committee (PEC) – Chairman Lamm

Chairman Lamm stated that the Presidential Evaluation Committee members have been selected. Completion of the evaluation process is set for the end of March 2005 which will complete President Wueste’s 1-year anniversary date. The committee has received 161 questionnaires to date. The committee is making every effort to keep the information confidential. The information, suggestions and ideas are very helpful and informative. The Board is very grateful for everyone’s effort and input. This will be very valuable information as the board completes its first year evaluation of President Wueste.

G. Other

Trustee Saltzman provided an update regarding the Caring for Colorado Foundation grant that was submitted by Dr. Novotny. Trustee Saltzman is on the board of the Foundation. ASC was approved for a $97,000 grant to help fund the Nursing Program.

V. Public Comment

Business – Dr. Rafe Weston

Dr. Weston introduced ASC student James Nason, President of Phi Beta Lambda; Rebecca Calhoun, Vice President of PBL; and Heath Soderstrom, an active member; and Phil Lopez, a recently graduated ASC student who has been accepted at CU Law School. Phi Beta Lambda recently participated in a state-wide competition. They competed in 26 of the 30 competitions. ASC took 1st place in 21 of those 26 competitions. Also this year, six of ASC’s Business majors placed in the top 10 nationally.

James Nason stated that the club sponsors various events such as potato bakes and t-shirt sales as well as internships to afford attending state and national competitions. Some of the funds from these drives also go towards scholarships.

Music Department – Dr. William Lipke and Professor Doug Camp

Dr. Lipke introduced Professor Doug Camp. Professor Camp informed the Board about the Jazz band’s developments such as a Jazz Studies program. A new program that is being looked is a Summer Jazz Camp. Professor Camp introduced two the Jazz Band’s students; Cedric Lindsay and Virginia Carty. Virginia, who plays the alto saxophone, stated that her interest in attending ASC was to attend a small college that would provide a personalized relationship with her professors. Cedric, who plays the trumpet, is a 4th generation resident of the San Luis Valley, attending ASC has always been his choice. Professor Camp is working on getting the word out to potential students such as doing Jazz Band Tours to show potential students what an excellent program ASC has and the benefits of getting an education at ASC.
Sodexho – Vice President Mansheim

Vice President Mansheim indicated that Sodexho had a no-advance-notice audit from the National Safety Foundation for food and facility safety and cleanliness. Shiran Nathaniel informed the Board that Sodexho received a 100% rating which was the best rating for the state of Colorado. Sodexho and ASC are also working on a “continuous dining” concept that will keep the dining facility open from 7-7pm.

VI. Adjournment

The meeting was adjourned at 12:05pm
Motions for Board of Trustees Meeting of:
March 4th, 2005

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