Approved Meeting Minutes  
Board of Trustees for Adams State College  
Thursday, April 3, 2008  
Historic D & F Clock Tower Building  
1601 Arapahoe Street, 14th Floor  
Denver, CO 80202

The Trustees for Adams State College convened a regular meeting on Thursday, April 3, 2008 on the 14th Floor conference room of the D & F Clock Tower Building.

I. Call to Order

The meeting was called to order by Chairman Walters at 3:37 p.m.

II. Roll Call

Board of Trustees

Chairman Walters – Present  
Trustee Lamm – Present  
Trustee Bachicha – Excused  
Trustee Darricades – Present  
Trustee Oreck – Present

Trustee Montoya – Present  
Trustee Scoggin – Present  
Trustee Valdez – Present  
Faculty Trustee Armstrong – Excused  
Student Trustee Martin – Present

ASC Staff, Students and Others

Bill Mansheim – Finance & Administration  
Carey Markel – Attorney General’s Office  
Teri McCartney – Graduate Studies  
Michael Mumper – Provost Office

David Svaldi – Office of the President  
James Trujillo – Office of the President  
Nancy Wahl – Attorney General’s Office

III. Approval of Agenda

Chairman Walters called for a motion to approve the agenda as submitted. Trustee Oreck moved the motion. Trustee Darricades seconded. The motion passed unanimously.

IV. Executive Session

Chairman Walters called for a motion to convene in an executive session pursuant to §24-6-402(3)(b), C.R.S. for the purpose of discussing certain employment matters personal to particular employees and pursuant to §24-6-402(3)(a)(II), C.R.S. to meet with the Board’s attorney to discuss pending or imminent court action and to receive legal advice on specific legal questions. Trustee Montoya moved the motion. Trustee Darricades seconded. The motion passed unanimously and the public was excused. President Svaldi was invited to attend the session.
Open Session Reconvenes

V. Discussion – Open Session

The Board briefly discussed “Direct Lending” of financial aid money to students directly from the Federal Government which may provide better rates and opportunity to students.

Note: The meeting was recessed until 9:15 a.m. Friday, April 4, 2008.

VI. Reconvene of Board Meeting

The meeting was reconvened by Chairman Walters at 9:18 a.m.

VII. Roll Call

Board of Trustees

Chairman Walters – Present
Trustee Lamm – Present
Trustee Bachicha – Excused
Trustee Darricades – Present
Trustee Oreck – Present
Trustee Montoya – Present
Trustee Scoggin – Present
Trustee Valdez – Present
Faculty Trustee Armstrong – Excused
Student Trustee Martin – Present

ASC Staff, Students and Others

Bill Mansheim – Finance & Administration
Carey Markel – Attorney General’s Office
Teri McCartney – Graduate Studies
Michael Mumper – Provost Office
David Svaldi – Office of the President
James Trujillo – Office of the President

VIII. Public Comment

There was no public comment.

IX. Action Items

A. Approval of the February 15, 2008 Board of Trustees Regular Meeting Minutes.

Chairman Walters called for a motion to approve the February 15, 2008 Board of Trustees regular meeting minutes. Trustee Montoya moved the motion. Trustee Darricades seconded. The motion passed. Trustee Scoggin abstained.

B. Swearing in of New Trustee

Bruce J. Oreck of Boulder, CO was sworn in as a new trustee for Adams State College. Trustee Oreck’s term expires December 31, 2011.
C. Appointment of members to the Academic and Student Affairs Committee

At the December 15, 2007 Adams State College Board of Trustees meeting, the Board voted to establish an Academic and Student Affairs Committee. After brief discussion, the Board agreed that Trustee Scoggin, Trustee Montoya and Trustee Valdez would serve as board committee members in addition to Dr. Mumper, Dr. Novotny and Interim Dean Marquez who will serve as ex-officio members. Chairman Walters called for a motion to approve the membership of the Academic and Student Affairs Committee to consist of Trustees Scoggin, Montoya and Valdez and Drs. Mumper, Novotny and Interim Dean Marquez. Trustee Darricades moved the motion. Trustee Lamm seconded. The motion passed unanimously. It was noted that upon the initial meeting of the committee, a chair would be selected.

Additionally, the Board discussed the structure of the Finance and Audit Committee. It was concluded that Trustee Bachicha would chair the committee with Trustees Darricades and Oreck serving as members. Chairman Walter called for a motion to approve the membership of the Finance and Audit Committee to consist of Trustees Bachicha, Darricades and Oreck. Trustee Montoya moved the motion. Trustee Valdez seconded. The motion passed unanimously. Carey Markel from the Attorney General’s Office noted that each committee is subject to the Colorado Open Meetings and Open Records Act and must be noticed and recorded in accordance with said act. The Board briefly discussed the frequency and timing of the meeting of the approved committees. At the request of the Board, the May 2008 meeting of the Finance and Audit Committee and the Academic and Student Affairs Committee will be scheduled to meet in succession. The scheduling of said meetings will then be reevaluated and possibly changed to meet concurrently.

D. Policy for Expenditure of Cash/Roll-forward in Technology Funds

Bill Mansheim, Vice President of Finance and Administration, informed the Board that the recommendation of the Finance and Audit Committee regarding the Policy for Expenditure of Cash/Roll-forward Technology Funds was to table approval of the recommendation until the May 2008 meeting. Chairman Walters called for a motion to table the vote for approval of the Policy for the Expenditure of the Cash/Roll-forward in Technology Funds until the May 2008 meeting. Trustee Lamm moved the motion. Trustee Darricades seconded. The motion passed unanimously.

E. Approval of New Cohort Sites

Dr. Teri McCartney, Associate Provost for Graduate Studies, informed the Board that the Board of Education, prior to their approval of any proposed new off-site cohort locations, requires the approval from the requesting institutions Board of Trustees of the proposed locations. The Graduate School requests board approval to offer a Masters Degree in Literacy, Language and Culture at sites in Lamar Colorado and Monte Vista Colorado. Chairman Walters called for a motion to approve the new cohort locations of Lamar Colorado and Monte Vista. Trustee Montoya moved the motion. Trustee Scoggin seconded. The motion passed unanimously.

F. Approval of the Gifted and Talented Endorsement Area in Graduate Teacher Education

Dr. Teri McCartney, Associate Provost for Graduate Studies, informed the Board of a proposal to offer a new endorsement through the Teacher Education Program in the area of Gifted and Talented. She noted that the curriculum was developed with close consultation with gifted and talented experts from the State office and with other institutions in Colorado. The Colorado
Department of Education and the Higher Learning Commission, in order to approve new endorsements, requires prior approval of the requesting institutions Board of Trustees of the endorsement. The Graduate School requests approval from Board to offer a Gifted and Talented Endorsement area in Graduate Teacher Education. Chairman Walters called for a motion to approve a Gifted and Talented Endorsement area in Graduate Teacher Education. Trustee Lamm moved the motion. Trustee Montoya seconded. The motion passed unanimously.

Please note: At the Board’s acquiescence, the agenda was amended to include discussion pertaining to the Department of Teacher Education.

Chairman Walters called for a motion to amend the agenda for discussion and possible action regarding the Department of Teacher Education. Trustee Lamm moved the motion. Trustee Montoya seconded. The motion passed. The Board discussed various issues pertaining to the Department of Teacher Education including declining enrollment and departmental issues. The Board requests of the Adams State College Administration a plan of action to help resolve the Teacher Education departmental issues to be presented at the May 2008 Academic and Student Affairs Committee meeting.

G. Approval of Naming Gift Policy

Dr. Svaldi informed the Board that although the Trustee Policy Manual provides authority for the Trustees to name buildings, there are no suggested guidelines. A Naming Gift Policy, (see Agenda Item V-G), is being proposed to help provide guidelines, criterion and establish uniformity across campus. Chairman Walters called for a motion to approve the Naming Gift Policy. Trustee Scoggin moved the motion. Trustee Lamm seconded. The motion passed unanimously.

H. Approval of Resolution to Amend Chapter 7, Section 7.2, paragraph 2, of the Trustee Policy Manual Concerning President's Accountability to the Board

The Board was presented with a proposed amendment to Chapter 7, Section 7.2, Paragraph 2 of the Trustee Policy Manual regarding the President’s accountability to the Board. (See Agenda Item V-H). The amendment would clarify that the President is accountable to the Board and his decisions are not subject to review pursuant to general internal complaint and grievance procedures in Section XIII of the Professional Personnel Handbook or Section XI of the Faculty Handbook. Chairman Walters called for a motion to approve the resolution to amend Chapter 7, Section 7.2, Paragraph 2 of the Trustee Policy Manual concerning the President’s accountability to the Board, which would take effect immediately upon approval. Trustee Lamm moved the motion. Trustee Montoya seconded. The motion passed unanimously.

I. Approval of Resolution to Amend Chapter 4, Section 4.2(I)(B) of the Trustee Policy Manual Concerning the Use of Student Fees for Academic Construction

Bill Mansheim, Vice President of Finance and Administration, requested the approval of a resolution to amend chapter 4, section 4.2(I)(B) of the Trustee Policy Manual regarding the use of the student fees for academic construction. (See Agenda Item V-I). The amendment would remove language that prohibits the use of student fees for academic construction. Chairman Walters called for a motion to approve the resolution to amend chapter 4, section 4.2(I)(B) of the Trustee Policy Manual concerning the use of student fees for academic construction. Trustee Oreck moved the motion. Trustee Darricades seconded. The motion passed unanimously.
X. Information

A. President’s Update

Dr. David Svaldi gave a President’s Report to the Board. Some items reported were the recently passed Capital Fee proposal which had the largest student voter turnout in many years; the transition of the City of Alamosa’s water status to a “modified” yellow alert regarding the recent contamination of the municipal water supply which allows one to drink and cook with the water supplied by the city as long as its boiled first; a special thanks to Trustee Valdez and City Market for their generous support during the water crisis; plans to allow students to make up three days of missed classes without extending the school year and allow graduation to proceed on schedule; an update on campus Capital Construction Projects including the 60% completion of the Marvel House and the Community Outreach Center, the progression of the Plachy Hall renovation project and the continued progression of the campus irrigation project; the hiring of a new Associate Vice President for Facilities Planning, Design and Construction, Mr. Eric Van de Boogaard; the acceptance of Trustee Oreck to be the commencement speaker for the Spring 2008 ceremony; the continued preparation of a flood plan in the event of spring flooding; the temporary hiring of a Diversity and Affirmative Action Officer, Mr. Joel Korngut and the searches for Associate Provosts for Extended Studies and the Graduate School as well as the continued search for a Chair in the Department of Teacher Education.

B. Enrollment Update

Dr. Michael Mumper, Provost, gave a brief Enrollment Management update. Spring enrollment remained stable. Applications for first-time full-time Freshman students for fall enrollment are up 8.5% compared to the same time last year. The new HEAR requirements necessitate the evaluation of every course on an applicants high school transcripts making the admissions process more complicated and time consuming than in the past. Additionally, transfer student applications have increased.

C. Government Relations Update

Gilbert Romero and Nolbert Chavez, Adams State College Lobbyists, gave a report to the Board regarding legislative activities, status of the budget and capital construction projects, and higher education overall.

Please note: The following information was added to the agenda with Board acquiescence.

D. Student Update

Tanya Martin, Student Trustee and Vice President of External Affairs, gave a brief update on state of the student body during the water crisis. She was happy to report that although the water restrictions were an inconvenience, the majority of the student body was not overly concerned. They understood that the College was not at fault and that precautions were in place for the safety of the students.

VIII. Adjournment

Chairman Walters called for a motion to adjourn. Trustee Montoya moved the motion. Trustee Valdez seconded. The motion passed unanimously. The meeting adjourned at 11:43 a.m.