Minutes
Adams State College Board of Trustees
Friday, May 7, 2004
Adams State College
Alamosa, CO

The Trustees for Adams State College convened the regular session on Friday, May 7, 2004 in the College Center at Adams State College. Chairman Lamm called the meeting to order at 2:10 p.m.

I. Roll Call

The Roll Call was taken and a quorum was declared present.

Board of Trustees

Trustee Cavanaugh
Trustee Eck
Trustee Ford
Trustee Lamm
Faculty Trustee Nehring
Student Trustee Richardson

Trustee Rodriguez (Excused)
Trustee Salazar
Trustee Saltzman
Trustee Scoggin (Excused)
Trustee Walters

ASC Staff, Student and Others

President Richard A. Wueste
Interim President Halgren
Kat Olance
Provost Svaldi
Assistant Provost Sanchez
Assistant Provost Novotny
Vice President Mansheim
Michael Cooper (student)
Philip Lopez (student)

Heather Heersink
Tracy Rogers
Brooks Haynie
David Mazel
Ted McNeilsmith
Kevin Daniel
Julie Waechter
Guy Farish
Gary Jones

II. Approval of the Agenda

The agenda was approved with the amendment of the following Action Items: G – Approval of President Richard A. Wueste’s Contract and item H – Deletion of BOT Policy 7.7 - Inaugurations. The motion was moved by Trustee Ford and seconded by Trustee Saltzman and passed.

I. Action Items

. Approval of Agenda

. Approval of Minutes

Board of Trustees
Trustee Ford moved that the March 12, 2004 minutes be approved. Motion seconded by Trustee Saltzman and passed.

. Poster Policy – Frank Sanchez/Lee Halgren

Vice President Sanchez presented the revised poster policy (see attachment). Interim President Halgren noted that the updated policy had been revised in response to requests made by the BOT. Professors Mazel and Haynie offered concerns regarding potential restrictions on free speech. AG Harmon (by phone) offered an opinion that the policy did not violate first amendment rights. Implementation and potential trial periods were discussed.

Chairman Lamm asked Dr. Sanchez to revisit the issues raised and return with a revised policy.

C. 15 Credit Hour Rule – President Wueste

On August 1, 1996, the Cabinet approved a policy that inadvertently created a compliance issue in the distribution of Federal Financial Aid. President Wueste, acting on the advice of counsel of ASC administrative officers and following consultation with the BOT Chair, has rescinded the policy, retroactive to August 1, 1996. This action establishes 12 credits as the basis for full-time status for purposes of distributing financial aid.

President Wueste put forth the following recommendation: In recognition of the desirability of graduation within a 4-year time-frame, and the necessity of averaging 15 credits per semester to accomplish this, the Board of Trustees for Adams State College moves to direct the President and Provost to set processes in place that encourage degree completion in four years. Reports on plans and progress will be presented to the BOT annually for review.

The motion was moved by Trustee Cavanaugh, seconded by Trustee Salazar and passed.

D. Budget Policy – President Wueste

ASC administration asked the Board to consider the following motion:

Moved that the President be instructed to prepare and submit a “continuation” budget that is balanced and which clearly demonstrates the capacity to cover mandated expenditures and anticipated increases in operating expenses.

The Board of Trustees further moves to empower the President to treat human resources as the primary focus of additional expenditures for fiscal 2004-2005. With the understanding that the budget must remain in balance, the President may provide pay adjustments to non-classified staff and faculty to address across-the-board increases for the current year, retroactive across-the-board adjustments for prior years, one-time
performance-based bonuses, and performance-based merit adjustments to base pay. These pay adjustments may be phased in throughout to fiscal year. The President will provide the Board of Trustees with documentation demonstrating sources of additional funding and reasonable proof that the budget will remain in balance prior to initiating any compensation adjustment.

The motion was moved by Trustee Eck, seconded by Trustee Salazar. The motion passed 6-1.

E. Bylaws – President Wueste

President Wueste presented to the Board the need to update the ASC Board of Trustees Bylaws that were grandfathered in from the old system as well as creating a Bylaws Committee that would, within the suggested timeframe, update the ASC Bylaws. ASC administration requested BOT consideration of the following motion:

Moved, that the ASC BOT create a select committee to review and revise bylaws inherited from the State College system board. Revisions shall be approved and implemented on an ongoing basis, with the final revisions to be completed no later than the January, 2005 BOT meeting.

Matt Nehring, Kathleen Eck, Dustin Richardson and Mark Cavanaugh volunteered to be on the Bylaws Committee. The committee was formed by the chair without a formal motion.

F. Approval for Off-Campus State Funded Programs—New programs for Fall 2004 and continuing programs for 2003-2004 – Provost Svaldi

Provost Svaldi recommended that the ASC Board of Trustees approve the ten (10) new (prioritized) programs to begin in Summer/Fall 2004 and the eleven (11) continuing Off-Campus State Funded Programs for FY 2005 and will forward them to the CCHE for approval.

The motion was moved by Trustee Walters, seconded by Trustee Ford and passed.

G. President Wueste’s Contract – Chairman Lamm

Chairman Lamm moved that the Board of Trustees for Adams State College approve the contract for Dr. Richard A. Wueste, President for Adams State College.

The motion was moved by Trustee Saltzman, seconded by Trustee Ford and passed.

H. President Inauguration – Chairman Lamm

Chairman Lamm stated that the current ASC Board of Trustees Policy manual prohibits having a Presidential Inauguration. President Wueste suggested that the event could be held in conjunction with the September BOT meeting and the Geology Museum opening.
The Trustees felt that this would be a great outreach opportunity to bring in the local community as well as bringing in representatives from the Front Range onto campus.

Chairman Lamm put forth a motion to delete Section 7.7 of the Board of Trustees Policy Manual.

The motion was moved by Trustee Cavanaugh, seconded by Trustee Saltzman and passed.

V. Information Items

A. Security Issues – Bill Mansheim

Assistant Provost Frank Sanchez (standing in for Vice President Mansheim) presented the an update to the security issues: 1. Improving public safety on campus with: student activities such as “Take Back the Night.” 2. Improving and enhancing physical plant/public safety features: such as campus lighting. 3. Safety Reporting Systems: such as campus-wide 911 system. 4. Pedestrian Traffic Control: is being improved with the striping identification of parking areas to include ADA spaces as well as the installation of a pedestrian/traffic control lighting for the First Street crossing. 5. Improving Emergency Response Preparedness Systems: by means of the formation of an Emergency Preparedness Committee which will develop a plan for emergency response.

Trustee Ford suggested the use of mountain-bike officers so they can cover the campus more thoroughly as well as being more visible. Trustee Cavanaugh also suggested the use of work studies in providing an after-hour escort service for students.

B. Music Chair – Provost Svaldi

Provost Svaldi announced the appointment of Dr. William Lipke as the new Music Chair. Provost Svaldi stated that Dr. Lipke has been with ASC for 3 years and that he was the unanimous choice of the search committee and of the President and Provost. President Wueste also mentioned that Dr. Lipke already took the initiative in developing a chamber orchestra for ASC and is looking at including mariachi as part of the Music Department.

C. Board Focus – President Wueste

0. Committees – President Wueste recommended the formation of ASC Board of Trustee standing committees. He recommended the following committees be established: Finance, Bylaws and Development. The Bylaws committee would work on updating the ASC Bylaws to reflect the thinking and path that ASC is going in relation to having its own Board of Trustees.

The standing committees were established with members assigned as follows:

- Finance & Audit Committee – Meyer Saltzman, Vickie Ford, Mark Cavanaugh and Charles Scoggin
• Development Committee - Tim Walters, Peggy Lamm, LeRoy Salazar, Kathleen Eck and Charles Scoggin.

• Bylaws Committee – Kathleen Eck, Matt Nehring, Dustin Richardson and Mark Cavanaugh. (The Bylaws Committee will function only until revisions are completed)

1. Board Retreat - President Wueste presented several dates as possible options for a Board retreat in July; July 8th and 9th, July 15 and 16th. July 8th-9th was selected based on the schedules of the attending Trustees. Location, agenda specifics will be provided at a later date.

0. Board Training – To be discussed at the Board Retreat. The retreat discussion may also include the distinction between policy issues and day-to-day management and how they operate.

0. Issues on the horizon – President Wueste commented, as he moves forward he wants to have a firm understanding of the Board’s vision and the Board’s position on legislation (e.g. the Voucher bill); on tuition differentials; on ASCs market placement; and on the competition between colleges including the possible competition between the four rural schools( Mesa, Western, ASC and Fort Lewis).

D. Trustee Comments

1. Fiscal reform issue – Mark Cavanaugh

The legislative efforts at fiscal reform addressing Tabor and Amendment 23; the final proposal that was finally killed would have created a rainy-day fund. The Big Horn Center has been working on the “Campaign for Colorado.” It was titled, the petition was printed and distributed for signatures for a ballot measure. May 17th is the current date for a possible special session. The Campaign for Colorado does include a Amendment 23 fix and moves the Tabor line to a percent of personal income growth rather then population + inflation.

2. Misc. – Trustees and President

Other things that were discussed: President Wueste mentioned the creation of an electronic newsletter for the Board. President Wueste also suggested looking at the use of the BOT meals as a time for the Board to meet with campus and community leaders. He would also like the Board to participate in immersions on campus where the Board would take 3-4 hours to take a complete facilities tour or go into a department and really get engaged. It was also suggestion to look at spending a ½ a day off-campus by going to a local town or schools, etc. Another idea would be to perhaps have a BOCES meeting on campus because that would bring all 14 school superintendents in the one place. Trustee Salazar suggested a meeting with the superintendents and school counselors. Trustee Saltzman provided the idea of setting up video conferencing as a way to “bring-in” the community into the BOT meeting.
E. Chairman Report – Peggy Lamm

Chairman Lamm announced the resignation of Trustee Dan Rodriguez who will be moving to Texas. She also extended her welcome to President Wueste.

VII. Adjournment – There being no further business, the meeting adjourned at 4:15 p.m.