The Trustees for Adams State College convened a meeting on Friday, May 8, 2009 on the campus of Adams State College, Student Union Building, rooms A130/127

I. Call To Order  The meeting was called to order by Chairman Walters at 9:38 a.m.

II. Roll Call

Board of Trustees

Chairman Tim Walters – Present  Trustee Oreck – Excused
Vice Chair Rice – Present  Trustee Scoggin – Present
Trustee Bachicha – Present  Trustee Valdez – Present
Trustee Darricades – Present  Faculty Trustee Armstrong – Present
Trustee Griffin – Excused  Student Trustee Pryor – Present
Trustee Montoya – Present

ASC Staff, Students and Others

Benita Brink – Faculty Senate President  Frank Novotny – APAA
Carol Guerrero-Murphy – Eng., Theatre, Comm.  Tracy Rogers – Depart. of Human Resources
Heather Heersink – Budget Office  Bill Schlaufman – ASC Business Office
Matt Hildner – Pueblo Chieftain  Mark Schoenecker – Communications
Don Johnston – Graduate School  David Svaldi – Office of the President
Mark Joyce – Department of Teacher Education  James Trujillo – Office of the President
Joel Korn gut – Office of Equal Opportunity  Rebecca van Dyke – Valley Courier
Lori Laske – Alumni Relations  Julie Waechter – Office of the President
Tammy Lopez – ASC Foundation  Nancy Wahl – Attorney General’s Office
Bill Mansheim – Finance and Administration  Diana Wenzel – Extended Campus
Please note: The following was added with Board acquiescence.

Condolences

Chairman Walters, on behalf of the entire Board, expressed his deepest condolences to Student Trustee Pryor for her recent loss.

ASC Foundation and Alumni Directors

Bill Mansheim, Vice President of Finance and Administration, introduced Tammy Lopez, Executive Director of the Adams State College Foundation, and Lori Laske, Director of Alumni Relations, who have been with Adams State College for 17 years each.

Tammy Lopez informed the board that an ASC Foundation board member has pledge funds in support of the new Ag Business program and is very optimistic that additional pledges for the program will result. She continued to inform the board that the Foundation has suffered unrealized (paper) losses due to current market conditions, however it has gained revenue in the amount of $881,000.

Lori Laske updated the board on current alumni events scheduled in Colorado and throughout the country. All events have shown strong attendance and alumni giving has increased by 4% over last year which is a good indicator of alumni support for Adams State. Additionally, a gift to purchase a sign for the Music Building had been received and should be in place by November 31, 2009.

III. Approval of Agenda

Chairman Walters called for a motion to approve the agenda as presented. Vice President Mansheim asked that the agenda be amended to exclude agenda item VIII-F “Approval of FY09-10 Tuition and Fee Rates”. Trustee Scoggin also asked that a “Resolution of Appreciation to honor Dr. Robert Shideler” be added as agenda item VIII-F. Trustee Scoggin informed the board that Dr. Shideler was instrumental in Adams State College receiving scholarship support from the National Western Scholarship Fund, and it would be appropriate to honor him as the first recipient of said scholarships is one of the spring graduates. The motion passed by acquiesce.

IV. Public Comment

There was no one signed up for public comment.

V. Approval of Consent Agenda

Chairman Walters called for a motion to approve the consent agenda items as submitted. Trustee Rice moved the motion. Trustee Bachicha seconded. The motion passed unanimously.

Faculty Trustee Armstrong asked for clarification as to whether the agenda or the consent agenda was approved. It was uncertain that the agenda was approved therefore
Trustee Scoggin moved to approve the agenda as amended. Trustee Montoya seconded. The motion was passed unanimously.

Faculty Trustee Armstrong also asked for clarification with regard to the minutes of the April 2, 2009 Board of Trustees meeting minutes contained within the consent agenda. Trustee Scoggin asked for point of order noting that any discussion of consent items should have been done prior to the approval of the consent agenda. Nancy Wahl from the Attorney General’s Office suggested that the board reserve the question of minutes for open discussion to take place later on in the meeting.

VI. Planning Presentation

A. Budget Update

Bill Mansheim, Vice President for Finance and Administration, presented a brief budget update. He informed the board that the State has cut the institutions budget by $2.4 million dollars over a prior appropriation($14.6 million base) which will be covered by Federal stimulus funds that should provide flat State support for the next two years. Due to the downturn of the market and low rate of return on investments, previous revenue support from the ASC Foundation in the amount of $680,000 had to be withdrawn. In addition, a required Health/Safety Officer position, two Developmental Instructor positions, the Summer Bridge Program expansion, the mandatory increase in employee Heath, Life and Dental (HDL) premiums, required software licensing renewals, and the need to absorb the cost of salaries that were covered by grants that will be ending need to be addressed in the amount of $440,000. Foundation and other expenses combined total $1.1 million.
In an effort to offset the shortage, a number of reductions were proposed including the eliminate 5.5 positions across various departments, reduce institutional operating budgets with no impact to academic departments, reduce institutional matching grant amounts, grant salary savings, reallocate or freeze 3.5 positions in academic support, reallocate or freeze 2.5 positions in Finance and Administration and freeze 7 faculty lines. Mr. Mansheim noted that the majority of the frozen positions will be eventually filled and that for the positions that were eliminated, the employees that held those positions were reassigned to vacant positions on campus.

Chairman Walters inquired as to what will happen in two years when the flat stimulus funds expire. Mr. Mansheim informed the board that the reductions presented balance the budget and do not factor in any tuition revenue which will be based off flat enrollment.

The Board expressed their thanks to Mr. Mansheim for his dedication and for the time he spent at the state Capitol lobbying for Adams State.

B. Noel-Levitz Electronic Presentation

Don Johnston, Associate Provost for the Graduate School, presented a video of an electronic presentation that included a proposal to change the institution’s name from “Adams State College” to “Adams State University”. A strategic planning sub-committee was formed to explore the issues and ramifications that would be brought about with such a name change. To examine these issues an outside consulting firm,
Noel Levitz, was hired to explore ASC marketing and structural issues involved with the possible change.

After the presentation, the board discussed various issues including marketing, organizational structure, funding of programs, program growth and what are the next steps in the process. Dr. Johnston informed the board that a planning recommendation specific to enrollment management growth will be provided to the board for consideration with a long term goal and schedule of a name change at the August meeting. Dr. Johnston also informed the board that stakeholder focus groups will be held over the summer months for discussion and feedback related to a possible name change. The results from the focus groups as well as recommendations from the strategic planning sub-committee will be presented in the August board meeting.

The consensus of the board with regard to the proposed name change was positive and they looked forward to the Strategic Planning Committee’s recommendations. Dr. Johnston stressed the purpose of this initiative is not to change the institution, but will provide the institution a better position to market and increase enrollments in current and new programs.

C. Questions/Comments/Discussion

Faculty Trustee Tim Armstrong readdressed an earlier question regarding a comment that was made during the April 2, 2009 meeting with regard to having a previous faculty member present at a board meeting when the standing faculty trustee is unable to attend. The board agreed and noted that they value what the faculty trustee has to contribute to the board.

Student Trustee Pryor also suggested that in the event the standing student trustee is not able to attend that a member of AS&F attend in his or her place.

Nancy Wahl from the Attorney General’s Office noted that the substitute person in either position would only be able to stand in as an “informational resource person” for the board and not in the same capacity as the standing member. The entire board agreed that when possible, an appropriate faculty or student will attend the board meeting when the standing faculty or student trustee is unable to attend.

The meeting recessed at 12:01 p.m. for lunch and reconvened at 1:28 p.m.

VII. Executive Session

Chairman Walters called for a motion to convene in executive session with the Board’s attorney pursuant to section §24-6-402(3)(a)(b)(II), C.R.S. to receive legal advice on specific legal questions and pursuant to section §24-6-402(3)(b)(I) C.R.S. to consider personnel matters including sabbatical applications and recommendations for appointments of temporary to permanent contracts. Trustee Montoya moved the motion. Trustee Rice seconded. The motion passed unanimously and the public was excused. Provost Mumper and department heads present were asked to join the board during the session.
Regular Session Resumes

VIII. Action

A. Sabbatical Requests Reconsiderations

Chairman Walters called for a motion to approve the six sabbatical reconsiderations. Trustee Montoya moved the motion. Trustee Darricades seconded. The motion passed unanimously.

B. Approval of Personnel Appointment Recommendations

President Svaldi made a recommendation to the Board that Paul Mascarenas be appointed to a regular contract. As part of his recommendation, President Svaldi reviewed Mr. Mascarenas’ performance in his temporary appointment and the needs of the institution for his continuing services. Chairman Walters called for a motion to approve the appointment of Paul Mascarenas to a regular contract. Trustee Bachicha moved the motion. Trustee Darricades seconded. The motion passed unanimously.

President Svaldi made a recommendation to the Board that Larry Mortensen be appointed to a regular contract. As part of his recommendation, President Svaldi reviewed Mr. Mortensen’s performance in his temporary appointment and the needs of the institution for his continuing services. Chairman Walters called for a motion to approve the appointment of Larry Mortensen to a regular contract. Trustee Valdez moved the motion. Trustee Bachicha seconded. The motion passed unanimously.

C. Approval of Faculty Handbook Revisions – Second Reading

Chairman Walters called for a motion to approve the Faculty Handbook revisions as presented. Trustee Darricades moved the motion. Trustee Rice seconded. The motion passed unanimously. President Svaldi noted that the trigger for the post-Tenure review is significantly more rigorous than the previous trigger and more rigorous than most handbooks in the state.

D. Approval of Salazar Resolution

Chairman Walters called for a motion to approve the proposed Salazar resolution in consideration of the support that Congressman John Salazar has shown the institution and to approve awarding him an Honorary Masters in Business Administration degree at the spring 2009 commencement. Trustee Montoya moved the motion. Trustee Valdez seconded. The motion passed unanimously.

E. Approval of Board of Trustees Retreat

The Board agreed to hold a retreat in the upcoming weeks. It was agreed that the retreat would not be coupled with regular board business but rather focus and address current and future issues that the institution is facing. The board will be polled for available dates and a location will be secured.
F. Approval of the Resolution of Appreciation to honor Dr. Robert Shideler

Chairman Walters called for a motion to approve the Resolution of Appreciation to honor Dr. Robert Shideler who was instrumental in Adams State College receiving scholarship support from the National Western Scholarship Fund. Trustee Darricades moved the motion. Trustee Bachicha seconded. The motion passed unanimously.

**Motion Clarification**

Nancy Wahl from the Attorney General’s Office asked for clarification in the previous motion in agenda item “VIII-A Sabbatical Requests Reconsiderations” to reflect the names of those whose application materials were included in the Board packages and who were approved for sabbatical as follows:

- Mr. Aaron Abeyta, Associate Professor of English
- Dr. Benita Brink, Associate Professor of Biology
- Dr. Joel Judd, Professor of Teacher Education
- Dr. Carol Guerrero-Murphy, Professor of English
- Mr. George Sellman, Assistant Professor of Mathematics/Computer Science
- Dr. Donna Stout, Associate Professor of Teacher Education

IX. Information

A. Enrollment Update

Provost Mumper provided a brief enrollment update. He informed the board that the number of first-time student registrations for the fall semester is down slightly from the previous year which reflects a nation-wide trend. The number of transfer students that have registered for the fall semester is higher than last year and does not include transfer students associated with the new sports programs which should further increase the total number of transfer student. Fall registrations of continuing students have increased by 120 students from last year. The overall increase in registrations is 12%.

Summer undergraduate enrollment increased by 25% (headcount) and graduate enrollment has increased by 20% (headcount). Applications from new first year students have increased by 15%, new transfer students by 40% and Housing is reporting near capacity for the fall partially as a result of the new requirement for all athletes receiving institutional support to reside on campus. The new Masters in Business program is expected to generate an additional 40 new graduate students. The data does not reflect any enrollment figures from the new partnership with Pueblo Community College.
B. President’s Report

Dr. David Svaldi gave a brief President’s Report to the Board. Some items reported were the Bachelors in Science and Nursing program approval and the need for a simulation lab within the upcoming year; the grand opening of Plachy Hall scheduled for Saturday, May 30th 2009; and the announcing of Adams State College being selected as the host of the 2010 and 2011 NCAA Division II National Indoor Track & Field Championships to be held March 12-13, 2010 and in Albuquerque. The championships will be the first ever national championships of any sport that ASC has hosted at the NCAA Division II level.

C. Faculty Trustee Report

Faculty Trustee Armstrong thanked the Board for their reconsideration of the sabbatical requests. He also informed the Board that he has been elected to a second term as Faculty Trustee which is a two year term.

D. Student Trustee Report

Student Trustee Pryor informed the Board that all student government officers have been elected for the upcoming year. Funding has been approved to aid the theatre program with their production of “Children of a Lesser God” in conjunction with the National Theatre of the Deaf. Ms. Pryor is looking forward to another year at Adams State College and as Student Trustee.

Please note: The following was added with Board acquiescence.

Trustee Valdez informed the Board of the events taking place during the grand opening of Plachy Hall on May 30, 2009. He asked if the Board would consider helping with the purchase of one of the grand prizes, a half a side of beef that will be custom-cut and wrapped, and will be given away during the “Vegas Night” event. He asked for each Trustee to consider an $83 donation to the event.

X. Adjournment

Chairman Walters called for a motion to adjourn. The motion passed by acquiescence and the meeting was adjourned at 3:22 p.m.