The Trustees for Adams State College convened a special meeting on Friday, June 12, 2009 on the campus of Adams State College, President’s Conference Room, room 208.

I. The meeting was called to order by Chairman Walters at 10:02 a.m.

II. Roll Call

Board of Trustees

Chairman Tim Walters – Present
Vice Chair Rice – Present (Via Phone)
Trustee Bachicha – Present (Via Phone)
Trustee Darricades – Present
Trustee Griffin – Present (Via Phone)
Trustee Montoya – Present (Via Phone)
Trustee Oreck – Excused
Trustee Scoggin – Present (Via Phone)
Trustee Valdez – Present
Faculty Trustee Armstrong – Excused
Student Trustee Pryor – Excused

ASC Staff, Students and Others

Charlotte Bobicki – Sen. Bennet’s Office
Heather Heersink – Budget Director
Bill Mansheim – Finance & Administration
Michael Mumper – Academic Affairs
David Svaldi – Office of the President
James Trujillo – Office of the President
Jennifer Yund – Budget Office
Erik van de Boogaard – Facilities Services
Rebecca Van Dyke – Valley Courier
Julie Waechter – Office of the President
Nancy Wahl – Attorney General’s Office (Via Phone)

III. Approval of Agenda

Chairman Walters called for a motion to approve the agenda as presented. The motion was approved through acquiescence.

IV. Public Comment

Charlotte Bobicki from Senator Bennet’s office thanked the Board for the opportunity to attend the meeting and for their continued support of Adams State.
V. Information Items

A. FY09 Period 11 Financials

Bill Mansheim, Vice President of Finance and Administration, reviewed the FY09 Period 11 Financials. He noted an improvement in the institution’s operating performance as a result of the proactive approach taken to reduce expenses in anticipation of impending budget cuts. Trustee Bachicha questioned whether the improvement in the net revenue was primarily due to an increase in revenue rather than a reduction in expenses. Mr. Mansheim clarified that while ASC had met budget in revenue, the improvement in the net revenue was due to a reduction in actual expenses compared to budgeted expenses.

Mr. Mansheim reported that the required covenant for the Series 2004A bonds has been met and is in excess by $521,096. Trustee Scoggin thanked Mr. Mansheim and President Svaldi for all the work they have done with the budget.

Additionally, Mr. Mansheim reported that housing applications have increased as a result of increased enrollment, marketing of on campus housing, changes in policies, and new athletic programs. Currently housing is at 100% capacity, partially due to approximately 100 beds being offline due to the remodeling of Coronado A-wing. Alternative arrangements are being made with area hotels to house students for the fall.

VI. Action Items

A. FY09-10 Budget Approval

Bill Mansheim, Vice President of Finance and Administration, and Heather Heersink, Budget Director, presented an FY09-10 Tuition and Fee Rate and an FY09-10 Budget proposal for the Board’s consideration of approval. After reviewing the calculations and assumptions used to prepare the proposal, Chairman Walters called for a motion to approve the FY09-10 Tuition and Fee Rate and the FY09-10 Budget proposal as presented. Trustee Bachicha moved the motion. Trustee Darricades seconded the motion. The motion passed unanimously.

B. Capital Outlay Cash Request

Bill Mansheim, Vice President of Finance and Administration, presented a request from ASC Administration seeking approval to expend $2,046,898 in cash reserves to complete various capital construction projects on campus including the construction of parking lots, the nursing simulation laboratory, needed swimming pool filtration system repairs, and the reallocation of bond proceeds to the Auxiliary Project Contingency Line.

Chairman Walters commented on the direct correlation to investing in capital assets and the return on those investments in terms of new and increased enrollment. Trustee Bachicha added that the institution needs to commit to budgeting funds for depreciation and maintenance of the facilities. President Svaldi and Erik van de Boogaard, Associate Vice President for Facilities Planning, Design & Construction, will meet to discuss what dollar amount should be set aside for depreciation and maintenance and report back to the board at a later date.
Bill Mansheim wanted to make the board aware of a possible future request for an additional expenditure of cash reserves in the amount of $600,000 if the Title V grant being applied for is awarded.

Trustee Scoggin asked staff to discuss whether local contractors are sharing in the economic benefit the community is gaining directly related to ongoing and future construction projects and the need to promote that information. Erik van de Boogaard reported that there is a concerted effort to get as many local contractors and vendor involved in the construction projects as possible. Additionally, the area sees economic benefit with outside contractors’ employees spending money at area businesses.

Mary Griffin asked for an explanation for the landscaping expense. Bill Mansheim explained that the area to be landscaped was originally to be funded through funds requested from the State for the Plachy Hall renovation project, however due to cutbacks to the project, the landscaping component was eliminated. The Campus Renewal and Planning committee carefully weighed all options and determined it necessary to complete the landscaping project.

Trustee Montoya motioned to approve the Capital Outlay Request as presented. Trustee Darricades seconded the motion. The motion passed unanimously.

VII. Adjournment

Chairman Walters adjourned the meeting at 11:03 a.m.