The Trustees for Adams State College convened a regular meeting on Friday, August 24, 2007 on the campus of Adams State College, Student Union Building, rooms 130/127.

I. The meeting was called to order at 9:22 a.m.

II. Roll Call

   Board of Trustees

   Trustee Bachicha – Present  Trustee Saltzman – Present
   Trustee Darricades – Present  Trustee Scoggin – Excused
   Trustee Lamm – Present  Chairman Walters – Present
   Trustee Reeser – Present  Trustee Valdez – Excused
   Ramon Montoya – Present  Faculty Trustee Armstrong – Present

   ASC Staff, Students and Others

   Benita Brink – Biology  Bill Schlaufman – Finance and Administration
   Ruth Heide – Valley Courier  Sandra Starnaman – Extended Campus
   Heather Heersink – Budget Office  David Svaldi – Office of the President
   Bruce Landis – Institutional Advancement  James Trujillo – Office of the President
   Bill Mansheim – Finance & Administration  Julie Waechter – Communications
   Michael Mumper – Provost Office  Andrew Ward – Student
   Frank Novotny – Academic Affairs  Nancy Wahl – Attorney General’s Office
   Tracy Rogers – Human Resources

III. Approval of Agenda

   Chairman Walters called for a motion to approve the agenda with the following amendments: Agenda Item IVG – “1st Reading of the Faculty Handbook Revisions” be moved to Information Item VD, renumbering accordingly. Trustee Bachicha moved the motion with Trustee Montoya seconding. The motion was approved unanimously.
IV. Action Items

A. Approval of the May 4, 2007 Board of Trustee Regular Meeting Minutes

Chairman Walters called for a motion to approve the minutes from the May 4, 2007 Board of Trustee regular meeting as submitted. Trustee Reeser moved for approval. Trustee Saltzman seconded. The motion passed unanimously.

B. Approval of the May 29, 2007 Board of Trustee Special Meeting Minutes

Chairman Walters called for a motion to approve the minutes from the May 29, 2007 Board of Trustee special meeting minutes as submitted. Trustee Darricades noted that the minutes state that funding for the purchase of the 28 passenger bus would consist in part of $75,733 in money “pledged” by Mr. William Porter when in fact said monies have already been acquired from Mr. Porter by the institution. Chairman Walters called for a motion to amend the minutes of May 29, 2007 to reflect the changes as noted. Trustee Bachicha moved the motion. Trustee Montoya seconded. The motion passed. Chairman Walters called for a motion to approve the minutes of the May 29, 2007 meeting as amended. Trustee Bachicha moved the motion with Trustee Darricades seconding. The motion passed with Trustee Saltzman noting an abstention.

C. Acceptance of the June 20, 2007 Board of Trustees Special Meeting Minutes

Chairman Walters called for a motion to accept the minutes of the June 20, 2007 Board of Trustees special meeting as submitted. Trustee Darricades moved to approve the minutes. Trustee Montoya seconded. The motion passed with Trustee Bachicha noting an abstention.

D. Report on Planning Process

President Svaldi presented a summary report to the Board on the annual institution planning process which included the Academic Master Plan, the Institutional Strategic Plan, the President’s 4-year Plan, a Year-1 report on the President’s Plan, a working draft for the Presidential Activities for year-2, and a list of new Academic Programs implemented in 2007-2008 and new programs under consideration. (See Agenda Item V-D – Report on Planning Process). Chairman Walters called for a motion to approve the Report on Planning Process as submitted. Trustee Reeser moved the motion. Trustee Montoya seconded. The motion passed unanimously.

E. Approval of New Hires

President Svaldi presented a list of the new faculty and staff hires for the 2007-08 AY. Chairman Walters called for a motion to approve the hires as presented. Trustee Montoya moved the motion. Trustee Bachicha seconded. The motion passed unanimously.

F. Approval of Trustee Book Scholarship

President Svaldi presented a proposal to the Board that the Trustee Book Scholarships be awarded in honor of Emeritus Professor Dr. Joe I. Vigil, legendary track and field coach for Alamosa High School, Adams State College and Team USA. Scholarships would be awarded to students who exemplify excellence in athletics and academics, not to exceed $10,000 total for all students selected. Chairman Walters called for a motion to approve the Trustee Book Scholarship for AY2007-2008 in honor of Emeritus Professor Dr. Joe I. Vigil not to exceed $10,000 total for all
students selected. Trustee Montoya moved the motion. Trustee Saltzman seconded. The motion passed unanimously.

G. Deferred Maintenance Action Plan

Bill Mansheim, Vice President of Finance and Administration briefly reviewed a proposal presented at the Finance and Audit Committee meeting requesting approval for funding of general fund and auxiliary fund-supported deferred maintenance projects while balancing the need for maintaining adequate institutional reserves. Trustee Bachicha noted that the Finance and Audit Committee reviewed the proposal extensively and unanimously voted in favor of recommending said proposal to the Board for approval. He further motioned to approve the proposal as presented. Trustee Reeser seconded. The motion passed unanimously.

H. Marketing and Recruitment Request

Dr. Michael Mumper request the approval of a one-time expenditure of $85,000 to support the first stage in the development of a comprehensive and integrated marketing improvement plan which would target activities at increasing the number of on-campus undergraduate students attending Adams State College in the Fall of 2008. Trustee Lamm suggested an increase of $10,000 to aid with increased travel expenses. The Board discussed how the increase in travel related costs have reduced the amount of funds the Admission Department has available to spend on face-to-face recruitment efforts which results in better recruitment of students as opposed to a telephone call or e-mail. Trustee Walters called for a motion to approve the Marketing and Recruitment Request in the amount of $95,000, of which the additional $10,000 will be taken from the general fund. Trustee Montoya moved the motion. Trustee Lamm seconded. The motion passed unanimously.

V. Information Items

A. President’s Report

Dr. Svaldi gave a brief President’s Report to the Board. Some items discussed were the establishment of a committee chaired by Dr. Bruce Landis, Vice President of Institutional Advancement, to design the scholarship award process for the Bill and Joan Porter Scholarship Endowment established to fund scholarships and support for math and science majors; the receipt of $140,000 in grants from the Gates and Boettcher Foundations that will be used in the completion of the remodeling of the original Student Union Building into the new Community Outreach Building; a change in the budgeting process requiring all Governing Boards to present their “decision items” for 2008 at a special meeting of CCHE in the upcoming months: the JBC and CDC granting the institution spending authority regarding supplemental funds to complete the Plachy Hall project; the October 4, 2007 CCHE meeting which will be held on Campus and the extended stay of Executive Director David Skaggs who will be meeting with faculty, staff, and community leaders; and the many events planned for the 4th Annual Autumn at Adams celebration, the ASC Hispanic Heritage Day event, and The Big Read project.

B. Enrollment Update

Dr. Michael Mumper, Provost, gave a brief update regarding Enrollment Management. The target enrollment number for first-time, full-time freshman was set at 525 students. The final enrollment count was 534, up 26 students from the previous year. Transfer students exceeded last
years numbers by three, standing at 151 transfer students. Provost Mumper discussed the need to increase the number of transfer students for the upcoming years. The number of resident students was down slightly from last year, however the number of non-resident students were up over last year. This increase was attributed to a strong recruitment effort in New Mexico, Texas and California.

C. Extended Campus Update

Dr. Sandra Starnaman provided the Board with a printed Comparative Enrollment Report for the Extended Campus. Summer 2006-2007 enrollment number exceeded summer enrollment numbers from the previous year. Fall 2007 enrollment is showing an increase of 400 students enrolled and increase in approximately 880 in student credit hour, year-to-date.

D. 1st Reading of the Faculty Handbook Revision

Nancy Wahl from the Attorney General’s Office and Dr. Benita Brink, Faculty Senate President, presented a working draft of the proposed Faculty Handbook revisions. The main issues for the proposed revisions pertain to the areas of Tenure and Promotion.

VI. Public Comment

There was no one signed up for public comment.

VII. Executive Session

No executive session was held.

VIII. Discussion and Possible Action

No discussion or action was held/taken.

IX. Adjournment

Chairman Walters called for a motion to adjourn. Trustee Saltzman moved. Trustee Bachicha seconded. The motion passed. The meeting adjourned at 11:43 a.m.