The Trustees for Adams State College convened a meeting on Friday, August 29, 2008 on the campus of Adams State College, Student Union Building, room A130/127.

I. The meeting was called to order at 10:01 a.m.

II. Roll Call

Board of Trustees

Chairman Tim Walters – Present
Vice Chair Lamm – Present (Via Phone)
Trustee Bachicha – Present
Trustee Darricades – Excused
Trustee Montoya – Present (Via Phone)
Trustee Oreck – Excused

Trustee Rice – Excused
Trustee Scoggin – Present (Via Phone)
Trustee Valdez – Present
Faculty Trustee Armstrong – Present
Student Trustee Pryor – Present

ASC Staff, Students and Others

Benita Brink – Faculty Senate President
Tim Green – State Human Resources Department
Heather Heersink – Budget Office
Bill Mansheim – Finance and Administration
Michael Martin – Sociology
Ken Marquez – Student Affairs
Michael Mumper – Provost’s Office
Frank Novotny – APAA

Tracy Rogers – Department of Human Resources
David Svaldi – Office of the President
James Trujillo – Office of the President
Erik van de Boogaard – Facilities Services
Rebecca van Dyke – Valley Courier
Julie Waechter – Office of the President
Nancy Wahl – Attorney General’s Office

III. Approval of Agenda

Chairman Walters called for a motion to approve the agenda as submitted. Trustee Bachicha moved the motion for approval. Trustee Valdez seconded. The motion passed unanimously.

IV. Public Comment

Michael Martin, Chair of the Department of Sociology and Chair of the Handbook Committee, wanted to assure the Board that the language on academic rank is standard operating procedure
for college campuses. The language was reviewed by the Attorney General’s Office and the faculty and then voted on by the faculty without comments or problems. The Handbook Committee stands by the language. If, however, the Board has problems with the language, he urged the Board to approve the remainder of the revisions and provide the Faculty Senate with additional time to explore possible alternative language.

V. Action Items

A. Approval of Resolution in Support of the Colorado Promise Scholarship

The Board had before it a Resolution to support Proposed Ballot Initiative 113/Amendment 58 concerning the Colorado Promise Scholarship and the text of the ballot initiative. Trustee Lamm summarized the Ballot Initiative, indicating that it is citizen initiative that provides for discontinuing a tax break for the oil and gas industry. She stated that the initiative is intended to provide increased tax revenues from oil and gas production and direct a large part of that new revenue to scholarships for low and middle income Coloradans. She indicated that the revenue would also be used for local water projects. Because Adams State serves numerous middle and low income Coloradans and the initiative would make it easier for these students to attend College, she urged the Board to adopt the proposed resolution. Trustee Walters called for a motion to approve the resolution in support of Proposed Ballot Initiative 113/Amendment 58 – Colorado Promise Scholarship. Trustee Lamm moved the motion. Trustee Montoya seconded. The motion passed with Trustee Bachicha voting against.

B. Approval of Capital Construction and Controlled Maintenance Requests

Bill Mansheim, Vice President of Finance and Administration, and Erik van de Boogaard, Associate Vice President for Facilities Planning, Design & Construction, presented a request for approval of the proposed FY09-10 Capital Construction and Controlled Maintenance request which include renovation to the ESS building, IT & security plan update, auxiliary program new construction and renovations, music program renovations, upgrades to the campus water distribution system, roof replacements to various buildings, various sidewalk replacements, replacement of the indoor and outdoor tracks, environmental control system upgrades and boiler coil replacement, parking lot replacements and switchgear replacement. Mr. Mansheim requested that the ESS Building request become an all-cash request due to perceived lack of State fund availability in the coming fiscal year. Mr. van de Boogaard also noted that there were modifications to the controlled maintenance 5 year plan; specifically Item 7 which was revised to $410,296 and Item 8 was defined as “Upgrade Restroom Facilities/Plachy-library” for $453,840 which are in year 4 and 5 of the plan. After brief discussion, Chairman Walters called for a motion to approve the Capital Construction and Controlled Maintenance request and amended. Trustee Bachicha moved the motion. Trustee Valdez seconded. The motion passed unanimously.

C. Approval of Track and Gymnasium Repairs

Bill Mansheim, Vice President of Finance and Administration, and Erik van de Boogaard, Associate Vice President for Facilities Planning, Design & Construction, requested approval to expend $96,416 of general fund institutional reserves to repair damage to the gymnasium hardwood floor, the field house indoor track/court and the rubberized outdoor track. It was explained to the Board that water damage, due to roof system failure in Plachy Hall, has occurred to the hardwood floors in the main basketball/volleyball gymnasium and has resulted in moisture retention, “bubbling” and the delaminating of the indoor track/court in the field house. The
water issue resulting from the leaking roof is being addressed with the Plachy Hall renovation project. Delamination of the outdoor track has also occurred possibly due to excessive moisture, freeze/thaw cycles or improper installation. Claim reports have been submitted to risk management for all three areas. Any monies received from Risk Management will be put back into the general fund account.

Chairman Walters called for a motion to approve the Track and Gymnasium Repairs as presented. Trustee Bachicha moved the motion and reemphasized the need to take a proactive approach toward controlled maintenance issues before they become so extensive. Trustee Valdez seconded the motion. The motion passed unanimously.

D. Approval of Parking Lot Repairs

Bill Mansheim, Vice President of Finance and Administration, and Erik van de Boogaard, Associate Vice President for Facilities Planning informed the Board that the cost for sealing and repainting the north and south science, theater and business parking lots and patchwork repair on the remaining lots on campus is estimated at $34,204.50 and could be paid through the Parking Lot Fund that is designated for parking maintenance and security. As of July 1, 2008, the fund had a $175,000 balance. Many of the parking lots have deteriorated so extensively that traditional patch repair methods are virtually impossible and would not be financially feasible. An alternative and more cost efficient method will be used and will extend the life of the lots for a few years longer.

Chairman Walters called for a motion to approve the expenditure of $34,204.50 in institutional designated reserves from the Parking Lot Fund to repair campus parking lots as presented. Trustee Valdez moved the motion. Trustee Bachicha seconded. The motion passed unanimously.

E. Approval of Tax Sheltered Annuity Retirement Plan

Tracy Rogers, Director of Human Resources, and Tim Green from the Four State College’s Human Resources Department, requested of the Board to approve the updated Four State Colleges in Colorado Section 403(b) Tax-sheltered annuity Retirement Plan. It was explained that the IRS regulations now require that colleges and universities that maintain 403(b) plans revise their current Plan Documents to include all provisions of past federal statutes pertaining to this type of retirement plan as spelled out in the final 403(b) regulations and that approval by the governing board of each participating institution approve this update to the plan prior to January 1, 2009.

Chairman Walters called for a motion to approve the updated Four State Colleges in Colorado Section 403(b) Tax-sheltered Annuity Retirement Plan to be effective on January 1, 2009. Trustee Bachicha moved the motion. Trustee Valdez seconded. The motion passed unanimously.

F. Approval of 2008-09 Professional Personnel Handbook – Second Reading

The Board had before it the Proposal for 2008-2009 Professional Personnel Handbook Annual Revisions for a second reading. There were no disputes concerning the proposal. Ms. Wahl and Ms. Rogers recommended that the Board adopt the Proposal without change.

Chairman Walters called for a motion for approval of the revisions to the 200-09 Professional Personnel Handbook. Trustee Bachicha moved the motion. Trustee Valdez seconded. The motion passed unanimously.
G. Approval of 2008-09 Faculty Handbook Proposal – Second Reading

The Board had before it the Faculty Proposal for 2008-2009 revisions to the Faculty Handbook for a second reading. President Svaldi and Faculty Senate President Benita Brink discussed a difference of opinion regarding the proposed addition to the final paragraph of section VI. A.4., following the list of academic ranks. President Svaldi indicated that the language in the Faculty Proposal was too restrictive because it mandates that all departments exclude temporary faculty from department governance. He believes that the Handbook should not foreclose the tenured faculty in a particular department from determining the appropriate level of participation.

Faculty Senate President Brink indicated that the Faculty Senate and the Handbook Committee stood behind the proposed language on the premise that the language is similar to that in many other institution's handbooks and the practice of entrusting department governance to tenured faculty is widespread. Faculty Trustee Armstrong contributed that he thought that changing the Faculty Proposal that had been voted on by tenure-track faculty and approved by the Attorney General would undermine shared governance.

President Svaldi and Senate President Brink agreed that it was imperative that the remainder of the Faculty Handbook be adopted. They further agreed that the inclusion of the proposed language or some alternative language should be the subject of further discussion between the administration and the faculty.

Trustee Bachicha moved to adopt the Faculty Proposal for annual revisions to the Faculty Handbook with the exception of the disputed paragraph in section VI. A.4. Trustee Valdez seconded. The motion passed unanimously.

VII. Adjournment

Chairman Walters called for a motion to adjourn. Trustee Montoya moved the motion. Trustee Rice seconded. The motion passed. The meeting adjourned at 4:45 p.m.