The Trustees for Adams State College convened in regular session on Friday, October 29th, 2004 in the Student Union Building at Adams State College. The meeting was called to order at 11:00 a.m.

I. Roll Call

Board of Trustees

Trustee Cavanaugh
Trustee Eck
Trustee Ford
Trustee Lamm
Faculty Trustee Nehring
Trustee Reeser

Student Trustee Richardson (excused)
Trustee Salazar
Trustee Saltzman
Trustee Scoggin
Trustee Walters

ASC Staff, Students and Others

President Wueste
Provost Svaldi
Assistant Provost Sanchez
Julie Waechter - Communications
Vice President Mansheim – Finance
Dr. Ted McNeilsmith - Education
Matt Gianneschi (CCHE Rep.)
Mike Nicholson – Computing Servs
Jonathan Baer – AS@F
Brandi Zamarron - AS@F
Ken Marquez
Gail Voris - AS@F
Andrew Ward - AS@F
Pamela Cantonwine- AS@F

Corrine Padilla - AS@F
Richard Scanga – Business Office
Margaret Selke - AS@F
Jordan Jiron - AS@F
Michaela Turner - AS@F
Jandalynn Stelter - AS@F
James Nason - AS@F
Lola Garcia - AS@F
Mallory Matscherz - AS@F
Adrian Aguirre Jurado - AS@F
Mike Henderson - AS@F
Matt Polley - AS@F
Heather Heersink – Business Office
Lori Timm - AS@F

II. Action Items

A. Approval of Minutes

The meeting minutes for August 27th, 2004 and September 24, 2004 were approved by consent.

B. Presidential Evaluation Committee – Wueste

President Wueste discussed the formation of a presidential evaluation committee which will consist of the Board and those persons involved in the presidential search committee. The board will need to determine the method for dissemination of evaluation criteria, as well as appointing a campus coordinator for the process.
IV. Information Items

A. Enrollments and Admissions Update – Assistant Provost Sanchez

Adams State College enrollments continue to be closely monitored. The update provided a current undergraduate and graduate headcount (2611 compared to last year’s 2594) as well as semester credit hours census figures of 30,652 compared to 31,714 (3 ½% difference).

Sanchez indicated that the Admissions office has undergone significant modifications to meet established enrollment goals. He discussed one such modification. All Admissions staff are now trained to admit new students. Both reorganization and recruitment practices were discussed. The first hiring search for the Admissions Director was unsuccessful; they will be starting a new national search.

Sanchez indicated that retention is up 1 ½ % with our current retention of 55.22%. They are also working to improve the Early Alert program and the FIGs mentoring program.

B. Major Program and Minor Program Approval Process – Provost Svaldi

Dr. Svaldi stated that, as a consequence of Senate Bill 189, the ASC Board will have full authority to approve revisions in current Major Programs as well as authority to approve new Major Programs. CCHE will still review programs to insure that the proposed programs are in alignment with the Role and Mission of the institution. The institutional governing board has always had the authority to approve minor program changes (sub majors). Dr. Svaldi provided a handout which updated the Board on proposed changes in current ASC Major Programs, proposed new Major Programs (Special Education Bachelor of Arts and Sports Psychology Bachelor of Arts), proposed changes in Minor programs, and proposed new Minor programs. Dr Svaldi indicated at the December meeting the Board will be asked for approval of several new Majors and Minor Programs.

Chairman Lamm asked that the “outline” style handouts for the December meeting include the number of students that would potentially major in those new programs, and a timeline of when those criteria would be met.

C. Period 2 and 3 Financials – Vice President Mansheim

The discussion was postponed in order to gather additional information. Mr. Mansheim also indicated that the Housing Rates adjustment request has also been tabled based on different packaging. A report of the financials will be discussed with the Finance & Audit Committee via a phone conference.

Trustee Saltzman updated the Board with the CPA’s Finance and Compliance audit, for June 30, 2004 fiscal year end. The report will be submitted to the state auditor’s office for approval. Trustee Saltzman stated that Mr. Scanga has prepared a financial statement in the 13th period, which coincides with the Finance and Compliance audit.

D. CCHE Report – Matt Gianneschi
Mr. Gianneschi informed the Board of the Commissioners meeting scheduled for November 4th at 10am. Items to be discussed at this meeting will include such items as; how to treat COF in the Financial Aid process; capital projects; some policies that are up for consent, including Academic Affairs.

Chairman Lamm asked if the COF/Stipend numbers are up for next year. Mr. Gianneschi indicated the stipend that has been proposed to the legislature is currently at $2400 per student.

E. Commencement Speakers – President Wueste

President Wueste solicited the Board for their suggestions of potential ASC Commencement speakers. The Fall Commencement preparations are in progress.

F. President’s Report – President Wueste

President Wueste described his focus of defining “what a college should be.” He would like the students to have a wide choice of activities to participate in, having classes that challenge them, and more activities that are student hosted. President Wueste commended AS&F for the effort they have made in putting together a very aggressive agenda that includes the redesign of the water fountain area in the SUB. President Wueste also expressed his thoughts on the excellent job of reporting that the South Coloradan has been doing. The newsletter will also include a President’s column which the So. Coloradan staff can edit, not run, and/or run an opinion about it right next to the column. President Wueste also stated that the college is also making efforts to communicate with the community; one such event was the “Talk Straight” community forum during the Autumn at Adams festival week that provided a means of getting the communities input. President Wueste indicated that he is looking to involve the student ambassadors in trips to Denver and DC to facilitate discussions with legislators. A grant has been secured through HUD for $600,000. The college has also received a donation for $130,000 for scholarships. President Wueste indicated he will be traveling quite a bit to visit with other College Presidents, alumni and retirees.

IV. Adjournment

The meeting was adjourned at 11:40 a.m.