The Trustees for Adams State College convened in regular session on Friday, December 5, 2003 in the College Center at Adams State College. Chairman Lamm called the meeting to order at 10:15 a.m.

Chairman Lamm called the roll and announced that Trustees Rodriguez and Student Trustee Richardson were excused. Trustee Saltzman and Cavanaugh attended via conference call.

I. ROLL CALL

Board of Trustees

Trustee Eck
Trustee Ford
Trustee Lamm
Trustee Rodriguez (Excused)
Trustee Salazar
Trustee Saltzman
Trustee Scoggin
Trustee Walters
Trustee Cavanaugh
Faculty Trustee Nehring (Excused)

ASC Staff, Students and Others

Interim President Halgren Linda Relyea
Patti Wilson Michael Cooper
Provost Svaldi Brooks Haynie
Assistant Provost Sanchez Ted McNeilsmith
Vice President Mansheim Ken Marquez
Richard Scanga Jenny Cooper, ASC Foundation
Guy Farish Jake Zambrano, CCHE
Gary Jones David Harmon, Attorney General’s Office

II. APPROVAL OF AGENDA
The agenda was formally approved as amended with the additions of Item V. f, a discussion of security issues raised at the last board meeting to be reported by Bill Mansheim and Frank Sanchez, and Item IV. d. added by Chairman Lamm.

III. PUBLIC COMMENT

ASC Student Michael Cooper presented a revised policy adopted by AS&F proposing changes to the campus poster policy. According to Mr. Cooper, under the present policy, any posting on campus needs an approval stamp, which is in violation of the law, as all college campuses are considered to be open forums. Restrictions on postings are in violation of said law and colleges across the country are facing legal actions. Under the new proposed poster policy, kiosks would be placed in high traffic areas, which would be considered “public areas”. Free posting in these areas would be allowed and restrictions would be imposed against posting in buildings, which are considered “non-public” areas. Questions were raised as to the accessibility of offensive materials to minors as well as time limitations for the length of time the posting is allowed.

Dr. Brooks Haynie commented on concerns from the AG’s Office of hate speech on campus and control over campus dialogue. Dr. Haynie indicated that these concerns were conveyed to Dr. Sanchez under the attorney-client privilege clause, which does not permit the public to utilize this legal advice in making the proposed poster policy consistent with the first amendment. Interim President Halgren indicated that the Attorney General’s Office has written a briefing document to the board on first amendment issues and it was decided that a draft policy would be created. Once approved by the board, it will be shared on campus for all to provide input prior to finalization of the document.

IV. ACTION ITEMS

a. Approval of Minutes: Trustee Eck moved that the October 24, 2003 minutes be approved with a correction reflecting that Trustee Meyer Saltzman was present at the October 24, 2003 meeting. Motion seconded by Trustee Salazar and passed.

b. MOU to Waive Requirements: Provost Svaldi recommended that the Trustees approve a MOU waiving the evaluation conference between a faculty member and their Dean, and that they adopt this interim evaluation mechanism for the 2003 evaluation period. The rationale behind the proposal is to save time because the Dean positions will be dissolved and the most intensive part of the evaluation process occurs in the spring. Issues from the faculty can be addressed via the Institutional Appeals Committee. Trustee Ford moved that interim mechanism be approved. Motion seconded by Trustee Eck and passed.
c. **Nursing BSN:** Provost Svaldi presented a letter from Executive Director Foster giving the College permission to move forward with seeking resources for the nursing program. The college will provide additional information on the resources that are available to implement the program. A letter was also presented as evidence that a partnership exists with the San Luis Valley Medical Center. Finalists for the Grants Management Position will be interviewed next week and that person will assist in writing grants for the program. Trustee Walters moved that the proposal for a Bachelor of Science in Nursing be approved. Motion seconded by Trustee Scoggin and passed.

d. **Creation of a New Scholarship:** Chairman Lamm proposed that a new scholarship in the name of Patricia Wilson be approved. The scholarship honors Patti for her 26 years of service to Adams State having worked with seven presidents. Trustee Scoggin moved to approve the Patricia Wilson Scholarship. The motion was seconded and passed.

**IV. DISCUSSION/INFORMATION ITEMS**

a. **President’s House:** Vice President Mansheim reported that the structural assessment grant application was resubmitted to the State Historical Society and he is waiting for a response. The Foundation has committed $150,000 in the form of a loan or gift to renovate the President’s house. An RFQ to acquire an architect was submitted to State Buildings. Todd Wright will interview three candidates. A timeline for completion of renovations of the President’s Home will not be developed until the assessments are done.

b. **Bond Refinancing:** Vice President Mansheim reported that the disclosure statement was received, reviewed, and revised. It is anticipated that the bond will receive funding sometime within the month of January. Bill Mansheim will respond to Trustee Saltzman’s question about the need for additional information on required coverage for the bonds.

c. **Update on the College Opportunity Fund (Vouchers):** Vice President Mansheim reported on the two models of the draft bill. The first is a flat voucher of $2,500 and the second is a two-tiered voucher for upper and lower division under-graduates. The upper tier would receive $3,600 and the lower tier would receive $1,800. In addition, each institution would receive a large block grant regardless of the type of voucher issued.

d. **International Baccalaureate:** Provost Svaldi updated the trustees on the previously approved amendments to the proposal. He also indicated that it is posted on the Adams State College website. That link has been communicated to CCHE, which is a legislative requirement.

e. **Diversity Report:** Provost Svaldi presented updated faculty and employee data. The report is a result of the Commission’s policy, which requires a report of
the previous year’s diversity data with relation to students, faculty and employees. The report reflects a minority undergraduate percentage at 34-35%, and persistence is at a level at or above that of majority students. The percentage of diverse faculty has decreased slightly from 15% to 12%, which is due to the difficulty in recruiting and retaining diverse faculty. Interim President Halgren indicated that the college’s database is being worked on to bring it up to date.

f. **Security Report:** Dr. Frank Sanchez, Assistant Provost for Student Services and Enrollment Management followed up on security concerns raised at the October Board meeting. They consist of lighting, landscaping, lack of emergency phones on campus and comments by students that they were fearful of going out at night. The one-card locking system reflects a high amount of traffic during late night and early morning hours. Trustee Lamm asked whether that data could distinguish between males vs. females. Dr. Sanchez will follow up. It was reported that students were provided with maps and were asked to highlight areas needing improved security measures. The decision was made to limit access to academic buildings between the hours of midnight and 6 a.m. and the 24-hour passes will no longer be issued. Another measure to improve safety on campus is the “Take Back the Night” program where students and faculty will be involved with Facilities Services staff in walking around campus at night to identify specific areas of concern on campus.

Vice President Mansheim addressed the reorganization of Public Safety. An attempt to save money and gain better coverage resulted in a proposal to outsource the Public Safety Officers, however, the idea was found not to be financially feasible. Changing the classification of the positions from Officer I to Security Officer I allows the creation of two full-time positions. Public Safety has been increased to four full-time staff positions for the first time since 1997, and additional staff will be supplemented by work-study students.

**VI. Reports to the Board**

a. **Student Trustee:**

None

b. **AS&F:**

None

c. **PASC:** Gary Jones reported on the upcoming annual student breakfast held during finals week and indicated 400-600 students are anticipated to attend. In addition, the College Center sponsors a finals week “Stress Reliever” offering refreshments to the students and extending the cafeteria hours until midnight. Administrative staff and the Housing staff participated in community
outreach programs, which included the Veteran’s Day parade, and a very successful red ribbon program where students pledged not to drink and drive. Work continues on the proposed handbook revisions and completion is anticipated in March.

d. **CEC:**

None

e. **Faculty Senate:** Faculty Senate President Farish again thanked the board for participation in the presidential search process and extended an invitation to attend the May commencement. Trustee Lamm asked for ideas on how to get feedback about the candidates during the interview process. Mr. Farish will follow up.

f. **Adams State College Foundation:**

None

g. **Chairman’s Report:** Trustee Peggy Lamm shared comments from CCHE Commissioner Judy Altenburgh on how very impressed she is on the commitment from the Alamosa community toward the college. Some of the Trustees attended a meeting with the Joint Budget Committee on funding and it went well.

h. **Presidential Search Report:**

None

i. **President’s Report:** Interim President Halgren reported that 60 ASC employees who interact with students and the community recently attended a day long in-service on customer relations. This was an effort to improve the already high quality customer service.

Interim President Halgren expressed appreciation to the Trustees for attending the JBC meeting.

Interim President Halgren reported on the focused visit from the Commission on Higher Learning, which is a requirement of the North Central Association. He emphasized the importance of these visits as they determine our regional accreditation. The result of the visit is a recommendation by the Commission that Adams State College retain its accreditation.

Interim President Halgren recently attended an Action 22 meeting, which is a political lobbying advocacy group for southern Colorado. Their agenda for the year includes higher education.
President Halgren conveyed his pride for the accomplishments that the men’s and women’s cross country team has achieved as well as his compliments to Coach Martin for receiving the NCAA coach of the year, Division II.

j. **Legislative Report**: Jake Zambrano gave an update of the 2003 Legislative Overview report. A bill known as the Exempt Higher Education from State Restrictions allows governing boards to do business with local merchants. This bill is being met with some resistance from the Department of Personnel and Administration.

He informed the board that the Structure of the Community College System study would not impact or affect Adams State.

A brief explanation of the bill exempting Higher Education from the State Personnel System will allow members of the state classified personnel system to enroll in an alternative benefits package. Typically, these alternative benefits are more costly.

The Tuition Guarantee Plan would guarantee fixed costs and tuition over a four-year period. This would give prospective students and parents a better idea of the cost of attending college and allow them to better plan for it financially.

Mr. Zambrano spoke about the Teacher Loan Forgiveness Program. Currently, only those newly graduated who teach in high-need areas are eligible for loan repayment by the state. This bill would be expanded to those who are currently teaching and wish to recertify in a high-need degree/area and teach in a high-need area.

k. **Financial Report**: Vice President Mansheim reported that he is confident about the budget, but that until final enrollment numbers for spring are reported, it is difficult to accurately determine our status.

VII. **Trustee Comments**: Chairman Lamm announced that the February Board meeting would be held in Denver. An invitation was extended for everyone to join them in their efforts with the legislature of raising the college’s profile as well as raising money. Additionally, the Board will be meeting in Denver in January to interview the semi-finalists for the presidency. Chairman Lamm expressed gratitude for the efforts of Interim President Halgren and Patti Wilson for setting up the Board meeting.

V. **ADJOURNMENT**

There being no further business, the meeting adjourned at 12:02 p.m.