The Trustees for Adams State College convened a meeting on Friday, April 6, 2007 at the Wells Fargo Building, 20th Floor Conference Room, Denver, Colorado.

I. The meeting was called to order at 9:33 a.m.

II. Roll Call

Board of Trustees

Trustee Bachicha – Excused
Trustee Lamm – Present
Trustee Reeser – Present
Trustee Salazar – Excused
Trustee Saltzman – Present

Trustee Scoggin – Present
Chairman Tim Walters – Present
Faculty Trustee Nehring – Present
Student Trustee Ezra Watland – Excused

ASC Staff, Students and Others

Lee Halgren – Community Member
Heather Heersink – Budget Office (Via Phone)
Bill Mansheim – Finance & Administration
Frank Novotny – Academic Affairs (Via Phone)

David Svaldi – Office of the President
James Trujillo – Office of the President
Nancy Wahl – Attorney General’s Office

III. Approval of Agenda

Chairman Walters called for a motion to approve the agenda with the following amendment: addition of Agenda item V-F “Plachy Hall Update” and Agenda Item VIII-A “Discussion and Possible Action – Sabbatical”, renumbering the remaining agenda items accordingly. Trustee Lamm moved the motion. Trustee Reeser seconded. The motion passed unanimously.

IV. Action Items

A. Approval of Minutes from the February 27, 2007 Board of Trustees Regular Meeting

Chairman Walters called for a motion to approve the minutes from the February 27, 2007 Board of Trustees regular meeting with an amendment to correct an error in the “Public Comments”
section reflecting no comments being made. Trustee Reeser moved to approve the minutes as amended. Trustee Lamm seconded. The motion passed unanimously.

B. Approval of the 2007-2008 ASC Board of Trustees Meeting Schedule.

Chairman Walters discussed the proposed 2007-2008 ASC Board of Trustees meeting schedule. Trustee Scoggin suggested holding single-day meetings for a portion of the schedule, with the exception of commencements, retreats, and beginning year activities. Additionally, it was agreed to hold at least one meeting in the Denver area and align the October 2007 meeting with the CCHE meeting scheduled to be held on the ASC campus. The approval of the meeting schedule was tabled to further explore dates and times and will be brought to the Board for approval at the May 2007 meeting.

C. Healthcare Administration Approval

Dr. Frank Novotny, Interim Provost, Dr. Kurt Keiser, Chair of the School of Business, and Professor Richard Vallone, Assistant Professor of Business, addressed the Board regarding the proposed Bachelor of Science Degree in Business Administration with an emphasis in Health Care Administration and two Certificate Programs in Health Care Administration, Health Care Administration Basics, and Health Care Administration Leadership. The courses would be offered both face-to-face and online and would serve a broad spectrum of students. Chairman Walters called for a motion to approve the Bachelor of Science Degree in Business Administration with an emphasis in Health Care Administration and two Certificate Programs in Health Care Administration. Trustee Scoggin moved the motion. Trustee Lamm seconded. The motion passed unanimously.

D. Bachelor of Fine Arts Approval

Dr. Frank Novotny, Interim Provost, and Professor Margaret Doell, Art Department Chair, requested approval of a Bachelor of Fine Arts degree which would enhance the art department’s offerings by permitting students to engage in a more intensive art study and specialize in a single art medium. The degree would complement the current BA in Art and BA in Art Education degrees being offered by appealing to those students serious about becoming professional practicing artists and a Masters in Fine Arts program which is the terminal degree in the field. Additionally, the degree track will add to Adams State’s ability to recruit the best students and remain competitive in the visual arts. Chairman Walters called for a motion to approve the Bachelor of Fine Arts degree. Trustee Reeser moved the motion for approval. Trustee Scoggin seconded. The motion passed unanimously.

E. Tuition and Fee Rate Approval

Bill Mansheim requested Board approval for the proposed FY07-08 Tuition and Fee Rates. The basis of the request is a 5% increase in tuition and fee rates combined with a tuition and fee window closure resulting in an approximate increase of $210 per student per year. This will be offset by a reduced tuition rate, which will be $194 less, for all resident students with unmet need. It was noted the requirement of students to purchase health insurance will be eliminated starting in the fall of 2007. All students will be informed that health insurance will no longer be mandatory. Vendor literature offering optional health insurance coverage will be provided to students. Chairman Walters called for a motion to approve the Tuition and Fee Rates as presented. Trustee Saltzman moved the motion for approval. Trustee Lamm seconded. The motion passed unanimously.
F. Second Reading and Adoption: Professional Personnel Handbook

Nancy Wahl from the Attorney General’s Office, presented the second draft of a proposed Adams State College Professional Personnel Handbook for Board approval. Chairman Walters called for a motion to adopt the Professional Personnel Handbook. Trustee Lamm moved the motion. Trustee Reeser seconded. The motion passed unanimously.

V. Information Items

A. President’s Report

Dr. Svaldi gave a brief President’s Report to the Board. Some items discussed were the upcoming CCHE Higher Education Summit for President’s and Board Chairs, the possibility of receiving Federal funding for the Plachy Hall solar water heater project and Ag-Business program, the identification of a single candidate for the ASC Provost position, the hiring of a new HPPE Department Chair, and the ongoing search for a Teacher Education Department Chair, the receipt of a written report from the Higher Learning Commission with the teams observations and recommendations from their site visit, the resignation of Dr. Guy Farish who has accepted a position at Baldwin-Wallace College as Associate Academic Dean, and the upcoming testimony at the Capitol for SB209, the Southern Colorado Council for Excellence in Health Careers Education Bill, designed to address the shortage of health care professionals in Southern Colorado.

B. Enrollment Update

President Svaldi informed Cabinet that first-time Freshman applications are up over the same time last year. Non-resident applications are up by 13% which may be attributed to the Good Neighbor Scholarship incentive. An increases in application are also being seen from the Denver Metro area, however a decrease in Valley resident applications has occurred and could be a result of smaller high school graduating class sizes. Special recruiting trips are being planned to focus on Valley high schools. The Board further discussed the need to develop a long term recruitment strategy and seek professional marketing consultants to review the current recruitment process, including a marketing analysis to target students in various areas of the state and across the country.

C. Government Relations Report

Gilbert Romero and Nolbert Chavez, Adams State College Lobbyists, gave a report to the Board regarding legislative activities, status of the budget and capital construction projects, and higher education overall.

D. First Reading – Conflict of Interest Policy: Professional, Financial and Business

Nancy Wahl from the Attorney General’s Office, presented the first draft of a proposed Adams State College Conflict of Interest Policy: Professional, Financial and Business. The purpose of the proposed policy is to ensure employees of the institution are aware they function in a fiduciary capacity upon being employed by the institution, must maintain a level of loyalty to the institution, and must disclose any business or financial interests that may compete with the business of the institution. The policy will be readdressed at the May Board of Trustees meeting for a second reading and adoption.
E. First Reading – Conflict of Interest Policy: Relationships

Nancy Wahl from the Attorney General’s Office, presented the first draft of a proposed Adams State College Conflict of Interest Policy: Relationships. The purpose of the proposed policy is to address conflicts of interest arising from family relationships and consensual amorous relationships between professional/faculty and students. Trustee Saltzman suggested amending the definition of “Immediate Family Members” to narrow the scope to include “spouse, children, parents, grandparents, grandchildren, brothers and sisters”, and eliminate “nieces, nephews, uncles, aunts, first cousins, mothers-in-laws, fathers-in-law, sisters-in-law, brothers-in-law, sons-in-law and daughters-in-law. The policy will be revised and readdressed at the May Board of Trustees meeting for a second reading and adoption.

Ms. Wahl noted that the definition of “Immediate Family Members” was drawn from section 3.9 of the Trustee Policy Manual and would need to be amended as well. Trustee Reeser moved to amend section 3.9 of the Trustee Policy Manual to reflect the revised definition of “Immediate Family Members”. Trustee Saltzman seconded. The motion passed.

F. Plachy Hall Update

Chairman Walters briefed the Board on the progress of the Plachy Hall renovation project. At meeting time, the project was $500,000 over budget with an 8% contingency. The Board discussed other sources of funding such as grants, supplemental requests, and a collaboration with the City and County of Alamosa due to the communities high usage of the swimming pool.

VI. Public Comment

There was no public comment.

VII. Executive Session

Chairman Walters called for a motion to convene an executive session pursuant to Section 24-6-402(3)(b), C.R.S. for the purpose of discussing certain employment matters personal to particular employees and pursuant to §24-6-402(3)(a)(II) C.R.S. to meet with the Board’s attorney to discuss pending court action and to receive legal advice on specific legal questions. Trustee Lamm moved the motion. Trustee Reeser seconded. The motion passed unanimously.

Open Session Reconvenes

VIII. Discussion and Possible Action

A. Sabbatical

The decision on the approval of the sabbatical request was tabled until such time that the Interim Provost can meet with the applicant to further discuss the goals and objectives of said request.

IX. Adjournment

Trustee Walters called for a motion for adjournment. Trustee Lamm moved the motion with Trustee Saltzman seconding. The meeting adjourned at 12:34 p.m.