The Trustees for Adams State College convened a regular meeting on Friday, May 4, 2007 on the campus of Adams State College, Student Union Building, rooms 130/127.

I. The meeting was called to order by Chairman Tim Walters at 1:32 p.m.

II. Roll Call

Board of Trustees

Trustee Bachicha – Present
Trustee Lamm – Present
Trustee Reeser – Present
Ramon Montoya – Present
Trustee Salazar – Excused

Trustee Saltzman – Present
Trustee Scoggin – Present
Chairman Tim Walters – Present
Faculty Trustee Nehring – Present
Student Trustee Ezra Watland – Present

ASC Staff, Students and Others

Deb Blake – Teacher Education Department
Georgia Grantham – Enrollment Management
Ruth Heide – Valley Courier
Heather Heersink – Budget Office
Matt Hildner – Pueblo Chieftain
Gary Jones – Facilities Services
Bill Mansheim – Finance & Administration
Ken Marquez – Student Affairs
Teri McCartney – Graduate School
Frank Novotny – Academic Affairs
Judy Phillips – Extended Campus
Raechelle Phillips – AS&F

Tracy Rogers – Human Resources
Bill Schlaufman – Finance and Administration
Phil Schroeder – Financial Aid
Sandra Starnaman – Extended Campus
David Svaldi – Office of the President
James Trujillo – Office of the President
Mary Valerio – Teacher Education Department
Julie Waechter – Communications
Nancy Wahl – Attorney General’s Office
Todd Wright – Facilities Services
Angela Yohn – Finance and Administration
Jennifer Yund – Budget Office

III. Approval of Agenda

Chairman Walters called for a motion to approve the agenda with the following amendments: “Swearing in of new Board Members” as Action Item A; “Election of Board Officers” as Action Item M; and the “Approval of a Cash Supplemental Request for Plachy Hall as Action Item L”. Trustee Bachicha moved the motion with Trustee Lamm seconding. The motion was approved unanimously.
IV. Action Items

A. Swearing-in of New Trustees

Ramon Montoya of Westminster, CO was sworn in as a new trustee for Adams State College, filling the vacancy occasioned by the resignation of Mark Cavanaugh. Trustee Montoya’s term expires December 31, 2010.

Timothy Armstrong of Monte Vista, CO was sworn in as the new Faculty Trustee for Adams State College. Faculty Trustee Armstrong’s term expires June 31, 2009.

B. Approval of Minutes from the April 6, 2007 Board of Trustees Regular Meeting

Chairman Walters called for a motion to approve the minutes from the April 6, 2007 Board of Trustees meeting as submitted. Trustee Lamm moved to approve the minutes. Trustee Reeser seconded. The motion passed with Trustee Bachicha and Montoya noting an abstention.

C. Approval of the 2007-08 ASC Board of Trustees Meeting Schedule

The members of the Board of Trustees reviewed the proposed 2007-08 meeting schedule. Chairman Walters called for a motion to approve the schedule with the following amendments: The proposed July meeting/retreat will be combined with the August meeting, and the December ’07 and May ’08 meetings will be overnight meetings with commencement activities scheduled on the second day. Trustee Reeser moved the motion with Trustee Bachicha seconding. The motion passed unanimously.

D. Approval of the FY07-08 Budget

Chairman Walters called for a motion to approve the FY07-08 Operating Budget based on the favorable recommendations received from the Finance and Audit Committee. Trustee Saltzman moved the motion. Trustee Bachicha seconded. The motion passed unanimously.

E. Contingency Fund Approval

Chairman Walter called for a motion to approve the recommendation from the Finance and Audit Committee for the dispersal of $75,000 from the Extended Studies Fund Balance to continue support for academic departments through supplemental contracts, continue course revisions, and supplement expanded market efforts. Trustee Scoggin moved the motion with Trustee Reeser seconding. The motion passed unanimously.

F. Approval of Provost’s Appointment and Tenure

President Svaldi addressed the Board with a formal request for the appointment of Dr. Michael Mumper to Adams State College with Tenure and the rank of Full Professor of History/Government effective July 1, 2007. Chairman Walters called for a motion to approve the appointment of Tenure and rank of Full Professor of History/Government. Trustee Bachicha moved the motion. Trustee Reeser seconded. The motion passed unanimously.
G. Approval of Senior Faculty Adjustments, Phase II & III

Frank Novotny addressed the board and requested the approval of Phases II and III of the salary improvement plan that was presented to the Board at the August 2006 meeting. Additionally it was requested that said approval be implemented retroactively to July 1, 2006. Phase II will require the expenditure of $88,000, and Phase III would require $38,125 for a total of $126,125. Chairman Walters called for a motion to approve the Senior Faculty Adjustments Phase II and III as outlined above. Trustee Reeser moved the motion with Trustee Bachicha seconding. The motion passes unanimously.

H. Approval of Off-campus Extended Studies Cohorts/Sites for Graduate/Undergraduate Programs and Endorsements

Dr. Sandra Starnaman, Assistant Provost for Extended Campus, requested the approval to begin new cohorts for degree programs at the following locations:

- Denver, CO – B.A. in Secondary Education Licensure Program with Math Endorsement
- Ft. Morgan, CO – B.A. in Interdisciplinary Studies with Elementary Licensure
- Douglas County – B.A. in Interdisciplinary Studies with Elementary Licensure and Early Childhood Endorsement
- Douglas County – Early Childhood Endorsement

Additionally, Dr. Starnaman requested the recognition of the following on-going sites/programs:

- Trinidad, CO – B.A. in Interdisciplinary Studies with Elementary Licensure
- La Junta, CO – B.A. in Interdisciplinary Studies with Elementary Licensure
- Lamar, CO – B.A. in Interdisciplinary Studies with Elementary Licensure
- Douglas County – B.A. in Interdisciplinary Studies with Elementary Licensure
- Ellicott CO – M.A. in Education with Curriculum Emphasis
- Haxtun, CO – M.A. in Education with Curriculum Emphasis
- Limon, CO – M.A. in Education Curriculum Emphasis
- Steamboat Springs, CO – M.A. in Education with Curriculum Emphasis
- Stratton, CO – M.A. in Education with Educational Leadership Emphasis

Chairman Walters called for a motion for the approval of the new cohorts presented and the recognition of the on-going sites and programs. Trustee Reeser moved the motion. Trustee Saltzman seconded. The motion passed unanimously.

I. Graduate School Site/Cohort Approval

Dr. Teri McCartney, Director of the Graduate School, requested approval to begin new cohorts at the following locations:

- Cortez, CO – M.A. in Education
- La Junta, CO – M.A. in Education
- Trinidad, CO – M.A. in Education
- Durango, CO – M.A. in Counseling
- Grand Junction – M.A. in Counseling
- Pueblo, CO – M.A. in Counseling
Additionally, Dr. McCartney requested the approval for a new online cohort in HPPE with an emphasis in Coaching and in Counselor Education.

Chairman Walters called for a motion to approved the request to begin the new Graduate School cohorts as presented. Trustee Saltzman moved the motion with Trustee Reeser seconding. The motion passed unanimously.

J. 2nd Reading & Adoption of Conflict of Interest Policy: Professional, Financial & Business

Nancy Wahl from the State Attorney General’s Office presented the second draft of the institution’s policy pertaining to the “Duty of Loyalty and Duty to Avoid Conflicts of Interest Arising from Professional, Financial and Business Relationships”. The purpose of the proposed policy is to ensure employees of the institution are aware they function in a fiduciary capacity upon being employed by the institution, must maintain a level of loyalty to the institution, and must disclose any business or financial interests that may compete with the business of the institution. Per the Boards recommendation of the first reading of the proposed policy, the definition of “Immediate Family Members” was amended to include: spouse, children, parents, grandparents, grandchildren, brothers and sisters. Chairman Walters called for approval of the Conflict of Interest Policy pertaining to the “Duty of Loyalty and Duty to Avoid Conflicts of Interest Arising from Professional, Financial and Business Relationship” which will be appendices to the ASC Professional Personnel Handbook and the ASC Faculty Handbooks. Trustee Lamm moved the motion. Trustee Scoggin seconded. The motion passed unanimously.

K. 2nd Reading & Adoption of the Conflict of Interest Policy: Relationships

Nancy Wahl from the State Attorney General’s Office presented the second draft of the institution’s policy pertaining to the “Duty to Avoid Conflicts of Interest Arising from Family Relationships and Consensual Amorous Relationships”. The purpose of said policy is to address conflicts of interest arising from family relationships and consensual amorous relationships between professional/faculty and students. Per the Boards recommendation of the first reading of the proposed policy, the definition of “Immediate Family Members” was amended to include: spouse, children, parents, grandparents, grandchildren, brothers and sisters. Chairman Walters called for approval of the Conflict of Interest Policy pertaining to the “Duty to Avoid Conflicts of Interest Arising from Family Relationships and Consensual Amorous Relationships” which will be appendices to the ASC Professional Personnel Handbook and the ASC Faculty Handbooks. Trustee Lamm moved the motion. Trustee Scoggin seconded. The motion passed unanimously.

L. Approval of a Cash Supplemental Request for Plachy Hall

Bill Mansheim, VP of Finance and Administration, addressed the Board with a request for the expenditure of Extended Campus cash reserves in the amount of $549,747 to augment capital construction and controlled maintenance funding for the Plachy Hall renovation project. Trustee Saltzman noted that the Finance and Audit Committee reviewed the request at length and conveyed a favorable recommendation for approval. Chairman Walters called for a motion to approve the expenditure of Extended Campus cash reserves in the amount of $549,747 to augment state capital construction and controlled maintenance funding for the Plachy Hall renovation project based on the positive recommendation received from the Finance and Audit Committee. Trustee Saltzman moved the motion. Trustee Scoggin seconded. The motion passed unanimously.
Resolution: A motion was made that the Board resolve to have the annual meeting take place May 4, 2007. Trustee Reeser moved the motion. Trustee Lamm seconded. The motion passed unanimously.

M. Election of Board Officers

Chairman Walters informed the Board that the election of officers, in accordance with the bylaws, occurs annually for the Chair and Vice-chair positions and asked for nominations to fill said roles. Trustee Scoggin nominated/motioned Tim Walters as Chair. Trustee Lamm seconded the nomination/motion. The motioned passed unanimously.

Peggy Lamm nominated Myer Saltzman as Vice-chair with Trustee Reeser seconding the nomination. Trustee Saltzman respectfully declined the nomination noting time constraints. Trustee Reeser nominated/motioned Peggy Lamm as Vice-Chair. Trustee Scoggin seconded. The motion passed unanimously.

V. Information Items

A. President’s Report

Dr. Svaldi gave a brief President’s Report to the Board. Some items discussed were the hiring of Dr. Bruce Landis as the institutions first Vice President Of Institutional Advancement; Dr. Michael Mumper, newly hired as Provost, will start July 1, 2007 and will lead the institution in solidifying the Administrative Organizational Structure; the hiring of a new director for the Department of Public Safety, Joel Schults; the hiring of Aida Sahud as the new Nursing Program Director; and the hiring of a new chair of the HPPE Department who will start August 1, 2007. The search for a Chair of the Teacher Education Department was postponed. Dr. Mary Valerio has agreed to continue as Interim Chair for one more year. The renovation of the Marvel House is progressing with the approval of the construction schematics pending. Construction is anticipated to commence in July. Additionally President Svaldi thanked the Board and administration for their help and support over the last year.

C. Enrollment Update

Dr. Georgia Grantham gave a brief update regarding the Enrollment Management areas. She reported that registration numbers look favorable and recruitment efforts by the counselors are ongoing including the promotion of the Connection Campaign. She noted a large gain in enrollment is coming from non-resident students, mainly from Texas, California and Arizona. Recruitment from the Front Range areas also continues to improve.

D. Extended Campus Update

Dr. Sandra Starnaman provided the Board with a printed Annul Report for Extended Studies.

VI. Public Comment

Trustee Bachicha and the entire Board thanked outgoing Faculty Trustee Nehring for his dedication and contributions he has provided the Board and the institution. The Board also thanked outgoing Student Trustee Ezra Watland and wished him well in his future endeavors.
VII. Executive Session

Chairman Walters called for a motion to convene in executive session pursuant to section §24-6-402(3)(a)(II) C.R.S. to meet with the Board’s attorney to receive legal advice on specific legal questions, and to confer on pending or imminent court action and/or pursuant to §24-6-402(3)(b)(I) C.R.S., to discuss personnel matters. Trustee Lamm moved the motion. Trustee Montoya seconded. The Board convened in executive session and the public was excused.

Open Session Reconvenes

VIII. Discussion and Possible Action

A. Approval of Sabbatical Leave

Chairman Walters called for a motion to approve Sabbatical leave for Dr. Rafe Weston. Trustee Bachicha moved the motion for approval. Trustee Montoya seconded. The motion passed with Trustee Lamm noting a vote not in favor of approving leave.

IX. Adjournment

Chairman Walters called for a motion to adjourn. Trustee Saltzman moved. Trustee Reeser seconded. The motion passed. The meeting adjourned at 3:22 p.m.