The Trustees for Adams State College convened in regular session on Friday, May 6, 2005 in the Student Union Building at Adams State College. The meeting was called to order at 1:00pm.

I. Roll Call

Board of Trustees

Trustee Bachicha
Trustee Cavanaugh
Trustee Eck
Trustee Ford
Chairperson Lamm
Faculty Trustee Nehring

Trustee Reeser
Trustee Salazar
Trustee Saltzman (Excused)
Student Trustee Schrecengost
Trustee Scoggin (Excused)

ASC Staff, Students and Others

President Richard Wueste
Provost David Svaldi
Vice President Mansheim – Finance
Vice President Sanchez – Student Affairs
Asst. Provost Georgia Grantham – ES
Corrine Padilla – AS&F President
Deborah Blake – TED
Dustin Richardson – AS&F
Eric Carpio - Admissions
Guy Farish – Faculty Senate
Heather Heersink – Business Office

Julie Waechter - Communications
Mike Nicholson – Computing Services
Phil Lopez – Business Office
Ray Welch – Audio Recorder
Stuart Welch – HGP
Ted McNeilsmith – Sociology/Academic
Advisement Center
Tracy Rogers – Human Resources
Sandra Santa Cruz - Admissions

II. Approval of Agenda

The agenda was approved with the amendment of the following: Part of Provost Svaldi’s Information Item B involves an action item (F); also, an information item is to be added to announce the new AS&F and Faculty Senate Presidents (C).

III. President’s Report

President Wueste informed the Board of programs ASC is currently involved abroad for on-line education and the continued pursuit of community involvement and making the campus more accessible. He also reported the College’s financial standing for the end of the fiscal year is sound with a strong outlook for the next fiscal year.

Additionally, President Wueste was please to announce the graduation numbers for the May 7, 2005 graduation was 340 students.
Approval by Consent

A. The meeting minutes for March 4, 2005 were approved by consent.

IV. Action Items:

B. Swearing in of new Trustees – Chairman Lamm

Faculty Trustee Matt Nehring and Student Trustee Toby Schrenghost were sworn in.

C. Election of Board Officers – Chairman Lamm

Chairman Lamm announced her retirement as Chairman of the Board of Trustee for Adams State College but intends to remain as an active member of the Board. Kathleen Eck was nominated and unanimously elected as the new Board chair. Vickie Ford was nominated and unanimously elected as Vice Chair. Dr. Richard Wueste was nominated and unanimously elected to be the Board secretary, which is a non-voting position.

D. Amendment IX to the DCPP – Vice President Mansheim

Bill Mansheim presented a proposed amendment to the Colorado Defined Contribution Pension Plan document, (See agenda action Item #D, Attachment A). The amendment was passed unanimously.

E. Approval of the 2005-06 BOT Meeting Schedule – Chairman Lamm

The Board was presented with a proposed meeting schedule for the 2005-06 year. It was reviewed by all members of the Board present, and approved unanimously. (See agenda action item #E).

F. Approval of Degree Plan – David Svaldi/Dr. Georgia Grantham

The Board was provided with a list of the current programs offered at Adams State College and was asked to recognize these programs in order for the institution to continue seeking approval through the Higher Learning Commission and to continue the development of these programs in print-based as well as web-based delivery. (See handout entitled “Adams State College Distance Education Certificate, Endorsement, and Degree Program”). It was noted the “degree” portion of the list had been previously approved by the old State College’s Board of Trustees, however the documentation reflecting their approval is not available. A motion was made and was passed unanimously by the ASC Board of Trustees.

V. Information Items

A. Enrollment Update and Initiatives – Frank Sanchez/Eric Carpio

Vice President of Student Affairs, Dr. Frank Sanchez, provided the Board with a one-page enrollment report, (see agenda information item #A), and informed the Board that overall the institution was approximately 9% above last years enrollment figures. Factors attributing to this increase were due to better coordination with faculty, early registration, better advising, the implementation of the new ASC Graduate School Office, and the development of the ASC One-stop shop.
Eric Carpio, Director of Admissions, addressed the benefits of some new initiatives the College is coordinating this summer. He gave a brief description of the Young Leadership Conference sponsored by the National Hispanic Institute, (see handout entitled “National Hispanic Institute”), which should bring an estimated 150 9th grade youth to the Campus and introduce and showcase Adams State College to them at a young age as well as involving some 30-40 parents who will also be participating in the conference. Sandra Santa Cruz from the Admission Office was introduced as coordinator of this conference.

The other program the College will host is the Daniel’s Fund Summer Scholars Program. This program will bring an estimated 50 high school juniors and seniors to that campus for a full week. Adams State College developed the curriculum for this program with a theme of “Community Service”. This will provide an excellent opportunity to reach out to the underserved students from throughout the state of Colorado, serve and reach out to parents, as well as an opportunity to showcase Adams State College.

B. Accreditation Update – David Svaldi

Provost Svaldi informed the Board of Dr. Guy Farish accepting a position as an intern in the Office of the Provost starting the Summer of 2005 for a term of two years. He will be the director of the HLC self-study process which involves the assurance the institution will be prepared for the HLC accreditation visit in the forthcoming year. A link to the College’s HLC self-study website will be sent to the Board where one can review the meeting minutes and various documents being used in the self-study process.

The Board was also presented a multi-color matrix (See Handout entitled “HLC Self-study Document Matrix”), which illustrates the various documents the institution needs to align itself in terms of mission/governance and objectives/outcomes.

C. AS&F/Faculty Senate – Dustin Richardson/Guy Farish

AS&F President Dustin Richardson introduced Corrine Padilla as the new AS&F President for 2005-06. He informed the Board the elections were held April 19 – 20th and Corrine ran unopposed. Corrine addressed the board and informed them she is looking forward to a good and productive year.

Guy Farish introduced the new president of the ASC Faculty Senate, Associate Professor Stuart Hilwig, from the department of HGP.

VI. Public Comment

Business Office – Bill Mansheim

Phil Lopez was recognized and thanked for all of his effort and hard work in his position as an intern in Bill Mansheim’s office. Phil will be pursuing a degree in law.

VII. Adjournment

The meeting was adjourned at 2:05pm