

Minutes
Regular Meeting
Board of Trustees for Adams State College
Friday, June 9, 2006
Holiday Inn Select
19308 Cottonwood Drive
Parker, CO 80138

The Trustees for Adams State College convened a regular meeting on Friday, June 9, 2006 in Parker, CO at the Holiday Inn Select, meeting rooms 2 and 3.

I. The meeting was called to order at 9:26am.

II. Roll Call

Board of Trustees

Trustee Bachicha – Present
Trustee Cavanaugh – Present
Chairman Eck – Present
Trustee Lamm – Present
Trustee Reeser – Present
Trustee Salazar – Present

Trustee Saltzman – Excused
Trustee Scoggin – Present
Tim Walters – Present
Faculty Trustee Nehring – Present
Student Trustee Ezra Watland – Excused

ASC Staff, Students and Others

Guy Farish – Academic Affairs (Via Phone)
Bill Mansheim – Finance & Administration
Teri McCartney – Graduate School (Via Phone)
Lisa Moore – Valley Courier (Via Phone)
Mike Nicholson – Computing Serv. (Via Phone)
Frank Novotny – Academic Affairs
Cheryl Ravens – ETCFL (Via Phone)

Tracy Rogers – Human Resources
Erin Smith – Pueblo Chieftain (Via Phone)
David Svaldi – Office of the President
James Trujillo – Office of the President
Julie Waechter – Communications (Via Phone)
Nancy Wahl – Attorney General’s Office
Brent Ybarrondo - Biology/Earth Sciences

III. Approval of Agenda

Chairman Eck called for a motion to approve the amended agenda as presented. Trustee Reeser moved the motion. Trustee Bachicha seconded. The motion passed.

IV. Executive Session

Chairman Eck called for a motion to convene in executive session pursuant to §24-6-402(3)(b) C.R.S. for the purpose of discussing a specific candidate for the appointment to the office of president without a search, and pursuant to §24-6-402(3)(a)(II) C.R.S. for the purpose of conferring with the board's attorney on specific legal questions. Trustee Reeser moved the motion with Trustee Bachicha seconding. The motion passed. The public was excused and the Board convened in executive session.

Open Session Reconvenes

V. Discussion and Possible Action

A. Appointment of President for a Defined Term

Members of the Board discussed the proposed appointment of a president for a defined term. It was noted that the *Trustee Policy Manual* permits the Board to either do a search or appoint a president for a term of four years. Reasons given to proceed with the proposed appointment of Dr. Svaldi as president were his outstanding leadership performance, dedication to the institution, openness and willingness to work with the Board, proactive nature, as well as time and fiscal factors. Faculty Trustee Nehring, although not apposed to the proposed appointment, reiterated the wish of many faculty on campus that a nation-wide search be conducted for the position. Chairman Eck, on behalf of the Board, acknowledged the campuses concern regarding a presidential search and leadership, and expressed her appreciation for everyone's dedication and patience.

Trustee Bachicha moved that the Board appoint Interim President Svaldi as President of Adams State College pursuant to Section 7.5(b) of the State Colleges in Colorado Trustee Policy Manual which provides for appointment of a president for a term of up to 4 years. The appointment shall be at-will, subject to the terms of appointment and conditions of employment as set forth in Section 7.4 of the State Colleges in Colorado Trustee Policy manual as in effect April 2002, and any applicable Board policies hereafter adopted. Trustee Salazar seconded. The motion passed unanimously.

VI. Amendment of the Agenda

Chairman Eck called for a motion to amend the agenda, moving part of *Information Item VII-B, "Interim President's Report"*, before the "Action Items", and renumber the remaining items accordingly. Trustee Cavanaugh moved the motion with Trustee Walters seconding. The motion passed unanimously.

VII. Interim President's Report (2nd Part)

Ms. Dorothy Gotlieb, Deputy Commissioner of Education for the State of Colorado, addressed the Board regarding Adams State College's one-year provisional approval of its Teacher/Educator Preparation Programs. A state-wide review of all literacy-related components of teacher preparation programs is being conducted to determine if they are meeting certain criterion of the newly implemented "*Teaching of Reading and Literacy*" requirements. Upon review by the State Board of Education that Adams State College has documentation of meeting

the new requirements, it may then receive a five-year program approval of its preparation programs.

VIII. Follow-up Motion to the Appointment of President Svaldi

Chairman Eck called for a follow-up motion to delegate to Trustee Walters the responsibility for developing a proposed advice of employment in accordance with trustee policies and state fiscal rules, setting forth salary, housing allowance, and other pertinent details of the presidential appointment for submission to the Board for approval at its next regular meeting. Trustee Reeser moved the motion. Trustee Cavanaugh seconded. The motion passed unanimously.

IX. Action Items

A. Approval of the minutes from the April 7, 2006 Board of Trustees regular meeting

Chairman Eck called for a motion to approve the April 7, 2006 Board of Trustees regular meeting minutes as presented. Nancy Wahl, from the Attorney General's Office, noted a correction in the cited statute of the executive session section. Chairman Eck called for a motion to approve minutes as amended. Trustee Walters moved the motion with Trustee Cavanaugh seconding. The motion passed unanimously.

B. Approval of the minutes from the April 18, 2006 Board of Trustees special meeting

Chairman Eck called for a motion to approve the April 18, 2006 Board of Trustees special meeting minutes as presented. Trustee Reeser moved the motion with Trustee Cavanaugh seconding. The motion passed unanimously.

C. New Board Member Swearing In

Trustees Walters and Cavanaugh were sworn in as members of the Board of Trustees for Adams State College for a term of four years.

D. Election of Board Officers

Chairman Eck informed the Board that the election of officers, in accordance with the bylaws, occurs annually for the Chair and Vice-chair and asked for nomination to fill these roles. Trustee Salazar nominated Tim Walters as Chair and Mark Cavanaugh as Vice-chair. Trustee Reeser seconded the nomination. The motion passed unanimously.

E. Diversity Resolution

Dr. Svaldi briefed the Board on the proposed diversity resolution plan which if approved, will trigger the formation of a campus-wide committee which will engage the campus and community in discussion and research regarding appropriate goals for a diversity plan for Adams State College. Additionally, said committee will be charged with drafting an Affirmative Action and diversity plan which will be submitted for Board approval. Chairman Eck called for a motion to

adopt the *Diversity Resolution* as presented. Trustee Bachicha moved the motion. Trustee Salazar seconded. The motion passed unanimously.

F. Performance Contract Reports

Dr. Frank Novotny provided information to the Board regarding the *ASC/CCHE Performance Contract*, specifically those issues that have a notification date of July 1, 2006, and requested the Board approve the report and authorize the Interim Provost to finalize and submit the report to CCHE. (See *Agenda Item IV-F*). Chairman Eck called for a motion to forward the performance contract reports, as presented, to CCHE. Dr. Novotny noted that Matt Gianneschi has offered to review the reports prior to formally submitting them to the commission. Chairman Eck amended the motion to forward the performance reports subject to changes. Trustee Bachicha moved the motion. Trustee Walters seconded. The motion passed unanimously.

G. Second Reading of the Adams State College Faculty Handbook

Nancy Wahl, of the Attorney General's Office, address the second reading of the *Adams State College Faculty Handbook*. Upon her review, various amendments to the proposed handbook were recommended and forwarded to the Interim President, Faculty Senate, and members of the Board of Trustees for review. No objections were received from the Faculty Senate regarding the suggest recommendations. The Board had previously reviewed and discussed the red-line copy of the proposed handbook and agreed on the proposed amendments. Chairman Eck called for a motion to adopt the *Adams State College Faculty Handbook* as amended. Trustee Reeser moved the motion with Trustee Cavanaugh seconding. The motion passed unanimously.

F. Approval of the FY06-07 Operating Budget & Tuition and Fee Rates

Bill Mansheim requested Board approval of FY06-07 Operating Budget, FY06-07 Tuition and Fee Rates, Extended Studies Curriculum Development Proposal, Capital Construction and Controlled Maintenance State Request, and the Auxiliaries Enterprise Repair and Replacement Controlled Maintenance Request.

Trustee Bachicha made a motion to approve the FY06-07 Operating Budget and the FY06-07 Tuition and Fee Rates. Trustee Walters seconded. The motion passed.

Trustee Bachicha further called for a motion to approve the Extended Studies Curriculum Development Proposal, Capital Construction and Controlled Maintenance State Request, and the Auxiliaries Enterprise Repair and Replacement Controlled Maintenance Request. Trustee Reeser seconded. The motion passed unanimously.

X. Information Items

Chairman Eck called for a motion to amend the agenda deleting the *Information Item VII-F, "Graduate Program Approvals"*. Trustee Walters moved the motion with Trustee Bachicha seconding. The motion passed unanimously.

A. CUPA Report

Dr. Frank Novotny presented data regarding salaries at various levels for faculty and administrators compared to two different peer groups, (*See Agenda Item V-A*). Dr. Novotny and Ms. Tracy Rogers, Human Resources Director, will provide recommendations to address the salary inversions and compression issues at the August Board meeting.

B. Interim President's Report

Dr. Svaldi provided a handout, (*See handout "Interim President Svaldi's Report to the Board"*), and gave a brief update:

Dr. Svaldi briefed the Board on his trip to Washington, D.C. and his contacts with various legislators. He noted that although funding for the proposed solar heating project for the Plachy Hall swimming pool is unlikely, he gained a great deal of knowledge about the approval process and made some very important connections.

He informed the Board that the recipient of the *2006 Billy Adams Award* is Dr. Marvin Motz, emeritus professor and former interim president of Adams State College.

The preparations for the *Higher Learning Commission* accreditation is progressing and a draft document will be ready for review mid-summer. All Board members were encouraged to attend the February 2007 Board meeting during which time the HLC on-site accreditation takes place.

A draft schedule of the *2006 Autumn @ Adams* events was provided to the Board and noted that this year's theme is "Raiches" or "Roots". Events will be spread out over several weeks and all Board members were encouraged to attend.

Dr. Svaldi informed the Board that Adams State College received an increase in the New Mexico Reciprocity slots and was the only institution that received an increase.

Dr. Svaldi gave special thanks to Chairman Eck for her time and effort serving as board chair. Additional thanks were given to James Trujillo for his diligent efforts in arranging the off-campus meeting and his dedication to Adams State College.

C. First Reading of the Adams State College Trustee Policy Manual

Bill Mansheim presented the first draft of the *Adams State College Trustee Policy Manual* to the Board for their review. Nancy Wahl noted that the Trustee Policy is not subject to a second reading prior to approval as was the Faculty Handbook. It was put placed on the agenda to allow opportunity for the members of the Board to review it and suggest revisions.

D. Enrollment Update

Dr. Grantham gave an enrollment update and discussed the steps that the Enrollment Management department has taken to serve students better on both the academic and service sides, the increase in non-traditional students, addressed retention, and how events in previous years have impacts on enrollment.

F. Approval of Sabbaticals

Dr. Frank Novotny reported that all three faculty members who were previously denied sabbaticals due to the lack of funding when their applications were submitted, were able take their requested sabbaticals with the newly allocated funds.

XI. Public Comment

No one signed up for public comment.

XII. Executive Session

Chairman Eck called for a motion to convene in executive session pursuant to §24-6-402(3)(b) C.R.S., for the purpose of discussing certain employment matters personal to particular employees; pursuant to section §24-6-402(3)(a)(II) C.R.S. to meet with the Board's attorney to discuss pending court action and to receive legal advice on specific legal questions; and pursuant to section §24-6-402(3)(a)(III) C.R.S., for the purpose of discussing the contents of the State Auditor's draft report to the legislative audit committee, required to be kept confidential by sections §2-3-103(2) C.R.S. and §2-3-103.7(1). Trustee Cavanaugh moved the motion with Trustee Bachicha seconding.

Open Session Reconvenes

XIII. Adjournment

Chairman Eck called for a motion to adjourn the meeting. Trustee Walters moved the motion with Trustee Bachicha seconding. The motion passed unanimously. The meeting adjourned at 3:34pm.