The Trustees for Adams State College convened a meeting on Friday, August 25, 2006 on the campus of Adams State College, Student Union Building, rooms 130/127.

I. The meeting was called to order at 9:16am.

II. Roll Call

Board of Trustees

Trustee Bachicha – Present
Trustee Cavanaugh – Present
Trustee Eck – Excused
Trustee Lamm – Present
Trustee Reeser – Excused
Trustee Salazar – Present

Trustee Saltzman – Present
Trustee Scoggin – Excused
Chairman Tim Walters – Present
Faculty Trustee Nehring – Present
Student Trustee Ezra Watland – Present

ASC Staff, Students and Others

Quinton Cada – AS&F
Margaret Doell – APAA/Art
Guy Farish – Academic Affairs
Georgia Grantham – Enrollment Management
Heather Heersink – Budget Office
Stuart Hilwig – Faculty Senate
Gary Jones – Business and Finance
Bill Mansheim – Finance & Administration
Ken Marquez – Student Affairs
Teri McCartney – Graduate School

Lisa Moore – Valley Courier
Mike Nicholson – Computing Service
Frank Novotny – Academic Affairs
Tracy Rogers – Human Resources
Bill Schlaufman – Business Office
Jandy Stelter – AS&F
David Svaldi – Office of the President
James Trujillo – Office of the President
Julie Waechter – Communications
Nancy Wahl – Attorney General’s Office

III. Approval of Agenda

Chairman Walters called for a motion to amend and approve the agenda as follows: the addition of agenda item IV-H “Marvel House Motion”. Trustee Saltzman moved the motion with Trustee Cavanaugh seconding. The motion passed.
IV. Action Items

A. Approval of Minutes

Chairman Walters called for a motion to approve the minutes from the July 14, 2006 Board of Trustees meeting. Faculty Trustee Nehring noted he was not present at the meeting. The minutes will be changed to reflect his absence. Trustee Salazar moved the motion to approve the minutes of as amended. Trustee Saltzman seconded. The motion passed unanimously.

B. Faculty Salary Resolution

Dr. Frank Novotny, Interim Provost, presented a four-tier phased salary improvement proposal to align faculty salaries with that of peer institutions as defined by the AAUP and CCHE funding studies. Phase 1 of the proposal would complete the salary inversion correction for full professors. Phase 2 would correct salary inversions for full professors cause by recent changes in promotion amounts. Phase 3 would correct salary inversions for associate professors caused by recent changes in promotion amounts. Phase 4 would adjust faculty salaries across all ranks so that the average salary of the rank is equivalent to the average of the academic peer group. Trustee Saltzman motioned for approval of Phase 1 of the proposal, with the $7,000 shortfall to come from the Board Discretionary Reserve. Trustee Lamm seconded the motion. The motion passed unanimously.

C. Federal Legislative Agenda

Bill Mansheim, Vice President for Finance and Administration, presented a proposal seeking approval of a budget amendment of $24,000 from the Board’s Discretionary Reserve to the Office of the President to fund two supplemental salary contracts of $12,000 each for the institutions legislative lobbyists Gil Romero and Nolbert Chavez, in order to continue pursuit of federal appropriations requests. A motion was made to approve a budget amendment of $24,000 from the Board’s Discretionary Reserve to Office of the President’s budget. Trustee Lamm moved the motion with Trustee Saltzman seconding. The motion passed unanimously.

D. New Hires

Dr. Frank Novotny, Interim Provost, requested approval from the Board for the new faculty hires for the AY2006-07, (See agenda Item IV-D). Trustee Salazar moved the motion. Trustee Lamm seconded. The motion passed unanimously.

E. Trustee Policy Manual

Nancy Wahl from the Attorney General’s Office, presented the final draft Trustee Policy Manual for the Boards with the addition of the following policies: a Supervision of Immediate Family Members Policy, commonly referred to as a “Nepotism Policy”, and an Intellectual Property Policy. Additionally, Section 6.3 Sale of Beer, was amended to include “wine” as an allowable beverage in addition to beer. Chairman Walters called for a motion to approve the Trustees Policy Manual as amended. Trustee Cavanaugh moved the motion with Trustee Lamm seconding.
F. Amendment to the Trustees Bylaws

Nancy Wahl from the Attorney General’s Office, presented amendments to the current Trustees Bylaws regarding quorum composition, and changes in the Open Meetings Act as of result of Senate Bill 009. The proposed change in the quorum would require only a majority of the duly appointed member of the board to constitute a quorum rather than both the appointed and elected. The change in the Open Meetings act no longer requires the Board to keep written certifications of attorney-client privileged discussions during executive sessions. Chairman Walters called for a motion to approve the amendments to the Trustee Bylaws as presented. Trustee Bachicha moved the motion with Trustee Saltzman seconding. The motion passed unanimously.

G. HPE Online Coaching Program Approval

Dr. Teri McCartney, Director of the Graduate School, presented a proposal, and requested permission from the Board, to pursue approval from CCHE and HLC for an on-line HPPE Masters Degree Emphasis in Coaching. The 18-month, cash funded program, will be offered on-line with a one week residency required. Currently there are very few coaching master’s programs in the country. This program would meet the needs of students who are currently in the field, possibly in rural outlying areas, who may not have access to higher education. Chairman Walters called for a motion for approval to pursue approval of the proposed HPPE Maters Degree Emphasis in Coaching. Trustee Bachicha moved the motion. Trustee Saltzman seconded. The motion passed unanimously.

H. Marvel House

Chairman Walters and the Board discussed moving forth with preliminary costs of renovating the Marvel House and the Casa del Sol apartments. The proposed phased plan would be to renovate the interior of the Marvel House to be used as the residence for the President of the College, perform exterior maintenance of the both the Marvel House and Casa del Sol structure to prevent further damage to the integrity of both structures and improve the esthetic appeal, and secure long-term funding for renovation and maintenance of both buildings. Chairman Walters called for a motion to move forth with preliminary costs toward renovation of the Marvel House and Casa de Sol Apartments. Trustee Salazar moved the motion with Trustee Lamm seconding. The motion passed unanimously.

V. Information Items

A. Accreditation Update/Draft Self Study

Dr. Guy Farish, Academic Affairs Intern, present the Board with a copy of the first draft of the institutions HLC Self Study and asked for Board feedback. He informed the Board that the draft study is posted on-line and the entire campus community has been asked to review the document and provide feedback. Based on the feedback received, revisions will be made. A final version will be produced in November with copies to be sent to HLC in December. Public forums will be held during the fall and springs semesters to educate and provide awareness of the upcoming HLC site visit. President Svaldi expressed his thanks to Dr. Farish, and everyone involved with the self study document.
B. President’s Report

President Svaldi presented a President’s Report to the Board. He informed the Board of this four-year and draft enrollment plans, and gave a brief update on a Summit of College President’s meeting that he attended with Denver Mayor Hikenlooper. He informed his plans of attending the VIP Legislative Picnic sponsored by Southern Colorado Colleges and Universities at the Colorado State Fairgrounds. Additionally, information regarding the upcoming dedication of the Marvel House was conveyed.

C. Defined Contribution Pension Plan Report

Bill Mansheim, VP of Finance and Administration, provided the Board with a copy of the Optional Retirement Plan Report intended to comply with House Bill 04-1007. The Board agreed to review the document and address questions at the next meeting.

C. Enrollment Update

Dr. Georgia Grantham, Vice President of Enrollment Management, provided a brief update on enrollment numbers to-date. Although enrollment numbers tend to fluctuate from day-to-day, and last fall’s graduating class was the largest class to graduate in the institution’s history, she is very optimistic there is strength in this year’s enrollment. Additionally, Dr. Grantham noted that Adams State College attracted four Valley high school valedictorians to attend which speaks highly of our admissions recruiters and the direction Adams State College is perusing.

VI. Discussion Items

A. 2006-2007 Legislative Agenda (State and Federal)

Gil Romero and Nolbert Chavez, legislative lobbyist for the institution, will continue their pursuit of federal appropriations requests.

B. Possible Legislative Luncheon/Reception/Dinner

It was decided by the Board to explore setting up meetings with Capital Committee, JBC, or CCHE members.

C. Formation of Executive Committee

It was decided by the Board not to create an executive committee at this time.

VII. Public Comment

Student Trustee Eza Watland informed the Board that the AS&F Carson Auditorium Seating Project and the Emergency Blue Phone project have been completed.
VIII. Executive Session

Chairman Walters called for a motion to convene in executive session pursuant to section §24-6-402(3)(a)(II) C.R.S. to meet with the Board’s attorney to discuss pending court action and to receive legal advice on specific legal questions. Trustee Cavanaugh moved the motion with Trustee Saltzman seconding. The motion passed unanimously and the Board convened into executive session.

Open Session Reconvenes

IX. Adjournment

Trustee Walters called for a motion for adjournment. Trustee Lamm moved the motion with Trustee Bachicha seconding. The meeting adjourned at 12:20pm.