The Trustees for Adams State College convened a meeting on Friday, October 6, 2006 on the campus of Adams State College, Student Union Building, rooms 308/309/318.

I.  The meeting was called to order at 10:12am.

II.  Roll Call

Board of Trustees

Trustee Bachicha – Present
Trustee Cavanaugh – Present
Trustee Eck – Present
Trustee Lamm – Present
Trustee Reeser – Present (Via Phone)
Trustee Salazar – Present

Trustee Saltzman – Present
Trustee Scoggin – Present
Chairman Tim Walters – Present
Faculty Trustee Nehring – Present
Student Trustee Ezra Watland – Present

ASC Staff, Students and Others

Matt Adams – AS&F Senate
Quinton Cada – AS&F Senate
Megan Chilson – AS&F Senate/EPLS
Guy Farish – Academic Affairs
Bill Mansheim – Finance & Administration
Ken Marquez – Student Affairs
Lisa Moore – Valley Courier
Frank Novotny – Academic Affairs

Jandy Stelter – AS&F Senate
David Svaldi – Office of the President
Jamie Tedesko – AS&F Senate
James Trujillo – Office of the President
Julie Waechter – Communications
Nancy Wahl – Attorney General’s Office
Stephen Willis – AS&F Senate

III.  Approval of Agenda

Chairman Walters called for the approve of the agenda as presented. Trustee Bachicha moved the motion with Trustee Salazar seconding. The motion passed.

IV.  Executive Session - Chairman Walters called for a motion to convene in executive session pursuant to section §24-6-402(3)(a)(II) C.R.S., to meet with the Board’s attorney to discuss pending court action and to receive legal advice on specific legal questions. Trustee Saltzman moved the motion with Trustee Lamm seconding. The motion passed unanimously. The Board convened into executive session.
Open Session Reconvenes

Board Business Meeting Recesses for Finance and Audit Committee Meeting

V. Finance and Audit Committee Meeting

A. Call to Order. The Finance and Audit Committee for Adams State College convened in a regular meeting as a Committee of the Whole on the campus of Adams State College, Student Union Building, Rooms 308/309.

B. Roll Call. The Board members present at the meeting, with the exception of Trustee Reeser, remained in attendance for the Finance and Audit Committee Meeting and the business of the Audit Committee was conducted as a Committee of the Whole

C. Approval of Agenda. Trustee Walters called for a motion to amend and approve the agenda of the Finance and Audit Committee to include “Period 3 Financials”. Trustee Saltzman moved motion. Trustee Scoggin seconded the motion. The motion passed.

D. Action Items

1. Approval of the June 8, 2006 Finance & Audit Committee Meeting Minutes

Trustee Walters moved for approval of the minutes as presented. The motion was passed by consent.

2. Student Computing Services Budget Amendment

Bill Mansheim requested a technical budget amendment to expend funds in the amount of $145,000 from the Student Technology Fee fund reflecting a roll-over amount from funds in the previous years budget. The fund is a restricted fund used to purchase equipment for student labs. A motion was made to approve the budget amendment. Trustee Saltzman moved the motion. Trustee Bachicha seconded. The motion passed unanimously.

3. Department of Public Safety Proposal

Ken Marquez presented a proposal to permit necessary improvements to the Department of Public Safety. $90,537.50 from the Board Discretionary Reserve was requested to increase the strength of the workforce of the Department of Public Safety with an overall goal to improve life safety efforts across campus. The breakdown of the use of the proposed funds is 1) $35,000 to fund a full-time administrative assistant. 2) $43,000 to fund 2 full-time Certified Officers. 3) $10,000 to hire temporary assistance to cover the DPS office in the absence of two Certified Officer, one currently on paid administrative leave, and the second taking Family Medical Leave. 4) $2,537.50 to pay for services rendered by the Englewood Police Department related to on-campus shooting incident. Restitution will be requested to recover this expense. Trustee Walters called for
a motion to approve $90,537.50, to be taken from the Board of Trustees Discretionary Reserve, to fund needed improvements to the Department of Public Safety. Trustee Cavanaugh moved the motion with Trustee Scoggin seconding. The motion passed unanimously.

E. Discussion Items

1. Period 2 and Period 3 Financials

Bill Mansheim presented a brief report regarding Period 2 and Period 3 financial statements. He noted that revenues are up by 1.2 million, and variable expenses have decreased overall compared to the same period last year. Additionally, scholarships and fellowships have increased.

Adjournment of Finance and Audit Committee Meeting

Regular Board Business Meeting Reconvenes

VI. Action Items

A. Approval of Minutes from the August 25, 2006 Board of Trustees Regular Meeting

Chairman Walters called for a motion to approve the minutes from the August 25, 2006 Board of Trustees regular meeting. Trustee Bachicha moved the motion with Trustee Scoggin seconding. The motion passed unanimously.

B. Amendment of Agenda.

Chairman Walters called for a motion to amend the agenda to include the discussion of a proposed “Trustee Scholarship” and establish said account. Trustee Bachicha moved the motion with Trustee Lamm seconding. The motion passed unanimously.

C. Trustee Scholarship

The Board discussed the possibility of establishing a “Trustee Scholarship” that will be given in an individual’s honor and reviewed/renamed on a yearly basis. The Board discussed setting up an account and agreed on $10,000 to be allocated from the Board Discretionary Reserve. Chairman Walters called for a motion to allocate $10,000 from the Board Discretionary Reserve to be used to fund a “Trustee Scholarship” account. Trustee Saltzman moved the motion. Trustee Scoggin seconded. The motion passed unanimously.

The Board further discussed the particulars of the scholarship. It was motioned that the scholarship could total up to $3,200 per academic year, ($800 per student, $400 per semester), would be in the form of a “book/fees scholarship”, could include more than one department, and could be implemented retroactively. The beneficiary of the scholarship(s) will be chosen by the department of the discipline who the scholarship is being named for that particular year. The scholarship for AY06-07 will be given in honor of Emeritus Professor Dr. Jack Cooper. Trustee Bachicha moved the motion. Trustee Saltzman seconded. The motion passed unanimously.
VII. Information Items

A. Nursing Update

Dr. Frank Novotny gave a brief update on the Nursing Program. He was pleased to announce that four students will be graduating this December with an additional four students expected to graduate in the spring. Steps taken to receive accreditation of the program are nearly complete with a final panel review scheduled toward the end of October. Accreditation results should be conveyed to the institution by early November.

B. First Year Experience and Engagement (FYEE)

Dr. Frank Novotny updated the Board on the progress and activities of the First Year Experience and Engagement program. The program is designed to develop students skills and improve persistence rates among Adams State College students especially provisional, and first and second year students.

C. Agribusiness Program Progress Brief

Dr. Novotny briefed the Board on the progress of the Agribusiness Program. He presented a timeline that the Agribusiness Search Committee intends to follow to ensure a successful search and longevity for the program. Additionally, possible components of the program are being considered such as two- and four-year degree programs, certificate programs, “nitch” markets, and second emphasis.

D. AS&F Update

Student Trustee Ezra Watland gave a brief update on AS&F activities including Homecoming and surveys being developed to be sent to students regarding the use and possible renovation of the Rex Activity Center. Mr. Watland noted that the renovation concept would be a huge undertaking and would span over several years. Additional information will be presented at a future meeting.

E. President’s Report

President Svaldi gave a brief President’s Report. He informed the Board of the search process for the Provost position. The Provost Selection Committee had their initial meeting and will be proceeding with the search process. The anticipated hire date would be July 2007.

Discussions are ongoing with the Adams State College Foundation regarding the proposed Vice President for Development position. A draft position description has been submitted and compensation discussions are ongoing. President Svaldi noted the importance of filling the vacancy to ensure a viable development office for the institution.

The first phase of the Plachy Hall Project is progressing. Denver-based Christopher Carvell Architects have been hired as the architects for the project with Grand Junction-based FCI Constructors, Inc. hired as the general contractors.

President Svalid reminded the Board of the HLC site visit in February and asked everyone to read the self-study document thoroughly.
Victoria Martinez, former ASC All-American Runner for 2005-06 has been named as the 2006 Rocky Mountain Athletic Conference Women Athlete of the Year and has been nominated for the national honor.

On Saturday, October 28, 2006 at 7:00pm, the Colorado Classic will be held in Pueblo at Dutch Clark Stadium. Adams State College Grizzlies will be facing-off against rival Western State. Representative Buffie McFadyne will be guest coaching for Adams State College. All were encouraged and welcomed to attend.

Former national champions for the Adams State College track and Field teams, Zoila Gomez and Emily Mortensen, recently qualified for Olympic trials to be held in Boston, MA in April of 2008. Gomez was also selected to compete in either the Pan American Games or in the World Championships.

President Svaldi informed the Board of a security breach involving the laptop that was stolen from a locked closet in the Upward Bound Office. It was discovered that a database with personal information of past and present Upward bound students was on the stolen laptop. Although the theft was not considered to be one of “identity theft” in nature, letters were sent to those individuals notifying them of the theft and of precautionary steps to take to protect themselves from identity fraud.

VIII. Discussion Items

A. Memorandum of Understanding between Adams State College Board of Trustees and Adams State College Foundation Board Update.

Trustee Saltzman asked for an update on the proposed M.O.U. between the Adams State College Board of Trustees and the Adams State College Foundation Board. Chairman Walter explained that the M.O.U was rejected by the Foundation based on recommendations from the Foundation’s legal council. Members of the Foundation noted that since Chairman Walters also sits on the Foundation Board in an ex-officio capacity, communication lines are open between the two boards and an M.O.U. would not be necessary unless it involves a specific project.

IX. Public Comment

Bill Mansheim informed the Board of the recent birth of Lily Mae Heersink to ASC’s Budget Director, Heather Heersink. Lily was born October 6, 2006 at 8:28am at the San Luis Valley Regional Medical Center. All wished mother and baby well.

X. Adjournment

Trustee Walters called for a motion for adjournment. Trustee Saltzman moved the motion with Trustee Lamm seconding. The meeting adjourned at 1:49pm.