

DRAFT Minutes
Regular Meeting
Board of Trustees for Adams State College
Thursday, November 11, 2005 – 9:15am
Student Union Building, Room A-130
Adams State College
Alamosa, CO 81102

The Trustees for Adams State College convened a regular meeting on Thursday, November 11, 2005 on the campus of Adams State College, Student Union Building, room A-130.

I. The meeting was called to order at 9:17am.

II. Roll Call

Board of Trustees

Trustee Bachicha – Present
Trustee Cavanaugh – Excused
Chairperson Eck – Present
Trustee Ford – Present
Trustee Lamm – Excused
Trustee Reeser – Excused

Trustee Salazar – Present
Trustee Saltzman – Present
Trustee Scoggin – Present
Faculty Trustee Nehring – Present
Student Trustee Schrecengost – Excused

ASC Staff, Students and Others

Craig Colvin – Budget Office
Guy Farish – Academic Affairs
Georgia Grantham – Enrollment Management
Jeri Haley – AS&F
Hew Hallock – Valley Courier
Heather Heersink – Budget Office
Kristina James – McNamara & Martinez, LLP
Gary Jones – Business and Finance
Ken Marquez – Student Affairs
Teri McCartney – Graduate School
Ted McNeilsmith – Sociology/Admissions
Mike Nicholson – Computing Services

Frank Novotny – APAA
Kat Olance – Luther Bean Museum
Tracy Rogers – Human Resources
Bill Schlaufman – Controller
Erin Smith – Pueblo Chieftain
Dave Svaldi – Provost
James Trujillo – Office of the President
Julie Waechter – Communications
Andrew Ward – Student
Ezra Watland – AS&F
Dick Wueste – Community
Jerrilyn Wueste – Community

III. Approval of Agenda

Vice-Chair Ford made a motion to amend and approve the agenda to include a public comment section, limiting comments to five minutes. Trustee Salazar moved the motion. Trustee Scoggin seconded. The motion was passed unanimously.

IV. Approval of Minutes

Vice-chair Ford called for a motion to approve the minutes from the September 28, 2005 Special Meeting, the October 6, 2005 Special Emergency Meeting, and the October 6, 2005 Regular Meeting as presented. Trustee Saltzman moved the motion. Trustee Scoggin seconded. The motion was passed unanimously.

V. Action Item

A. Vacancy Appointment – Secretary to the Board

Vice-chair Ford informed the Board they are statutorily required to have a Secretary to the Board. Former President Wueste held that position, however as a result of his termination, the Board is presently without a secretary. Vice-chair Ford recommended that Interim President Svaldi assume the position as Secretary to the Board for the duration of his appointment as Interim President. Trustee Salazar moved the motion. Trustee Scoggin seconded. The motion passed unanimously.

B. Title V Cooperative Grant Administrative Positions

Vice President Mansheim informed the Board of a Title V Cooperative Grant the College was awarded which is designed to aid Hispanic students in obtaining a bachelor's degree. The administration of Adams State College is seeking Board approval to fill administrative positions associated with the newly acquired grant pursuant to the funding available in the grant. Vice-chair Ford called for a motion to approve the Title V Cooperative Grant administrative positions. Trustee Saltzman moved the motion. Trustee Bachicha seconded. The motion passed unanimously.

C. Strategic Plan

As part of the Higher Learning Commissions accreditation process, the Executive Team was tasked with updating the Adams State College Strategic Plan. Dr. Guy Farish provided a draft version of the plan and asked for the Board's input and approval with the understanding that the document is evolving and modifications may occur over the next several month. Vice-chair Ford called for a motion to approve the Adams State College Strategic Plan 2006-09 as presented. Trustee Salazar moved the motion. Trustee Saltzman seconded. The motion was passed unanimously.

D. Approval of Masters Program in Steamboat Springs

Dr. Sandra Starnaman recommended the Board approve a proposal to deliver a distance, on-site Master in Education Curriculum Emphasis by the Department of Teacher Education in the Steamboat Springs-Granby area. Vice-chair Ford called for a motion to approve the Masters program in the Steamboat-Granby area. Trustee Saltzman moved the motion. Trustee Scoggin seconded. The motion was passed unanimously.

E. Possible Finance & Audit Committee Items

Vice President Bill Mansheim presented items for Board approval requiring the expenditure of cash reserves. 1) \$20,000 purchase of a concert piano using the music activity fund

reserves; 2) \$15,000 KASF radio station equipment purchase via the Communication Board cash reserves; 3) \$35,000 AS&F purchase of new seating for Carson Auditorium and new equipment for the Rex Activity Center from AS&F cash reserves; 4) The expenditure of cash reserves for non-discretionary unbudgeted items as follows: Additional WebCT licenses for the institutions web-delivery software at \$10,061; approval of the architect fees for the Plachy Hall program at \$9,500; and the Higher Learning Commission focus visit for the distance degree programs fee at \$6,075. Upon motion by Trustee Saltzman, and a second by Trustee Scoggin, the motion was passed unanimously.

Additionally, Trustee Saltzman informed the Board of a few items discussed at the Finance and Audit Committee meeting: The legal fees relative to the termination of Mr. Wueste were reviewed and payment was not approved by the Committee. A meeting will be scheduled with the attorneys to discuss this issue.

The tuition areas were discussed at length in light of the passage of Referenda C. A meeting will be arranged with the College's lobbyist to ensure the floor funding promised to the institution several years ago does not negate the funding that will be allowed for the year FY06-07.

VI. Information Items

A. Accreditation Update

Dr. Guy Farish informed the Board the college's accreditation efforts are on track and on schedule. The Board was provided with an informational packet and advised that all personnel involved in the accreditation process are very engaged in the process and are diligently working toward a successful conclusion.

B. Off-campus State Funded Report

Dr. Teri McCartney gave a brief financial report, (*See Handout Agenda Item Information-B*), on the financial standing for the Graduate Teacher Education off-campus programs and the Counselor Education off-campus programs. Also provided was a list of new off-campus cohorts beginning in January, 2005.

C. Trustee Policy Manual

Dr. Svaldi addressed the need for a viable Trustee Policy Manual and briefly discussed the process that will be used to prepare the manual. Upon completion, it will be presented to the Board for extensive discussion and review.

D. Faculty Handbook

Dr. Svaldi informed the Board that the Faculty Handbook is posted on the college's accreditation website. The revised handbook will be formally presented to the Board for review/adoption in the near future. He also brought to the Boards attention the inadvertent

notation of Vice President Mansheim's association with the Faculty Handbook on the Agenda.

VII. Miscellaneous Items for Discussion

A. Consideration of written Final Notice of Termination for Just Cause Concerning Former President Wueste

A motion was made for the Board to convene in executive session with Assistant Attorney General Richard Forman, counsel advising the Board in the matter of the termination of former President Wueste, pursuant to §24-6-402(3)(a)(II), C.R.S. for the purpose of receiving legal advice on specific legal questions. Trustee Bachicha moved the motion. Trustee Scoggin seconded. Role was called of the voting members of the Board on the motion as follows:

Trustee Bachicha – Aye	Trustee Reeser – Excused
Trustee Cavanaugh – Excused	Trustee Salazar – Aye
Chairperson Eck – Aye	Trustee Saltzman – Aye
Trustee Ford – Aye	Trustee Scoggin – Aye
Trustee Lamm – Excused	

The Board convened in executive session.

Open Session Reconvenes

B. Consideration of Process for Filling Presidential Vacancy

A motion was made for the Board to convene in executive session with Assistant Attorney General Nancy Wahl, the Board's general counsel, pursuant to §24-6-402(3)(a)(II), C.R.S., for the purpose of receiving legal advice on specific legal questions and pursuant to §24-6-402(3)(b)(I), C.R.S., to consider specific potential candidates for appointment to the office of president. Trustee Saltzman moved the motion. Trustee Salazar seconded. Role was called of the voting members of the Board on the motion as follows:

Trustee Bachicha – Aye	Trustee Reeser – Excused
Trustee Cavanaugh – Excused	Trustee Salazar – Aye
Chairperson Eck – Aye	Trustee Saltzman – Aye
Trustee Ford – Aye	Trustee Scoggin – Aye
Trustee Lamm – Excused	

The Board convened in executive session.

VIII. Regular Session Reconvenes

A. Consideration of proposed findings of fact form hearing on the grounds for termination of former President Wueste

The Board took no action on this item.

B. Consideration of request for release of executive session recordings from the Board's executive sessions conducted from August 3 through October 12, 2005

The Board received a request to release the executive session recordings conducted from August 3, 2005, through October 12, 2005. Vice Chair Ford called for a motion to release any or all of the Board executive session recordings for executive sessions conducted between July 15, 2005 and October 12, 2005. Trustee Saltzman moved the motion. Trustee Salazar seconded. The motion was passed unanimously.

IX. Public Comment

Kristina James, attorney representing former President Wueste, read a statement to the Board regarding the consideration of the proposed findings of fact from the hearing of the grounds for termination for former President Wueste. A hard-copy of the statement was distributed to each Board member for their perusal.

X. Adjournment

Vice Chair Ford entered a motion to adjourn the meeting. Trustee Saltzman moved the motion. Trustee Bachicha seconded. The motion was passed unanimously. The meeting was adjourned at 10:55am.

DRAFT