The Trustees for Adams State College convened a regular meeting on Friday, December 15, 2006 on the campus of Adams State College, Student Union Building, rooms 130/127.

I. The meeting was called to order at 8:35am.

II. Roll Call

Board of Trustees

| Trustee Bachicha – Present | Trustee Saltzman – Excused |
| Trustee Cavanaugh – Present | Trustee Scoggin – Present |
| Trustee Eck – Present | Chairman Tim Walters – Present |
| Trustee Lamm – Excused | Faculty Trustee Nehring – Present |
| Trustee Reeser – Excused | Student Trustee Ezra Watland – Present |
| Trustee Salazar – Present | |

ASC Staff, Students and Others

| George Backen – HGP | Sandra Starnaman – Extended Campus |
| Guy Farish – Academic Affairs | Jandy Stelter – AS&F |
| Heather Heersink – Budget Office | David Svaldi – Office of the President |
| Bill Mansheim – Finance & Administration | Steven Sowards – AS&F |
| Ken Marquez – Student Affairs | James Trujillo – Office of the President |
| Teri McCartney – Graduate School | Julie Waechter – Communications |
| Lisa Moore – Valley Courier | Nancy Wahl – Attorney General’s Office |
| Frank Novotny – Academic Affairs | |

III. Approval of Agenda

Chairman Walters called for a motion to approve the agenda as submitted. The motion was approved by consent and the agenda was approved.
IV. Action Items

A. Approval of Minutes from the October 6, 2006 Board of Trustees Regular Meeting

Chairman Walters called for a motion to approve the minutes from the October 6, 2006 Board of Trustees meeting. Trustee Eck moved to approve the minutes. Trustee Bachicha seconded. The motion passed unanimously.

B. Approval of Minutes from the October 6, 2006 Board of Trustees Special Meeting

Chairman Walters called for a motion to approve the minutes from the October 20, 2006 Board of Trustees special meeting. Trustee Bachicha moved to approve the minutes. Trustee Salazar seconded. The motion passed unanimously.

C. Marvel House Conceptual Design Report

President Svaldi presented the proposed *Marvel House Conceptual Design* and asked for approval to move forward with the plan to remodel the residence. A rough estimate of $375,000 for the construction phase and $51,000 for the architectural planning phase was given along with a pledge of $150,000 from the President’s Discretionary Account (Porter Fund). It was noted that the Casa del Sol apartments are not included as part of the remodeling proposal. Chairman Walters suggested bundling the repair of the exterior of the apartments along with the *Marvel House* project to take advantage of costs savings and to improve the aesthetic look of the complex. It was also noted that the two structures are state owned thus state building policies and procedures will need to be followed.

Chairman Walters called for a motion to approve the expenditure of cash and to move forward with the renovation of the *Marvel House Project*. Trustee Bachicha moved the motion with Trustee Eck seconding. The motion passed unanimously.

D. HLC Self-study

Dr. Guy Farish, Academic Affairs Intern, presented the final version of the *Adams State College HLC Self-study* and requested Board approval of the document. Special thanks were given to all those involved in the development of the document. Chairman Walters called for a motion to approve the final version of the *Adams State College HLC Self-study* document as presented. Trustee Cavanaugh moved the motion for approval. Trustee Bachicha seconded. The motion passed unanimously.

E. Technical Amendment to the Faculty Handbook – Correction of Typographical Errors

Nancy Wahl from the Attorney General’s Office, informed the Board of typographical errors in the *Adams State College Faculty Handbook* and asked for approval of the corrections. It was noted that the Faculty Senate President was notified of the errors and agreed to the proposed changes. Chairman Walters called for a motion to approve the amendments o f the *Adams State College Faculty Handbook*. Trustee Eck moved the motion. Trustee Salazar seconded. The motion passed unanimously.
F. Approval of Masters of Arts in Humanities

Dr. Teri McCartney, Director of the Adams State College Graduate School, presented a program proposal and requested Board approval to pursue a Masters of Arts in Humanities degree with an emphasis in History. Dr. McCartney explained that if approved by the Graduate Council and the Board of Trustees, the proposal would go before the Colorado Commission of Higher Education’s board for approval in February with subsequent approval by HLC. Chairman Walters called for a motion to approve the pursuit of a Masters of Arts in Humanities degree with an emphasis in History. Trustee Salazar moved the motion. Trustee Scoggin seconded. The motion passed unanimously.

G. Approval of Off-campus Cohort Sites

Dr. Teri McCartney, Director of the Adams State College Graduate School, requested approval of the Board to begin new cohorts in Education in Cortez and Pueblo. Additionally, the ASC Graduate School requested approval to begin two new online, cash-funded cohorts in January 2007. Chairman Walters called for a motion to approve the two off-campus cohort sites in Cortez and Pueblo, and the beginning of two new online cash-funded cohorts in January 2007. Trustee Eck moved the motion. Trustee Cavanaugh seconded. The motion passed unanimously.

V. Information Items

A. HLC Self-study Issues and Preparation for HLC Site Visit

Dr. Guy Farish, Academic Affairs Intern, briefed the Board on the upcoming HLC Comprehensive Site Visit scheduled for February 26 -28, 2007.

B. Revenue Enrollment Report

Bill Mansheim, VP of Finance and Administration, informed the Board that the fall undergraduate enrollment was down due to two years of smaller than average freshman classes in fall of 2003 and 2004, which ultimately lead to a small Junior and Senior classes in the fall of 2006. A decline in the off-campus REAP program also contributed to the overall decline. Current undergraduate revenues do not reflect this drop in enrollment, however the decline will appear in the Spring 2007 revenues. This is due in part to current system handling remedial education credit hours that were not COF eligible in Fall 2005, and an increase in remedial credit hours over budget. It is estimated that the Spring 2007 undergraduate revenue will be short of budget by $160,000 to $200,000.

C. President’s Report

Dr. Svaldi gave a brief President’s Report to the Board. Some items discussed were the various forums being held with faculty, staff, and students to increase communications, a recent trip to Washington, D.C. where he and the institutions lobbyists attended various meetings with legislators, a recognition by the American Association of State College and Universities for the improvement in ASC’s Hispanic success rates, a $50,000 gift to the college to be used towards a campus-wide benefit program, and the signing of an M.O.U. with the SLV Regional Medical
Center and Trinidad State Junior College to improve health-related educational opportunities in the San Luis Valley over the next five years, with ASC and TSJC promised $60,000 each for use in program development.

D. First Reading of the Anti-Discrimination Policy – Amendment to the Faculty Handbook, Professional Personnel Manual, and Student Handbook

Nancy Wahl from the Attorney General’s Office, presented the first draft of a proposed Adams State College Anti-discrimination Policy. The purpose of the proposed policy is to ensure the institution has a policy that complies with state and federal requirements for reporting, investigating, and handling discrimination allegations. The policy will be readdressed at the February Board of Trustees meeting for a second reading.

VI. Public Comment

Chairman Walters commended Coach Damon Martin on his recent victory of the Women’s Cross Country Teams 20th National Championship and Coach Martin’s recognition of “Coach of the Year”. He and the entire Board thanked Kathleen Eck for her devoted service to Adams State College and wished her the very best in her future endeavors.

VII. Executive Session

Chairman Walters called for a motion to convene in executive session pursuant to section §24-6-402(3)(a)(II) C.R.S. to meet with the Board’s attorney to receive legal advice on specific legal questions, and to confer on pending or imminent court action and/or pursuant to §24-6-402(3)(b)(I) C.R.S., to discuss personnel matters. Trustee Bachicha moved the motion. Trustee Eck seconded.

Open Session Reconvenes

VIII. Adjournment

Trustee Walters called for a motion for adjournment. Trustee Bachicha moved the motion with Trustee Kathleen seconding. The meeting adjourned at 12:32pm.