The Trustees of Adams State College convened in regular session on Monday, July 7, 2003 in the College Center at Adams State College. Interim President Halgren called the meeting to order at 4:28 pm and mentioned the excitement of sharing in a very historical time for Adams State as it embarks on a new era of leadership, direction and vision for the institution.

I. ROLL CALL

**Board of Trustees**
Trustee Salazar is out of the country. He sends his regrets and is looking forward to spending time in the effort of moving Adams State College forward.

**Adams State College Staff**
Lee Halgren, Interim President  
David Svaldi, Provost  
Bill Mansheim, Vice President for Finance & Administration  
Frank Sanchez, Assistant Provost for Student Services & Enrollment Management  
Rob Benson, Faculty Senate  
Guy Farish, Faculty Senate President  
Opeyemi Daramola, Student Senate President  
John Sleeman, Attorney General’s Office  
Julie Waechter, Director of External Affairs

II. APPROVAL OF AGENDA

Trustee Walters moved to approve the agenda as distributed. Motion seconded and passed.

III. ELECTION OF OFFICERS

Interim President Halgren called for nominations for Chair and Vice Chair of the Board of Trustees of Adams State College. The positions of Secretary and Treasurer will be filled at a later time.

Trustee Ford nominated Tim Walters based on his experience with the former board and that he resides locally. Motion seconded.

Trustee Walters opened up the discussion of whether it is more important to have someone from the Denver area serve as Chair, and mentioned Peggy Lamm as Chair since she is in Denver and is knowledgeable of both CCHE and the General
Assembly. Discussion followed on the idea of having geographical diversity in the leadership positions of Chair and Vice Chair. The Trustees agreed on the importance of the CCHE and legislative connection based on the anticipated forthcoming initiatives. They also agreed on the importance of representation and leadership from the Valley. Trustee Lamm commented that her commitment and passion to be helpful at the legislature and with people in the Front Range in getting money for the college regardless of any position she would hold. The Trustees agreed that both of these individuals bring valuable qualities and characteristics. Interim President Halgren mentioned the importance of having the voice of the board with him as he goes to the JBC and the Senate and House Education Committees.

Trustee Walters stated the he would be honored to be Chair but felt that this is an opportunity to take advantage of Trustee Lamm’s experience with legislators and stated that it would be difficult for him to go to Denver because of his full time commitments here.

Following that discussion, the previous motion was withdrawn and Trustee Scoggin nominated Peggy Lamm for Chair of the Board of Trustees for Adams State College. The motion was seconded and passed.

Trustee Eck nominated Tim Walters for Vice Chair of the Board of Trustees for Adams State College. Motion seconded and passed.

IV. MEETING LOGISTICS

A. Meeting Schedule

The meeting schedule for 2003-2004 was reviewed and discussed. Interim President Halgren mentioned that the meeting schedule of the previous board was used as a general guide in developing this schedule. He stated that the format worked relatively well with three meetings on campus in the fall and early winter, the February meeting usually in Denver with a lunch scheduled with representatives from the House and Senate Education Committees, JBC and our area regional representatives and the other three were in the spring. Trustee Walters commented on the importance of changing locations particularly when the legislature is in session and also presented the idea of other meetings in Denver, or Colorado Springs, Vail, and the Valley. Videoconferencing was mentioned as an option as a way of involving other communities. It was mentioned that there may be a need to meet more frequently and that there may be a need for special committees to meet on specific issues. That will be determined when the focus of the independent board is established. President Halgren commented that this board will not have nearly as many action items as the former system board had and that a lot more time will be spent on information items and issues the board wants reported. Both the September and December meeting dates were changed to the 4th and 5th. The February, March and April meetings were tentatively changed to Denver.
A meeting schedule will be prepared approximating the schedule as discussed and the board agreed to meet as was reflected in the draft schedule. The general format is Thursday/Friday meetings on campus and receptions and dinners will be used for meeting people in other communities of the Valley.

B. **ASC Budget Overview**

Vice President Mansheim presented the reimbursement of expenses form that was in the agenda notebook. The form will be used for Trustees to claim board expenses. Anything related to the board meeting, i.e., scheduling, logistics, etc. should be referred to Patti Wilson. Trustee Eck expressed concern about listing a social security number on the form. Vice President Mansheim indicated that as long as a W-9 was completed, it would be fine to leave the SSN blank.

Vice President mentioned that each Trustee has an official function budget of $1,000 to be used while representing the college. Phone cards and business cards will be given to the each trustee.

C. **Board Dress**

The issue of appropriate dress for board meetings was discussed. Trustee Walters commented that the board meeting is a presentation of attitudes and dress should be reflective of that even though the dress of choice in the community is not suit and tie. Chairman Lamm indicated that dress would be left to the discretion of each Board member.

D. **Meeting Format**

The board needs to have the discussion of whether they want to meet as a whole or have committee structures. Interim President Halgren commented that traditionally, there was a committee structure that consisted of an academic affairs committee and a finance committee. There are pluses and minuses to that concept and action items will not be as extensive in either of those committees though here are other things the board needs to think about such as raising money and hiring a new president. The board agreed that being involved in the financial and academic issues would benefit them as well as educate them. They will later decide if they want to utilize committees.
E. Other

Interim President Halgren introduced John Sleeman from the Attorney General’s Office. He is a good friend of the college and our legal representative, and is here to go over some of the legal issues in Executive Session on Tuesday.

Student Trustee Richardson expressed excitement about being the new student trustee representative, and mentioned that he is looking forward to working with the new board in bringing the voice of Adams State College students to the Board with the help of his campus constituents.

Interim President Halgren mentioned that Faculty Trustee Novotny had plane troubles and that he might be at the reception in the evening. If not, he will be at the meeting on Tuesday. He commented that he felt sure Faculty Trustee Novotny would express similar feelings on behalf of the faculty.

Chairman Lamm commented that the board is looking forward to working with the students, faculty, and staff at Adams State College. Special thanks were expressed to Lee Halgren and Patti Wilson for all the work, information and time given to the Board.

V. ADJOURNMENT

The meeting adjourned at 5:40 p.m.